

**Lake Charter Township Planning Commission Meeting
March 7, 2022**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairman William Geukes called the meeting to order at 7:00 p.m.

ROLL CALL

Board members present were: William Geukes, Megan Bowen, Christin Rice, Jordan Klint, and Mike Essig

Absent: None

Zoning Administrator – Richard Kubsch

Township Trustee – John Wilk

No Guests attended

APPROVAL OF AGENDA

Motion to approve the agenda was made by: Christin Rice; seconded by: Megan Bowen; all ayes, motion carried.

TOWNSHIP BOARD REPORT – reported by: Mike Essig:

1. Nothing to report from the February meeting.

APPEALS BOARD REPORT – reported by: Mike Essig

1. ZBA will meet on March 10, 2022.

APPROVAL OF MINUTES

Motion to approve the February 7, 2022 minutes was made by: Mike Essig, seconded by: Megan Bowen; all ayes, motion carried.

AUDIENCE PARTICIPATION – Non-agenda

None

OLD BUSINESS

1. None

NEW BUSINESS

1. Master Plan Update
 - a. Zoning Administrator Rich Kubsch presented a report (attached) of the Planning Commission Committee report on District Placements. The committee toured the Township on February 10, 2022 looking to see if the districts resemble what they were meant to be by the current Master Plan. Reviewed and discussed the trailer park rezoning from C-1 and AG to all R3. Discussed the futures map. Andy with Williams and Works suggested moving forward with working on the community survey, and possibly a public open house, and/or focus groups. The latter two seem not to be as productive as the on-line survey is (as noted by the recent park survey response). However, concern was expressed for the senior citizen residents who do not get on the internet and to have other options available for them to be included.

- Motion to have Williams and Works proceed with the on-line community survey with a rough draft for view by the Planning Commission, if possible, by the April 4, 2022 meeting was made by: Jordan Klint, seconded by: Mike Essig. All ayes; motion carried.
- Motion to appoint Jordan Klint and Megan Bowen to the committee to review the on-line survey results with Chairman William Geukes as an advisory; was made by: Jordan Klint; seconded by: Megan Bowen; all ayes, motion carried.

2. Sign Ordinance Amendment

- 3 copies of example ordinances from Stevensville Village, Oronoko Charter Township and Bridgman City were provided by Rich Kubsch, Zoning Administrator. Rich Kubsch stated that he provided these three (3) as they are closest to Lake Charter Township geographically. Discussion followed with each of the members expressing which one they considered to be the best fit for Lake Township. The consensus was to the Stevensville Village ordinance. However, aspects of the other two would be included in a draft for our review, additions and editing.
 - Motion to request that Williams and Works prepare a draft sign ordinance using the Stevensville Village Ordinance as an example with the option to add or edit contents was made by: William Geukes; seconded by: Mike Essig; all ayes, motion carried.

Zoning Administrator Report

Richard Kubsch reported on the following:

1. Reported that a marijuana facility had opened up in the old M&M Die Cast building on Gast Road and no one had appeared to explain what their operations were. It was discovered after they reported a theft to the Baroda Lake Township Police department. An order to cease and desist was put in place.
2. Township is moving forward with the trail to the Lake Charter Township Park.
3. Operations are moving forward with the Bigbee Coffee building.
4. Updated the members on Supervisor John Gast's health.

Audience Comments

John Wilk stated that he was thankful to the Planning Commission members for including the senior citizens of the Township in the options for voicing public opinions, the tend to get overlooked.

ADJOURN

Motion to Adjourn was made by: Mike Essig, seconded by: Jordan Klint at 8:15 p.m.
Next meeting April 4, 2022 at 7:00 p.m.

Christin Rice - Secretary

Date