

**MINUTES
LAKE CHARTER TOWNSHIP
BOARD MEETING
September 21, 2021
7:00 p.m.**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order by Supervisor John Gast at 7:00 p.m. The meeting opened with the Pledge of Allegiance.

ROLL CALL

Clerk Payne called the roll. Board members present were John Gast, Supervisor; Gloria Payne, Clerk; Robert Clark, Treasurer; Mike Essig, Trustee; Zach Carson, Trustee; Nancy Mensinger, Trustee and John Wilk, Trustee. A quorum of the board was present. Five visitors were present.

APPROVAL OF AGENDA

It was moved by Wilk seconded by Carson to add one item to the agenda. All ayes, motion carried.

PUBLIC COMMENT

Marie Giese, 4291 Lake Road, Stevensville, Michigan asked board members to consider updating the Zoning Ordinance to include short term rentals. The existing ordinance covers Bed and Breakfast situations, but not Air BNB's. It might be better to adopt a rental ordinance that would apply to all rentals. She handed out Oronoko Township's question and answer sheet addressing short term rentals. Supervisor Gast responded that we would have the Planning Commission work toward something with control.

APPROVAL OF MINUTES

August 17, 2021

It was moved by Essig seconded by Clark to approve the August 17, 2021 meeting minutes. All ayes, motion carried.

APPROVAL OF BILLS

After discussion and clarification, it was moved by Mensinger seconded by Carson to approve the August 2021 bills in the amount of \$315,818.70. All ayes, motion carried.

COMMUNICATIONS/CORRESPONDENCE PACKET

Supervisor's Report

Attached.

Clerk's Report

Attached.

Treasurer's Report

Attached.

Planning Commission Report

Lake Charter Township Planning Commission Meeting minutes are on file in the Township Hall offices.

Water Plant Report

Attached.

GRSD Sewer Authority Report

Galien Sewer Authority meeting minutes of July 28, 2021 attached.

Police Department

Baroda-Lake Township Police Board was held September 14, 2021. Two police vehicles were purchased, as well as ammunition and a computer for one of the police vehicles.

Fire Department Report

None.

Park Committee Report

Attached.

Library Report

Bridgman Public Library meeting minutes of June 22, 2021 are attached.

Cemetery Committee Report

Attached.

Building/Mechanical/Plumbing/Electrical Department Report

Attached.

Lake Township Economic Growth Alliance Report

Attached.

Medic One Report

Medic One meeting minutes of July 22, 2021 attached.

Utility Committee Report

Attached.

Capital Improvement Report

No meeting.

Zoning Board of Appeals Report

The Lake Charter Township Zoning Board of Appeals meeting minutes are on file.

AGENDA ITEMS

Schedule of Board Committees & Commission Meeting Review

Supervisor Gast presented to board members the 2022 meeting dates and office closings.

It was moved by Clark seconded by Gast to approve the 2022 meeting dates and office closings. All ayes, motion carried.

2022 Meeting Calendar

Supervisor Gast presented the 2022 Public Notice of Township Meetings. This notice is posted in compliance with PA 267 of 1976 (Open Meetings Act), MCLA 41.72a(2)(3) and the Americans with Disabilities Act (ADA).

It was moved by Payne seconded by Mensinger to adopt the 2022 calendar meeting dates. All ayes, motion carried.

Pony Field Improvement

Supervisor Gast turned the floor over to Robert Clark who reported at the Park Committee meeting the improvement of the pony field at the Lake Charter Township Park was discussed. The Bridgman Public Schools recreation fund has partnered with us in reconditioning the pony field. The total cost is \$4,300.00 to Lake Charter Township. \$1,900.00 to Green Kings Lawn Care and \$3,000.00 to CR Lawn Service. The Lake Charter Township park personnel will be aerating and rolling the field for play for the Spring season.

It was moved by Mensinger, seconded by Wilk to approve \$4,300.00 for the pony field improvement. \$1,900.00 to Green Kings Lawn Care and \$3,000.00 to CR Lawn Service. All ayes, motion carried.

Installation of Heat Trace Cable - Old Fire Station/Ambulance Quarters

Supervisor Gast presented a quote from Ibid Electric, Inc., in the amount of \$3,190.00, for the installation of a heat trace cable in the down spout trough, together with a 4" PVC down spout on the roof of the old fire station/ambulance quarters. This will help in drainage on the roof that freezes, then water pools and floods the building.

It was moved by Payne seconded by Mensinger to approve the quote from Ibid Electric, Inc., in the amount of \$3,190.00, for the installation of a heat trace cable in the down spout trough, together with a 4" PVC down spout on the roof of the old fire station/ambulance quarters, which will help in drainage on the roof that freezes, then water pools and floods the building. All ayes, motion carried.

Resuming Water Shut Offs

Supervisor Gast reported that discussion needs to be held on returning to shutting water off for nonpayment effective January 2022. Notices will be sent out to the effected parties ahead of time to give them amnesty by payment and to prevent shutting their water off.

It was moved by Gast seconded by Essig to resume shutting water off for nonpayment, effective January 2022. All ayes, motion carried.

800 MHz Portable Radios

Supervisor Gast turned the floor over to Harold Heyn, Lake Charter Township's Fire Chief. Chief Heyn reported the grant application has been processed by Berrien Springs/Oronoko Fire Department to be billed by Motorola for seven (7) portable radios. The cost of \$17,301.97 needs to be paid and then after the radios arrive \$14,737.63 will be reimbursed. The net cost for the seven (7) portable radios will be \$2,564.34.

It was moved by Essig seconded by Wilk to approve the cost of \$17,301.97 for seven (7) portable radios. After the radios arrive the net cost to Lake Charter Township will be \$2,564.34 for seven (7) portable radios. All ayes, motion carried.

Schedule of 2022 Budget Workshops

Supervisor Gast presented the five (5) budget workshops for the month of October 2021 and November 2021 to discuss and compile the 2022 budget.

It was moved by Gast seconded by Clark to approve the schedule of 2022 budget workshops. All ayes, motion carried.

First Reading of Adoption of the International Property Maintenance Code

Supervisor Gast, along with the assistance of Scott Dienes, Lake Charter Township legal counsel and Richard Kubsch, Lake Charter Township Building Inspector/Zoning Administrator presented the Lake Charter Township Ordinance for adoption.

Supervisor Gast read the first reading of the Ordinance. After the second reading, on Monday, September 27, 2021 at noon, the Ordinance will be sent to a local newspaper for publication and thereafter, after 15 days, the Ordinance will be declared as adopted.

It was moved by Gast seconded by Payne to accept the first reading of the Adoption of the Ordinance Property Maintenance Code. All ayes, motion carried.

PUBLIC COMMENT

None.

ANNOUNCEMENTS

The next regular meeting is scheduled for October 19, 2021 at 7:00 p.m., Lake Township Hall, Bridgman, Michigan.

Lake Charter Township Planning Commission is scheduled for October 4, 2021 at 7:00 p.m., Lake Charter Township Hall, Bridgman, Michigan.

Lake Charter Township Zoning Board of Appeals is scheduled for October 14, 2021 at 7:00 p.m., Lake Charter Township Hall, Bridgman, Michigan.

Fifth Monday Meeting is scheduled for November 29, 2021.

ADJOURNMENT

With no further objection and no further business it was moved by Payne seconded by Carson to adjourn the meeting. All ayes. Motion carried. Meeting adjourned at 8:20 p.m.

Dated: _____

Gloria A. Payne, Clerk

Dated: _____

John Gast, Supervisor