

**MINUTES
LAKE CHARTER TOWNSHIP
BOARD MEETING
September 20, 2016
7:00 p.m.**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Supervisor, John Gast, called the meeting to Order at 7:00 p.m. The meeting opened with the Pledge of Allegiance to the Flag.

ROLL CALL

Clerk Payne called the roll. Board members present were John Gast, Supervisor; Gloria Payne, Clerk; Robert Clark, Treasurer; Trustees Terry Eichler, Patricia L. Heyn, John Wilk and James Stine Jr. A quorum of the board was declared to be present. Five visitors were present in the audience.

APPROVAL OF AGENDA

It was moved by Eichler seconded by Heyn to add one item to the agenda. All ayes, motion carried.

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

August 16, 2016

It was moved by Clark seconded by Heyn to approve the August 16, 2016 Lake Charter Township board meeting minutes. All ayes, motion carried.

APPROVAL OF BILLS

After a few explanations and clarifications, it was moved by Wilk seconded by Stine to approve the August 2016 bills in the amount of \$323,602.46. All ayes, motion carried.

COMMUNICATIONS/CORRESPONDENCE PACKET

The following information was included in board members packets: copy of Township Insights; Galien River Sanitary Sewer Authority Agenda and meeting minutes; Lake Charter Township Planning Commission meeting minutes; Park Committee meeting minutes; Bridgman Public Library newsletter; Water Filtration Plant report; Lake Charter Township Fund Balances of August 2016; Utility Committee meeting minutes; Medic One meeting minutes; Baroda-Lake Township Police Board meeting minutes and bills; Fire Department Report through August 2016 and Lake Charter Township Zoning Board meeting minutes.

Copy of check from State of Michigan for Revenue Sharing. Copy of a letter from Lake Michigan College launching their campaign on the millage request in the November 8, 2016 Presidential election.

REPORTS

1Supervisor's Report

Attached.

Clerk's Report

Attached.

Treasurer's Report

Attached.

Planning Commission Report

Meeting minutes on file in the Township Hall offices.

Water Plant Report

Attached.

GRSD Sewer Authority Report

Attached

Police Department

Attached.

Fire Department

Attached.

Park Report

Park Committee meeting minutes on file in the Township Hall offices.

Library Report

Library meeting minutes on file in the Township Hall offices.

Cemetery Committee Report

Attached.

Building Department Report

Attached.

Lake Township Economic Growth Alliance Report

Trustee Jim Stine and Treasurer Robert Clark reported this year's Wine Festival was the most lucrative and best attended since its inception.

Utility Committee Report

Attached.

Capital Improvement Report

Attached.

AGENDA ITEMS

Open Burning Presentation

Supervisor Gast reported residents at Perry and Jodie Godush, 8960 Jericho Road, Bridgman, Michigan wanted to address the board regarding an ordinance that would restrict open burning of leaves and yard debris. They have in the past, complained that their health is affected by the neighbors "nuisance burning." Currently the Township allows open burning and has no ordinance against open burning. Mr. And Mrs. Godush did not attend the meeting.

Pajay, Inc., Pay Request #4 Gast Road Water Main Replacement Project

Supervisor Gast turned the floor over to Rob Andrew of Merritt Engineering who presented to board members pay request #4 in the amount of \$26,424.90 from Pajay, Inc., for the Lake Charter Township Gast Road water main replacement project for the period covering August 6, 2016 through September 8, 2016.

After discussion, it was moved by Payne seconded by Wilk to pay Pajay, Inc., for pay request #4 in the amount of \$26,424.90 for the Lake Charter Township Gast Road water main replacement project for the period covering August 6, 2016 through September 8, 2016. All ayes, motion carried.

Merritt Engineering

Supervisor Gast presented Invoice #88056 from Merritt Engineering for the Gast Road water main replacement in the amount of \$6,393.00.

It was moved by Eichler seconded by Clark to pay Invoice #88056 from Merritt Engineering for the Gast Road water main replacement in the amount of \$6,393.00. All ayes, motion carried.

Re-zoning of Park Property 11-11-0029-0005-15-2

Supervisor Gast reported the Lake Charter Township Planning Commission held a public hearing on the re-zoning on the Park property, tax code number 11-11-0029-0005-15-2 from Residential/Agricultural to Recreational. The Berrien County Planning Commission concurred with the Lake Charter Township Planning Commission regarding the re-zoning.

It was moved by Gast seconded by Wilk to approve re-zoning the Park property from Residential/Agricultural to Recreational for property tax code number 11-11-0029-0005-15-2, which becomes effective upon publication. All ayes, motion carried.

Cintas Uniform Contract Extension

Supervisor Gast informed board members that we received a 14% increase on the uniform contract, which is scheduled to expire June 2017. The Administrative staff felt that this was unacceptable and a meeting was held with our Representative from Cintas. He offered a 5% increase with a three-year extension, however, Administrative staff felt that we should keep the expiration date of June 2017, and not extend the contract the additional three years. Further, they indicated that if we became a member of U.S. Communities, we could receive a possible 2% increase. It is the Administrative staff's opinion that we run the contract out until June 2017 and address, or explore other options at that time.

It was moved by Gast seconded by Stine to approve the 5% increase with an expiration date of June 2017 with Cintas for the uniform contract. All ayes, motion carried.

2016 Lake Charter Township Tax Rate Request

Supervisor Gast brought board members attention to the L-4029 2016 setting the Township's tax rate request at 3.0 mills. This stands to generate \$3,728,567.00 for Lake Charter Township.

It was moved by Payne seconded by Eichler to approve setting the Township's tax rate request at 3.0 mills. All ayes, motion carried.

Trick or Treat

It was moved by Payne seconded by Clark to set Trick or Treat hours for Monday, October 31, 2016 from 5:30 p.m. - 7:00 p.m. All ayes, motion carried.

PUBLIC COMMENT

None.

ANNOUNCEMENTS

Lake Charter Township next regular meeting is scheduled for October 18, 2016 at 7:00 p.m., Lake Charter Township Hall

Lake Charter Township Planning Commission meeting is scheduled for October 3, 2016 at 7:00 p.m., Lake Charter Township Hall

Lake Charter Township Zoning Board of Appeals meeting is scheduled for November 10, 2016 at 7:00 p.m., Lake Charter Township Hall

ADJOURNMENT

With no further business, it was moved by Payne seconded by Stine to adjourn the Lake Charter Township board meeting. All ayes, motion carried. Meeting adjourned at 7:55 p.m.

Dated: _____

Gloria A. Payne Lake Charter Township Clerk

Dated: _____

John Gast, Lake Charter Township Supervisor