

**Lake Charter Township Planning Commission Meeting
November 5, 2018**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairman John Murphy called the meeting to order at 7:00 p.m.

ROLL CALL

Board members present were: John Murphy, Gaylord Rochefort, Nancy Mensinger, and William Geukes.

Absent: Christin Rice

Zoning Administrator Jim Gast was present.

Township Trustee John Wilk was present.

APPROVAL OF MINUTES

Motion to approve the October 1, 2018 minutes was made by Nancy Mensinger; seconded by: William Geukes; all ayes, motion carried.

APPROVAL OF AGENDA

Motion to approve the agenda was made by William Geukes; seconded by: Gaylord Rochefort; all ayes, motion carried.

TOWNSHIP BOARD REPORT – Nancy Mensinger reported:

1. The 2019 meeting calendar was reviewed and approved.
2. Approved the third payment of the Date and Snow Roads water main project to B&Z for \$220,497.00 and Merritt Engineering for \$16,109.00. The project is close to being finished.
3. Approved the Township employee health care plan for 2019. The new plan changed a single to \$2,300.00 and those with dependents to \$4,600.00. The Township will continue to pay \$2,000.00 for single and \$4,000.00 for dependents. Health insurance premiums increased by 5.23%. The withholding for this year will remain the same.
4. Approved the new Pre-65 insurance plan, which is a plan offered to an employee to retire at 62 providing they have been employed for 10 years. Employee would have to pay an out of pocket a percentage determined by their years of service/work history. Their dependents would have to cover 100% by the employee.
5. The cell phone tower contract at the water plant with Crown Castle CC Holdings asked for a contract extension until July 7, 2074. The current contract expires in July 2049. After discussion, the Board felt that extending the contract that far ahead would be better served by whomever would be in office in the year 2049, and did not approve the extension.
6. The ceiling tile and light replacement in the Township hall north side by Wolverine Construction for \$5,000 and the new LED lighting by Ibid Electric for \$3,100.00 was approved. This area has had water damage and needed to be upgraded. The other side will be updated at a later date.
7. Approved the repair of the Fire Truck #11210 for \$7,720.00 this was for repair on rear brake shoes and the axle flange gasket at rear axle springs.
8. Tracey Dettman was hired for the water/sewer clerk position. She will be starting on December 1, 2108 to begin training with Sandy Denman and the office staff.
9. The Bridgman Float Committee will be moved from the old fire station to the pole ban at the park for now. The queen committee is still trying to work on a permanent place to store the float.
- 10.

ZBA REPORT – Nancy Mensinger

No meeting was held for the month of October, the next meeting will be on November 8, 2018.

OLD BUSINESS

1. None

NEW BUSINESS

1. None

PUBLIC COMMENTS

Open for public comments at 7:11 p.m.

Closed public comments 7:16 p.m.

DISCUSSION - DECISION OF PLANNING COMMISSION – RECOMMENDATIONS

Jim Gast discussed the steps for Special Land Uses for Planned Unit Developments:

1. Informal conference meeting with Planning Commission 1-A (Jim Gast approval)
2. Public Hearing with Planning Commission request
3. Township Board – Public Hearing – Board approval
4. Developer has 12-months to come back to the Planning Commission for final Approval

REVIEW ITEMS FOR December 3, 2018 MEETING

Planned unit development.

ADJOURN

Adjourn at 8:06 p.m.

Respectfully submitted by (notes by Nancy Mensinger):

Christin Rice - Secretary

Date