

**MINUTES
LAKE CHARTER TOWNSHIP
BOARD MEETING
September 17, 2019
7:00 p.m.**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order by Supervisor John Gast at 7:00 p.m. The meeting opened with the Pledge of Allegiance.

ROLL CALL

Clerk Payne called the roll. Board members present were John Gast, Supervisor; Gloria Payne, Clerk; Robert Clark, Treasurer; Pat Heyn, Trustee; James Stine, Jr., Trustee; John Wilk, Trustee and Nancy Mensinger, Trustee.

GUESTS

Nine visitors were present.

APPROVAL OF AGENDA

Supervisor Gast asked to add one agenda item, Application for Approval of proposed Firefighter, and delete one item, Fifth Monday Meeting. It was moved by Stine seconded by Mensinger to add Application for Approval of proposed Firefighter and delete Fifth Monday Meeting to the agenda. All ayes, motion carried.

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

August 20, 2019

It was moved by Heyn seconded by Clark to approve the August 20, 2019 meeting minutes. All ayes, motion carried.

APPROVAL OF BILLS

After an amended review of the August bills totaling \$399,202.33, it was moved by Clark seconded by Mensinger to approve the bills. All ayes, motion carried.

COMMUNICATIONS/CORRESPONDENCE PACKET

Lake Charter Township account balances for August 2019.

Michigan Townships Insights.

Letter from ISO regarding Lake Charter Townships' Public Protection Classification.

Supervisor's Report

Attached.

Clerk's Report

Attached.

Clerk Payne thanked Treasurer Clark, and Sandy Dina, Secretary/Receptionist and Tracy Dettman, Billing Clerk for their help during the last weeks while recuperating from her recent accident.

Treasurer's Report

Attached.

Treasurer Clark reported AEP payment was in the range of \$27.5 million, which allowed him to invest at 2% for fourteen days, gaining approximately \$21,000.00 in interest.

Planning Commission Report

Lake Charter Township Planning Commission Meeting minutes are on file in the Township Hall offices.

Water Plant Report

Attached.

GRSD Sewer Authority Report

Galien River Sewer District Authority meeting minutes attached.

Police Department

Baroda-Lake Township Police Board meeting minutes of July 11, 2019 are attached.

Treasurer Clark commended Chief Shawn Martin on the \$5,000.00 grant for reimbursement for a portion of the video camera expenses.

Chief Shawn Martin reported 2,161 calls have come into the police department, to date.

Fire Department Report

July and August attached.

Park Committee Report

Attached.

Library Report

Bridgman Public Library Board meeting minutes attached.

Trustee John Wilk reported that Dennis Kreps has been hired as the new Library Director replacing Gretchan Evans. The Library is closed for renovations until October 5, 2019.

Cemetery Committee Report

Attached.

Building Department Report

Attached.

Lake Township Economic Growth Alliance Report

Treasurer Clark reported the Holiday Village is scheduled for December 14, 2019 and a Winter Festival is being planned. Date to be determined.

Medic One Report

Medic One meeting minutes attached.

Utility Committee Report

Attached.

Capital Improvement Report

No meeting.

Zoning Board of Appeals Report

The Lake Charter Township Zoning Board of Appeals meeting minutes are on file in the Township Hall offices.

AGENDA ITEMS

Bids for Demolition of Adams' Property & Parking Lot Construction

Supervisor Gast reported six request for proposals were sent out to local contractors for the demolition and cleaning of brush and debris around the Adams' property, as well as clearing of the adjacent property along the north fence line for construction of a parking lot. Two proposals were returned. Hartzler Excavating for \$25,950.00 and Knuth Excavating L.L.C., for \$37,000.00.

After discussion, it was moved by Payne seconded by Clark to accept the proposal from Hartzler Excavating for \$25,950.00 for the demolition and cleaning of brush and debris around Adams property, as well as clearing of the adjacent property along the north fence line for construction of a parking lot. All ayes, motion carried.

Amend Fiscal Year Budget - Baroda-Lake Township Police Department

Supervisor Gast informed board members that Baroda-Lake Township Police Department uses April 1 through March 31 as their fiscal year. The Baroda-Lake Township Police board members suggested amending it to January 1 through December 31. A partial audit would have to be done from April 1 through December 31, 2019.

After discussion, it was moved by Clark seconded by Stine to approve changing Baroda-Lake Township Police Department fiscal year to January 1 through December 31. All ayes, motion carried.

Setting 2020 Budget Workshop Dates

Supervisor Gast asked board members preference for the noon 2020 budget workshops, whether Tuesdays or Thursdays. After discussion, it was decided to hold them at Noon on Tuesdays throughout October up to November 1, 2019.

Review Application for Firefighter for Lake Charter Township Fire Department

Supervisor Gast turned the floor over to Chief Harold Heyn who presented Joshua Lyster to be placed on the Lake Charter Township Fire Department roster. He is currently working part-time for Chikaming Township and Baroda-Lake Township Police Departments as a police officer. He is willing to take the Firefighter 1 and II training.

It was moved by Gast seconded by Mensinger to approve Joshua Lyster to be placed on the Lake Charter Township Fire Department, and pay for his Firefighter I and II, upon completion. All ayes, motion carried.

Offer from Sieman's Ford for the Lake Charter Township 2010 Ford F-350 Distribution Truck

Supervisor Gast reported that the 2019 Ford F-350 has been delivered and has been put into our fleet of vehicles. Sieman's Ford has offered to buy the used 2010 Ford F-350 for \$6,800.00. Our past practice has been to take any vehicles to auction.

It was moved by Mensinger seconded by Payne to sell the 2010 Ford F-350 for \$6,800.00 to Sieman's Ford. All ayes, motion carried.

2019 Tax Rate Request

Supervisor Gast brought board members attention to the 2019 Tax Rate request, form L-4029, setting the township millage rate at 3.0. This estimated taxable value stands to generate 1.6% increase in revenue.

After discussion, it was moved by Gast seconded by Clark to approve the 2019 Tax Rate request for Lake Charter Township at 3.0 mills. All ayes, motion carried.

PUBLIC COMMENT

None.

ANNOUNCEMENTS

The next regular meeting is scheduled for October 15, 2019 at 7:00 p.m., Lake Township Hall, Bridgman, Michigan.

Lake Charter Township Planning Commission is scheduled for October 7, 2019 at 7:00 p.m., Lake Charter Township Hall, Bridgman, Michigan.

Lake Charter Township Zoning Board of Appeals is scheduled for November 14, 2019 at 7:00 p.m., Lake Charter Township Hall, Bridgman, Michigan.

Lake Charter Township 2020 Budget Workshop's beginning Tuesdays at Noon October 1, 2019 through November 1, 2019, Lake Township Hall, Bridgman, Michigan.

ADJOURNMENT

With no further objection and no further business it was moved by Payne seconded by Stine to adjourn the meeting. All ayes. Motion carried. Meeting adjourned at 7:37 p.m.

Dated: _____

Gloria A. Payne, Clerk

Dated: _____

John Gast, Supervisor