

MINUTES  
**LAKE CHARTER TOWNSHIP  
SPECIAL MEETING  
September 27, 2021  
1:00 p.m.**

**CALL TO ORDER**

The meeting was called to Order by Supervisor John Gast at 1:00 p.m.

**ROLL CALL**

Board members present were John Gast, Supervisor; Gloria Payne, Clerk, Robert Clark, Treasurer; Zach Carson, Trustee; Mike Essig, Trustee and John Wilk, Trustee. Nancy Mensinger Trustee was absent.

**CONDITIONAL OFFER OF EMPLOYMENT PART-TIME CLERICAL**

Supervisor Gast brought before the board the Conditional Offer of Employment for the part-time Clerical Assistant. This position is 24 hours per week, with no benefits. The position is being offered to Amanda Williamson at the rate of pay \$16.88 per hour, pay grade 4, minimum.

It was moved by Gast seconded by Wilk to approve the conditional offer of employment for part-time clerical to Amanda Williamson for 24 hours per week, with no benefits. The position is being offered to Amanda Williamson at the rate of pay \$16.88 per hour, pay grade 4, minimum. Roll Call Vote: Gast yes; Payne yes; Clark yes; Wilk yes; Carson yes; Essig yes. Mensinger absent. Motion carried.

**SECOND READING FOR ADOPTION OF INTERNATIONAL PROPERTY MAINTENANCE CODE**

Supervisor Gast referred to the Ordinance to Amend the Compilation of Ordinances of the Township to Adopt the 2021 edition of the International Property Maintenance Code, and to establish Penalties for Violations thereof.

It was moved by Gast seconded by Payne to accept the second reading of the Ordinance to Amend the Compilation of Ordinances of the Township to Adopt the 2021 edition of the International Property Maintenance Code, and to establish Penalties for Violations thereof.

This document to be published in the Herald Palladium and adopted 115 days after posting.

Roll call vote: Gast yes; Payne yes; Clark yes; Wilk yes; Carson yes; Essig yes. Mensinger absent. Motion carried.

**PUBLIC COMMENT**

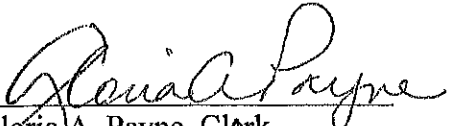
None.

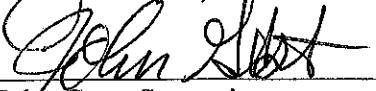
ADJOURNMENT

It was moved by Payne seconded by Essig, with no further objection and no further business the meeting adjourned at 1:06 p.m.

Dated: September 28, 2021

Dated: 9-28-2021

  
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Gloria A. Payne, Clerk

  
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John Gast, Supervisor