

**Lake Charter Township Planning Commission Meeting
September 11, 2017**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairman John Murphy called the meeting to order at 7:00 p.m.

ROLL CALL

Board members present were: Chair John Murphy, Gaylord Rochefort, Nancy Mensinger, William Geukes and Christin Rice

Zoning Administrator Jim Gast attended.

APPROVAL OF MINUTES

Motion to approve the August 7, 2017 minutes was made by William Geukes; second by: Nancy Mensinger, all ayes, motion carried.

APPROVAL OF AGENDA

Motion to approve the agenda with a correction under New Business #1 Review should be for Chapter 3-1 on 301, was made by Christin Rice; second by: William Geukes, all ayes, motion carried.

TOWNSHIP BOARD REPORT – Nancy Mensinger reported:

1. Water Plant:
 - a. Accepted the resignation of the Water Plant Superintendent Mark Panzegrau.
 - b. Reorganized the duties of the water plant supervisor's position to Jeff Burkhardt and Toby Riley; sharing the duties of the superintendent for a 6 months trial. After February 28, 2018 this proposal will be reviewed.
 - c. Gary Wilson is being trained by Jeff Burkhardt and will be covering the night shift after training.
2. A credit of \$1,377.00 was applied to Joe Rambo Jr.'s sewer billing since it was discovered, after an audit review, that the bill had doubled.
3. 4 Bids were requested for the security barrier for the township hall office area. One bid came back from Chris Brooks of Brooks Architecture with a design for \$28,241.00 to install the barrier and the cost of bullet proof glass at \$60,272.00. This will be an agenda item for a special meeting.
4. The land Division Zoning Amendment to paragraph D & F was been approved.
5. A spectrophoto meter for the water plant was approved for \$3,870.90.

ZBA REPORT – Nancy Mensinger reported:

The next ZBA meeting will be held on Thursday September 14, 2017..

OLD BUSINESS

1. None

NEW BUSINESS

1. Zoning Administrator Jim Gast handed out the Land Division ordinance revisions
2. Review of page 3-1, Chapter #3 Accessory Building Placement.
 - a. Zoning Administrator Jim Gast made several suggestions for the Planning Commission members to review and call for a public hearing for next month's meeting
 - i. Motion by Christin Rice, seconded by Gaylord Rochefort to call for a public hearing on Chapter 3, General Provisions, Section 3.01 Accessory Buildings Structures and Uses items Letter "A" through "M" for the October 2nd, 2017 meeting, all ayes, motion carried.

- b. Zoning Administrator Jim Gast suggested the possibility of holding a workshop to discuss signage and the sign ordinance.
- c. The Planning Commission requested that Township Supervisor John Gast request more information on Federal and State signage laws.

PUBLIC COMMENTS/MEMBER CONCERNS – Opened at 7:44 p.m.

None

Closed at 7:44 p.m.

REVIEW MAIN POINTS OF PLANNING COMMISSION MEETING –

Prepare for the public hearing on Accessory Buildings

ADJOURN –Motion by William Geukes, seconded by Gaylord Rochefort to adjourn the meeting at 7:47 p.m.

Respectfully submitted by:

Christin Rice - Secretary

Date