

Lake Charter Township Planning Commission Meeting May 2, 2016

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairman John Murphy called the meeting to order at 7:00 p.m.

ROLL CALL

Board members present were: Chairman John Murphy, Vice-Chair Gaylord Rochefort, John Wilk and Christin Rice, and William Geukes

Zoning Administrator Jim Gast did not attend.

APPROVAL OF MINUTES

Motion to approve the April 4, 2016 minutes was made by Christin Rice; second by: William Geukes, all ayes, motion carried.

APPROVAL OF AGENDA

Motion to approve the agenda was made by: Christin Rice and second by: William Geukes, all ayes, motion carried.

TOWNSHIP BOARD REPORT – John Wilk reported:

- 1) Approved the 2015 Audit Presentation.
- 2) The Fire Department had 15 calls, 8 of which Medical in March.
- 3) The Cemetery had 4 burials in the past month.
- 4) 7 Residential Building permits were issued.
- 5) The Economic Growth Alliance reported that the Wine Festival will be held on June 18, 2016 and the Brewers Fest will be held on October 29, 2016.
- 6) The Township Board heard the request by Pat Moody from Moody on the Market and Cornerstone Alliance and Chamber of Commerce and Bill Schalk from AEP Cook Nuclear Plant on putting an Airport Millage on the ballot; which was approved.
- 7) Approved the zoning amendments regarding conditional rezoning and road sign setbacks.
- 8) Approved 3 applicants to join the volunteer fire department from Sam Jones, Mike Jones and Caleb Doeher.
- 9) During public comment; Alfred Ottush represented “Bridgman Cares” a food drive for persons in need, focusing mainly on school students.
- 10) The Water Department pumped 45.5 million gallons this March which is down compared to the 49.9 million gallons pumped in March 2015.
- 11) Discussed replacement vehicles
- 12) Hired John Dobbertein for the Township Mechanical and Plumbing inspector.

ZBA REPORT – John Wilk reported:

The ZBA will meet on May 12, 2016 and currently has nothing on the agenda.

OLD BUSINESS

1. None

NEW BUSINESS

1. Discussion on the elements necessary to address the need for By-laws for the Planning Commission – Chairman John Murphy presented and reviewed the following documents with the members.
 1. June 13, 2005 minutes on Public Hearing Rules
 2. “How to say out of Court” document
 3. Community Tool box Section 7 – Writing By-laws
 4. Public Hearing Guidelines
2. Members discussed the documents and agreed to the need for having By-Laws
3. Motion by Christin Rice, seconded by William Geukes to have zoning administrator Jim Gast obtain copies of other Jurisdiction’s Planning Commission By-laws as examples for the June 6, 2016 meeting, all ayes, motion carried.

PUBLIC COMMENTS –

None

REVIEW MAIN POINTS OF PLANNING COMMISSION MEETING –

For the June –review of by-laws examples

ADJOURN –Motion by William Geukes, seconded by John Wilk to adjourn the meeting at 7:38 p.m.

Respectfully submitted by:

Christin Rice - Secretary

Date

DRAFT