

**Lake Charter Township Planning Commission Meeting
February 7, 2022**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairman William Geukes called the meeting to order at 7:00 p.m.

ROLL CALL

Board members present were: Megan Bowen, Christin Rice, and Mike Essig

Absent: William Geukes

Zoning Administrator – Richard Kubsch

No Guests attended

Vice Chair Megan Bowen presided over the meeting

APPROVAL OF AGENDA

Motion to approve the agenda was made by: Christin Rice; seconded by: Mike Essig; all ayes, motion carried.

NEW PLANNING COMMISSION MEMBER – INTRODUCTION

Jordan Klint – Stated that he has been a life long member of the community. He and his wife and children live on Browntown Road; He wears many hats; running a farm, is a landlord, working on his degree and volunteering at Harbor Country Mission in Bridgman. He is very interested in becoming involved in the Township, hoping to leave his thumbprint on the community.

TOWNSHIP BOARD REPORT – reported by: Mike Essig:

1. Held a public hearing on the Park Master Plan – 1 resident attended, voicing concerns about the size of the walk way from the school to the park.
2. Passed the resolution to the Park Master Plan
3. Reviewed the engineering quotes for the trail way from the school to the park. Abonmarsche was selected and awarded the contract.
4. A request was made to purchase 1 ½ acres of park land to build a home, no action was taken by the board.
5. Appointed Jordan Klint to the Planning Commission

APPEALS BOARD REPORT – reported by: Mike Essig

1. ZBA met on January 13, 2022, to approve the minutes and elect officers.

APPROVAL OF MINUTES

Motion to approve the January 3, 2022 minutes was made by: Mike Essig, seconded by: Jordan Klint; all ayes, motion carried.

AUDIENCE PARTICIPATION – Non-agenda

None

OLD BUSINESS

1. None

NEW BUSINESS

1. Master Plan
 - a. Zoning Administrator Rich Kubsch stated that the Master Plan Committee did not meet since William Geukes was on vacation and did not know the date of his return. He presented the members with the tentative master plan timeline. He discussed with the members the urgency on the Master Plan and explained that some projects are on hold in the community until it is completed. For example, the expansion of the Trailer Park on Red Arrow and its zoning classification.
 - b. Jordan Klint expressed the desire to be involved with the Master Plan review committee. Discussion was held and Christin Rice and Mike Essig stated that a decision should be made after discussing the matter with Chairman William Geukes. Rich Kubsch stated that he could take the members on tours in groups of two, so as to avoid a meeting with quorum and having to notice and take the required minutes.
 - c. Motion to appoint Jordan Klint to the Master Plan Committee after holding a discussion and advising Chairman Geukes; was made by: Christin Rice; seconded by: Mike Essig; all ayes, motion carried.

Zoning Administrator Report

Richard Kubsch reported on the following:

1. Provided the members copies of the Zoning Ordinance. All changes were included from last year. The members can now review for additional changes to make in this year.
2. Additional discussion on Airbnb's.
3. Sign ordinance discussion
4. Rental ordinance discussion
5. How the Master Plan will fit in with the sign ordinance and the Airbnb's.

Audience Comments

None

ADJOURN

Motion to Adjourn was made by: Christin Rice, seconded by: Mike Essig at 8:14 p.m.
Next meeting March 7, 2022 at 7:00 p.m.

Christin Rice - Secretary

Date