

**Lake Charter Township Planning Commission Meeting
October 5, 2020**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairman William Geukes called the meeting to order at 7:00 p.m.

ROLL CALL

Board members present were: William Geukes, Haley Coulter, John Dzienis and Christin Rice

Absent: Nancy Mensinger

Zoning Administrator - Jim Gast

APPROVAL OF MINUTES

Motion to approve the September 14, 2020 minutes was made by: Haley Coulter, seconded by: John Dzienis; all ayes, motion carried.

APPROVAL OF AGENDA

Motion to approve the agenda and to add under New Business as #1 "Sewer Line Extension", was made by: Christin Rice; seconded by: Haley Coulter; all ayes, motion carried.

TOWNSHIP BOARD REPORT – Christin Rice reported for Nancy Mensinger:

1. Approved the purchase of 7 lap tops for the Township Board Meetings at a cost of \$7,344.68.
2. Halloween Trick or Treating in Lake Township was approved to be held Saturday October 31st from 5:30 to 7:00 pm. Bridgman City also approved the date. Face masks and hand hygiene are required.
3. Plumbing for the North and South Park Pavilions was approved not to exceed \$20,000 to install sinks and hot water heaters in both pavilions.
4. Approved the amendment to the water ordinance regarding the cross connection.
5. Approved sending the sewer extension request to the Planning Commission.
6. Approved the resolution concerning the revetment. Christin Rice read the Resolution to the Planning Commission Members.

ZBA REPORT – Nancy Mensinger

1. The meeting was held on September 10, 2020, and there was nothing on the agenda.

Chairman William Geukes thanked the members for attending the meeting and read the Lake Charter Township Planning Commission Policy for Conducting Business as so stated on the back of the agenda.

Christin Rice advised the board members that she would not be at the meeting on November 2nd due to her participation of the 2020 Presidential Election at Oronoko Charter Township.

Due to Christin Rice being absent for the November 2nd meeting and due to the items slated for the November agenda; Motion was made by Haley Coulter, seconded by John Dzienis to move the meeting date 1 week later on Monday November 9th 2020.

OLD BUSINESS

1. Jim Gast handed out copies of the pages of the revised Zoning Ordinances and indicated that these pages needed to be replaced in their Ordinance Books.

NEW BUSINESS

1. Sewer Line extension – Jim Gast handed out the area of the extension of the sewer main request on Holden Road. Lots have been sold and the buyers would like sewer main extended.
 - a. Motion to call for a public hearing on the Sewer Main for the November meeting was made by: Haley Coulter, seconded by John Dzienis
2. Water Ordinance Amendment – Jim Gast handed out Appendix C – water Ordinance #73-1 – Cross Connection Control Program.
 - a. Motion to call for a public hearing on the Water Ordinance Amendment for the November meeting was made by: Haley Coulter, seconded by John Dzienis.
3. Review questionnaire regarding Marijuana – Jim Gast handed out a sample of the Marijuana questions stating that if this was liked he would do a card mailing of it asking for it to be returned by the November 9, 2020 meeting. Discussion was held.
 - a. Motion to mail the questionnaire and to call for a public hearing for the November meeting was made by: Haley Coulter, seconded by John Dzienis

Update on any ordinance issues by Jim Gast

The 3 items discussed in new business are on for next month's meeting.

Chairman William Geukes was asked to discuss the 2021 budget by Township Supervisor John Gast.

- b. Motion to request an increase of \$10,000 to the budget due to the fact that, because of COVID-19, we were unable to attend any trainings or do any site visits etc. was made by: Haley Coulter, seconded by John Dzienis

Public Comment –

None

REVIEW ITEMS FOR September 14, 2020 MEETING

Jim Gast – 2 possible ordinance reviews and Marijuana questionnaire.

ADJOURN

Motion to Adjourn was made by John Dzienis, seconded by: Christin Rice at 7:27 p.m.

Respectfully submitted by:

Christin Rice - Secretary

Date