

**Lake Charter Township Planning Commission Meeting  
August 7, 2017**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Chairman John Murphy called the meeting to order at 7:00 p.m.

**ROLL CALL**

Board members present were: Chair John Murphy, Gaylord Rochefort, Nancy Mensinger, William Geukes and Christin Rice

Zoning Administrator Jim Gast attended.

**APPROVAL OF AGENDA**

Motion to approve the agenda, was made by Christin Rice; second by: Nancy Mensinger, all ayes, motion carried.

**APPROVAL OF MINUTES**

Motion to approve the July 3, 2017 minutes was made by Gaylord Rochefort; second by: William Geukes, all ayes, motion carried.

**TOWNSHIP BOARD REPORT** – Nancy Mensinger reported:

1. Approved a video production of the Township for the Township website; in the amount not to exceed \$5,000. This has been in the budget for several years now.
2. Approved a new condenser for the Township Hall air conditioning unit in the amount of \$4,670 to be installed by Legacy formerly Cooper Carlson.
3. Water plant has been taking applications for water plant workers. Gary Wilson was offered the job on second shift as Operator and Mark Panzegrau, the current water plant supervisor has decided to retire and move to Florida. His last day is August 15, so his job will also be posted.
4. The Cemetery trail camera caught someone stealing flowers from the grave. The Cemetery also will be looking for help.

**ZBA REPORT** – Nancy Mensinger reported:

The ZBA held their meeting and there was no new business.

**OLD BUSINESS**

1. None

**NEW BUSINESS**

1. Review of page 301, Chapter #3 Accessory Building Placement.
  - a. Zoning Administrator Jim Gast requested that the Planning Commission Members only discuss and not call for a public hearing until a later date. The members discussed the removal of Letter "E" under Chapter 3 page 3-1 "Detached accessory buildings and structures shall be located in a side or rear yard only." As long as a #2 "Detached accessory buildings equal to or less than two hundred (200) square feet GFA shall be located a minimum of three (3) feet from any side or rear lot." is upheld.
  - b. Also discussed the location of barns or buildings for animals.
  - c. The members had no relevant concerns or questions.

**PUBLIC COMMENTS/MEMBER CONCERNS** – Opened at 7:30 p.m.

Zoning Administrator Jim Gast discussed the Sign Ordinance – under section “A” the possible removal of #'s 1 through 15 which would be regulated under page 14-6 letter “G” and revise the size of temporary signs

Closed at 7:40 p.m.

**REVIEW MAIN POINTS OF PLANNING COMMISSION MEETING** –

Continue the review of the Page 301 Chapter 3 on Accessory Building Placement for the August Meeting

**ADJOURN** – Motion by William Geukes, seconded by Christin Rice to adjourn the meeting at 7:41 p.m.

Respectfully submitted by:

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Christin Rice - Secretary

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Date