

**Lake Charter Township Planning Commission Meeting
Aug 3, 2015**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairman John Murphy called the meeting to order at 7:00 p.m.

ROLL CALL

Secretary Christin Rice called the roll. Board members present were: Chairman John Murphy, Vice-Chair Gaylord Rochefort, John Wilk, William Geukes and Christin Rice

Absent: None

Zoning Administrator Jim Gast attended.

APPROVAL OF MINUTES

Motion to approve the July 7, 2015 minutes was made by Gaylord Rochefort; second by: John Wilk, All ayes, motion carried.

APPROVAL OF AGENDA

Motion to approve the agenda was made by: Gaylord Rochefort; second by: Christin Rice, all ayes, motion carried.

TOWNSHIP BOARD REPORT – John Wilk reported:

- 1) The Water Department pumped 61.5 million gallons in June compared to 65.7 million gallons in June of 2014.
- 2) Baroda-Lake Township Police reported 1452 call to date, this is an increase of 335 calls from 2014.
- 3) The Fire Department had 28 calls, 23 of which were medical. The Fire Department members attended the funeral of former Fire Chief Skip Mundson.
- 4) The Lake Township Park drainage tile project is almost completed.
- 5) The Cemetery had 4 full burials in the past month and have been working on righting grave stones and also cleaning the George Bridgman tombstone.
- 6) Township Treasure Bob Clark was appointed to the Police Board to replace Bob Getz.
- 7) Bid was approved from Dale Layman construction for \$72,203.00 for the renovation of the old Fire Station.
- 8) The updated personnel policy and procedures manual was adopted.
- 9) The amendment to the Cemetery policy allowing more than one cremains in a plot space was adopted.

ZBA REPORT – John Wilk reported:

The ZBA will be meet again at the September 2015 meeting.

OLD BUSINESS

1. None

NEW BUSINESS

Zoning Administration Jim Gast advised the members that did not notice the property owners within 300' radius of the property and suggested considering holding a special meeting on Monday August 24, 2015 at 7:00 p.m. so that he do the proper noticing. He apologized for the error.

Motion by Christin Rice, seconded by William Geukes to table both items 1 and 2,

Voice Vote:

John Wilk – Yes

William Geukes – Yes

Gaylord Rochefort – No

Christin Rice – yes

Chairman John Murphy – Yes

4 – Yes and 1 – No, Motion carried

Motion by Gaylord Rochefort, seconded by John Wilk to request that Township Supervisor John Gast contact/call Lake Charter Township Attorney Scott Dienes and request his attendance at the August 24, 2015, 7:00 p.m. rescheduled meeting, all ayes, motion carried.

1. Mr. Kelly Branch has submitted an application to allow a conditional rezoning for the opening of a landscaping business on a property zoned at R-AG, Residential Agricultural.
2. Public Hearing to address/amend the Lake Charter Township Zoning Ordinance as to where to place and what procedure to follow for conditional rezoning in the following districts: R-AG Residential-Agricultural District, R-1 Single-Family District, R-2, Multi-Family Residential District, R-3 Manufactured Home Park District, 1, industrial District, and RE, Recreational District.

PUBLIC COMMENTS - Opened at 7:20 p.m. – Closed at 7:21 p.m.

Jim Gast stated that he dropped off the adopted Cemetery Ordinance to the County this past month.

REVIEW MAIN POINTS OF PLANNING COMMISSION MEETING –

Special meeting scheduled for August 24, 2015 at 7:00 p.m. All members who did not do a site visit should do so before the meeting.

ADJOURN –Motion by Gaylord Rochefort, Seconded by William Geukes to adjourn the meeting at 7:29 p.m.

Respectfully submitted by:

Christin Rice – Secretary/Recording Secretary

Date