

**Lake Charter Township Planning Commission Meeting
January 8, 2018**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairman John Murphy called the meeting to order at 7:00 p.m.

ROLL CALL

Board members present were: John Murphy, Gaylord Rochefort, Nancy Mensinger, William Geukes and Christin Rice

Zoning Administrator Jim Gast was absent.

APPROVAL OF MINUTES

Motion to approve the December 4, 2017 minutes was made by William Geukes; second by: Gaylord Rochefort; all ayes, motion carried.

APPROVAL OF AGENDA

Motion to approve the agenda was made by Christin Rice; seconded by: Gaylord Rochefort; all ayes, motion carried.

TOWNSHIP BOARD REPORT – Nancy Mensinger reported:

1. A copy of the 2018 Board and Committee appointments was given to the Planning Commission members. The Township Board had thanked and recognized Carol Siewart for her twenty year service on the Library Board representing the Township and also appointed Elizabeth Bouge.
2. Approved the 2018 meeting calendar, a copy was given to the Planning Commission members
3. Approved the renewal of the Library contract. The contract remains the same. The Township proves one tenth of a mil per State equalized value, quarterly, to the Library for five years.
4. Approved the increase to the Accident Fund. It was increased due to the Worker's Compensation claims from \$19,691 to \$29,337 for one year.
5. Approved the 2017 Budget amendment. This was needed do to the expansion in Warren Dunes Village. There was an increase in building, mechanical and electrical permits for the new lots. This increased the wages for the inspectors so this required an amendment. The amended amount was for \$39,000 (\$16,000 – Electrical, Mechanical/Plumbing - \$23,000). The revenue collected was \$46,118 as of November 30, 2017.
6. The janitorial agreement for the Township Hall is in review and was tabled for ninety days.
7. The water usage has surpassed last year by 7.3516 million gallons; with one more month still remaining.

ZBA REPORT – Nancy Mensinger reported:

Will meet on Thursday January 11, 2018, and not in February as thought on December 4, 2018 meeting.

OLD BUSINESS

1. None

NEW BUSINESS

1. Election of officers
 - a. Motion was made by William Geukes to keep the current slate of officers, seconded by Christin Rice; all ayes, motion carried.

PUBLIC COMMENTS

Open for public comments at 7:08 p.m.

None

Close public comments 7:08 p.m.

DISCUSSION - DECISION OF PLANNING COMMISSION - RECOMMENDATIONS

Nancy Mensinger stated that there was no further update on the sign ordinance

There was no further updates on the marijuana ordinance and no known Township residents making request on it.

REVIEW ITEMS FOR DECEMBER 4, 2017 MEETING

None at this time.

ADJOURN

Motion by William Geukes, seconded by Christin Rice to adjourn the meeting at 7:18 p.m.

Respectfully submitted by:

Christin Rice - Secretary

Date