

**Lake Charter Township Planning Commission Meeting
October 2, 2017**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Vice-Chairman Gaylord Rochefort called the meeting to order at 7:00 p.m.

ROLL CALL

Board members present were: Gaylord Rochefort, Nancy Mensinger, William Geukes and Christin Rice
Chairman John Murphy was absent.

Zoning Administrator Jim Gast was also absent.

APPROVAL OF MINUTES

Motion to approve the September 11, 2017 minutes was made by William Geukes; second by: Nancy Mensinger, all ayes, motion carried.

APPROVAL OF AGENDA

Motion to approve the agenda was made by Nancy Mensinger; second by: William Geukes, all ayes, motion carried.

TOWNSHIP BOARD REPORT – Nancy Mensinger reported:

1. Approved Merritt Engineering to start getting permits processed for the 2018 water pipe replacement for Red Arrow Hwy from the water plant to Lemon Creek road – Lemon Creek to Gast Road. This will be placing a new 16” water line.
2. Approved the construction of the security barrier for the Township hall counter area. The project will cost \$88,513.00.
3. Approved the HVAC maintenance agreement for all 5 furnaces at the water plants for \$3,900.00 a year.
4. The 2018 tax rate request for 3.0 mils will generate over 4 million for the Township.
5. The review of the water service agreement with Baroda Township, the board will be looking into this and will discuss this with the Township Attorney.
6. Baroda-Lake Township Police department has a new vehicle.
7. The Park Department is working on redoing the disc golf baskets and there will be a fund raising tournament on October 28.
8. The board will be working on the 2018 budget on Wednesday’s at noon for the month of October.

ZBA REPORT – Nancy Mensinger reported:

The ZBA in September met and will be hearing an appeal on the signs ordinance; and will be working on that for the Township Board marquee.

OLD BUSINESS

1. None

NEW BUSINESS

1. Public Hearing to review and possibly recommend amending the general provisions of Chapter 3, Section 3.01, titled: Accessory Buildings, structures and uses, subsections A thru M of the Lake Charter Township Ordinance.
 - a. Motion was made by William Geukes, seconded by Nancy Mensinger to table the Public Hearing; due to the absence of Jim Gast, Zoning Administrator; till the November 6, 2017 meeting. Voice Vote:

- i. Nancy Mensinger – yes
- ii. William Geukes – yes
- iii. Christin Rice – Yes
- iv. Vice-Chair – Gaylord Rochefort – Yes

PUBLIC COMMENTS/MEMBER CONCERNS – Opened at 7:12 p.m.

None

Closed at 7:12 p.m.

REVIEW MAIN POINTS OF PLANNING COMMISSION MEETING –

Prepare for the public hearing on Accessory Buildings

Nancy Mensinger mentioned the sign Ordinance and that the ZBA was to look into this in the near future. Vice Chair Gaylord Rochefort reminded the members of a previous discussion on the request for more information from the Township Attorney, and requested that Zoning Administrator Jim Gast contact the attorney on this if he has not already

ADJOURN –Motion by Christin Rice, seconded by William Geukes to adjourn the meeting at 7:15 p.m.

Respectfully submitted by:

Christin Rice - Secretary

Date