

MINUTES
LAKE CHARTER TOWNSHIP
BOARD MEETING
September 19, 2017
7:00 p.m.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Supervisor, John Gast, called the meeting to Order at 7:00 p.m. The meeting opened with the Pledge of Allegiance to the Flag.

ROLL CALL

Clerk Payne called the roll. Board members present were John Gast, Supervisor; Gloria Payne, Clerk; Robert Clark, Treasurer; Trustees Nancy Mensinger and John Wilk. Patricia L. Heyn was absent. James Stine Jr., arrived 7:39 p.m. A quorum of the board was declared to be present. Six visitors were present in the audience.

APPROVAL OF AGENDA

The agenda stands as presented.

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

August 15, 2017 Board Meeting

It was moved by Clark seconded by Wilk to approve the August 15, 2017 Lake Charter Township board meeting minutes. Five ayes, motion carried.

APPROVAL OF BILLS

After explanations, it was moved by Mensinger seconded by Clark to approve the August 2017 bills in the amount of \$296,610.51. Five ayes, motion carried.

COMMUNICATIONS/CORRESPONDENCE PACKET

Lake Charter Township account balances for August 2017

Michigan Townships Insights

Water/Sewer Revenue Comparison from January through September 2017.

Copy of the Revenue Sharing check from the State of Michigan for \$41,245.00.

REPORTS

1Supervisor's Report

Attached.

Clerk's Report

Attached.

Treasurer's Report

Attached.

Planning Commission Report

Meeting minutes are on file in the Township Hall offices.

Water Plant Report

Attached.

GRSD Sewer Authority Report

Galien River Sanitary District meeting minutes are attached.

Police Department

Baroda-Lake Township Police Board meeting minutes are attached.

Fire Department Report

Attached.

Park Committee Report

Attached.

Library Report

Bridgman Public Library Board of Directors meeting minutes attached.

A strategic planning session is scheduled for input into creating a vision for the future.

Cemetery Committee Report

Attached.

Building Department Report

Attached.

Lake Township Economic Growth Alliance Report

The Brewer's Festival is October 14, 2017, twenty-one breweries are lined up.

Medic One Report

Meeting minutes attached.

Utility Committee Report

Attached.

Capital Improvement Report

None.

Zoning Board of Appeals Report

Meeting minutes are on file in the Township Hall offices.

AGENDA ITEMS

Approval of Merritt Engineering - Permit Processing for Water Main Replacement

Supervisor Gast reported that the Capital Improvement project for Spring 2018 includes replacing the water line from the Lake Charter Township Plant down Red Arrow Highway to Lemon Creek and up to Gast Road with a 16" pipe. Permits from Michigan Department of Environmental Quality and CSX will need to be obtained to get the project underway.

Rob Andrew, Merritt Engineering was present and reported that meetings with the MDEQ have occurred and several questions were posed for him to address.

It was moved by Gast seconded by Wilk to approve obtaining permits for the Spring 2018 water line upgrade from 8" to 16" pipe down Red Arrow Highway to Lemon Creek and up Gast Road. Five ayes, motion carried.

Security Barrier

Supervisor Gast introduced Chris Brooks of Brooks Architecture. As discussed at last month's board meeting, he is working on the security barrier for the Lake Charter Township Hall offices. This barrier will assure and deter acts of violence against our staff, and elected officials as we go about our normal daily duties. This will be a level three protection system. Mr. Brooks reported he let bids for the project to four contractors, and only one contractor submitted a bid. Zane McGuire of McGuire's Professional Construction Inc., submitted the bid for \$28,241.00 for materials and equipment. Obviously, the majority of the cost will be the bullet proof glass. Initially upon looking into this project, we were at \$156,000.00 and we have been able to get the cost of the project to \$60,272.00.

It was moved by Payne seconded by Clark to accept the proposal submitted for a security barrier in the amount of \$60,272.00. Roll call vote: Gast Yes; Payne Yes; Clark Yes; Mensinger Yes; Wilk Yes. Motion carried.

2017 Lake Charter Township Tax Rate Request

Supervisor Gast brought board members attention to the L-4029 2017 setting the Township's tax rate request at 3.0 mills. This stands to generate \$4,033,985.00 for Lake Charter Township.

It was moved by Clark seconded by Wilk to approve setting the Township's tax rate request at 3.0 mills. Five ayes, motion carried

HVAC Maintenance Agreement - Water Plant

Supervisor Gast directed board members' attention to the bid of Andy J. Egan Co., Inc., for a maintenance agreement for all five (5) water plant furnaces, in the amount of \$3,900.00 for one year. Option A includes labor of scheduled safety and maintenance inspections with materials to perform the scheduled maintenance.

It was moved by Mensinger seconded by Wilk to accept the bid of Andy J. Egan Co., Inc., for a maintenance agreement for all five (5) water plant furnaces, in the amount of \$3,900.00 for one year. Six ayes. Motion carried.

Water Agreement With Baroda Township

Supervisor Gast presented board members with a copy of the Agreement for Water Service with Baroda Township. He reported Lake Charter Township Attorney, Scott Dienes, advised not to sign it. We will continue to review it and have Attorney Dienes write the contract.

PUBLIC COMMENT

None.

ANNOUNCEMENTS

Lake Charter Township next regular meeting is scheduled for October 17, 2017 at 7:00 p.m., Lake Charter Township Hall.

Lake Charter Township Planning Commission meeting is scheduled for October 2, 2017 at 7:00 p.m., Lake Charter Township Hall.

Lake Charter Township Zoning Board of Appeals meeting is scheduled for November 9, 2017 at 7:00 p.m., Lake Charter Township Hall.

ADJOURNMENT

With no further business, it was moved by Payne seconded by Mensinger to adjourn the Lake Charter Township board meeting. Six ayes, motion carried. Meeting adjourned at 7:52 p.m.

Dated: _____

Gloria A. Payne Lake Charter Township Clerk

Dated: _____

John Gast, Lake Charter Township Supervisor