

MINUTES
LAKE CHARTER TOWNSHIP
BOARD MEETING
September 18, 2018
7:00 p.m.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order by Supervisor John Gast at 7:00 p.m. The meeting opened with the Pledge of Allegiance.

ROLL CALL

Clerk Payne called the roll. Board members present were John Gast, Supervisor; Gloria Payne, Clerk; Robert Clark, Treasurer; Pat Heyn, Trustee, James Stine, Jr., Trustee, John Wilk, Trustee and Trustee Nancy Mensinger.

APPROVAL OF AGENDA

Supervisor Gast asked to add one item "Adams Property" to the agenda. It was moved by Heyn seconded by Wilk to approve one addition to the agenda. All ayes, motion carried.

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

August 21, 2018

It was moved by Stine seconded by Heyn to approve the August 21, 2018 meeting minutes. All ayes, motion carried.

APPROVAL OF BILLS

With a few explanations, it was moved by Clark seconded by Wilk to approve the bills of August 2018 in the amount of \$696,384.62. All ayes, motion carried.

COMMUNICATIONS/CORRESPONDENCE PACKET

Lake Charter Township account balances for August 2018.

Michigan Townships Insights.

Flyer regarding Red Arrow Linear County Park Public Meeting Input meeting at Chikaming Township.

REPORTS

1Supervisor's Report

Attached.

Clerk's Report

Attached.

Treasurer's Report

Attached.

Planning Commission Report

Lake Charter Township Planning Commission Meeting minutes are on file in the Township Hall offices.

Water Plant Report

Attached.

GRSD Sewer Authority Report

Meeting minutes attached.

Police Department

Baroda-Lake Township Police Board meeting minutes for September 11, 2018 attached.

Fire Department Report

None.

Park Committee Report

Attached.

Library Report

Bridgman Public Library Director Gretchan Evans reported on September 25, 2018 at 6:30 p.m. "Cyber Security" will be an event to attend.

Cemetery Committee Report

Attached.

Building Department Report

Attached.

Lake Township Economic Growth Alliance Report

Discussion included joining the Cornerstone Alliance Chamber of Commerce.

Medic One Report

Medic One meeting minutes attached.

Utility Committee Report

Attached.

Capital Improvement Report

No meeting held.

Zoning Board of Appeals Report

The Lake Charter Township Zoning Board of Appeals meeting minutes are on file in the Township Hall office.

AGENDA ITEMS

Date and Snow Road Watermain Replacement Payment No. 2

Supervisor Gast turned the floor over to Rob Andrew from Merritt Engineering who reported that the Date and Snow Road Watermain replacement request of B and Z Company payment No. 2 in the amount of \$131,147.10 is now due.

Mr. Andrew reported this payment continues to hold 10% of the earned funds as project retainage pending completion of the work. The project is 63% complete.

It was moved by Stine seconded by Clark to approve payment of the Date and Snow Road Watermain project payment No. 2 in the amount of \$131,147.10. All ayes, motion carried.

Supervisor Gast also presented the Merritt Engineering invoice of September 10, 2018 in the amount of \$13,033.00. Mr. Andrew reported that the project engineer cost is \$2,625.00, field technician \$9,880.00 and travel expense's \$528.00, for a total of \$13,033.00.

It was moved by Payne seconded by Mensinger to pay the Merritt Engineering invoice of September 10, 2018 in the amount of \$13,033.00. All ayes, motion carried.

Calibration of Flow Meters-Water Plant

Supervisor Gast presented the quote from UIS Group of Companies for calibration of two flow meters for the Lake Charter Township Water Plant. The cost is \$3,965.00 to provide for three days of calibration services including travel time and expense to calibrate the existing flow meters located at the water plant. This is a budgeted item.

It was moved by Clark seconded by Wilk to accept the quote of UIS Group of Companies in the amount of

\$3,965.00 for calibration services of two flow meters at the Lake Charter Township water plant. All ayes, motion carried.

Ceiling Repair & Lighting Update

Supervisor Gast asked board members to table this agenda item to obtain clarity from the bids received, and the work that needs to be performed. It was moved by Stine seconded by Mensinger to table this agenda item. All ayes, motion carried.

2015 Tax Rate Request

Supervisor Gast brought board members attention to the 2018 Tax Rate request, form L-4029, setting the township millage rate at 3.0. This estimated taxable value stands to generate 2.6% more revenue than 2017 for the general fund.

After discussion, it was moved by Gast seconded by Payne to approve the 2018 Tax Rate request for Lake Charter Township at 3.0 mills. All ayes, motion carried.

Use of Township Hall

Supervisor Gast presented board members with a draft copy Lake Charter Township Building Use Policy. After discussion, comments and suggestions, it was decided to table this agenda item. (Copy Attached).

It was moved by Gast seconded by Heyn to table this agenda item. All ayes, motion carried.

Adams Property - Park

Supervisor Gast reported a realtor was inquiring information on the Adams property adjacent to Lake Charter Township Park. Minutes of the Lake Charter Township special board meeting dated October 2, 2015 were included in board members’ packet offering \$90,000.00 for 6.7 acres of this land, which could be added to the park. After discussion, it was moved by Payne seconded by Stine to let the realtor know that Lake Charter Township is interested in the property. All ayes, motion carried.

PUBLIC COMMENT

Wendee Hahn of 11159 Red Arrow Highway Lot 268, Bridgman, Michigan requested that we look into having the street names in Warren Dunes Mobile Home Park added to their addresses. She indicated that she spoke with the post office and they told her it was a township issue and that we are to make that decision.

Supervisor Gast obtained her email and indicated he would look into the matter for her.

Berrien County Commissioner Teri Freehling informed board members’ of “The Future of Public Transit.” Three community meetings are scheduled September 25, 2018 at Lake Township Hall, September 26, 2018 at Niles Library and September 27, 2018 at Southwest Michigan Planning Commission. She urged board members to attend to become informed.

ANNOUNCEMENTS

The next regular meeting is scheduled for October 16, 2018 at 7:00 p.m., Lake Township Hall, Bridgman, Michigan.

Lake Charter Township Planning Commission is scheduled for October 1, 2018 at 7:00 p.m., Lake Charter Township Hall, Bridgman, Michigan.

Lake Charter Township Zoning Board of Appeals meeting is scheduled for November 8, 2018 at 7:00 p.m., Lake Charter Township Hall, Bridgman, Michigan.

Lake Charter Township/City of Bridgman Joint Meeting is scheduled for October 29, 2018 at 7:00 p.m., Lake Charter Township Hall.

ADJOURNMENT

With no further objection and no further business it was moved by Payne seconded by Gast to adjourn the meeting. All ayes. Motion carried. Meeting adjourned at 8:11 p.m.

Dated: _____

Gloria A. Payne, Clerk

Dated: _____

John Gast, Supervisor