

**MINUTES**  
**LAKE CHARTER TOWNSHIP**  
**BOARD MEETING**  
**August 16, 2016**  
**7:00 p.m.**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

In the absence of the Supervisor, John Gast, the meeting was called to Order by Supervisor Pro Tem Terry Eichler at 7:00 p.m. The meeting opened with the Pledge of Allegiance to the Flag.

**ROLL CALL**

Clerk Payne called the roll. Board members present were Gloria Payne, Clerk; Robert Clark, Treasurer; Trustees Terry Eichler, Patricia L. Heyn, John Wilk and James Stine Jr. A quorum of the board was declared to be present. Four visitors were present in the audience.

**APPROVAL OF AGENDA**

The agenda stands as presented.

**PUBLIC COMMENT**

None.

**APPROVAL OF MINUTES**

**July 19, 2016**

It was moved by Wilk seconded by Stine to approve the July 19, 2016 Lake Charter Township board meeting minutes. Six ayes, motion carried.

**APPROVAL OF BILLS**

After a few explanations and clarifications, it was moved by Heyn seconded by Clark to approve the July 2016 bills in the amount of \$810,860.95. Six ayes, motion carried.

**COMMUNICATIONS/CORRESPONDENCE PACKET**

The following information was included in board members packets: copy of Township Insights; Galien River Sanitary Sewer Authority Agenda and meeting minutes; Lake Charter Township Planning Commission meeting minutes; Park Committee meeting minutes; Bridgman Public Library meeting minutes; Water Filtration Plant report; Lake Charter Township Fund Balances of July 2016; Asset Allocation Committee meeting minutes; Medic One meeting minutes; Utility Committee meeting minutes of August 3, 2016.

Copy of Comcast franchise fee statement. Copy of a thank you card from the Bridgman Public Library for the plaque honoring their 50<sup>th</sup> Anniversary. Herald Palladium article featuring Isabel's Play Place dedication of the Freedom Swing at the Lake Charter Township Park.

**REPORTS**

**1Supervisor's Report**

Attached.

**Clerk's Report**

Attached.

Treasurer's Report

Attached.

Planning Commission Report

Meeting minutes on file in the Township Hall offices.

Water Plant Report

Attached.

GRSD Sewer Authority Report

On file in the Clerk's office.

Police Department

No meeting held in the month of August.

Fire Department

Attached.

Park Report

Park Committee meeting minutes on file in the Township Hall offices.

Library Report

Library meeting minutes on file in the Township Hall offices.

Cemetery Committee Report

Attached.

Building Department Report

Attached.

Lake Township Economic Growth Alliance Report

Economic Growth Alliance meeting minutes on file in the Township Hall offices.

Utility Committee Report

Attached.

Capital Improvement Report

Attached.

**AGENDA ITEMS**

Lake Michigan College Presentation

Supervisor Pro Tem Terry Eichler introduced Marla Clark of Lake Michigan College who informed board members of the proposed millage scheduled to be on the November 8, 2016 ballot. The 0.48 mills is for ten years and the cost to a property owner with a \$50,000 taxable value of \$100,000 market value) would be \$2.00 per month, or \$24.00 per year. This is a capital millage in order to replace the heating/air-conditioning system, extend the life of existing facilities and preserve the Mendel Center experience.

Judee Hopwood of Williamson Employment Services, as well as a Friend of Lake Michigan College informed board members that through her employment agency, she sees that educated people are needed in Berrien County. Lake Michigan College has three campuses, South Haven, Benton Harbor and Niles.

The school approximately serves 7,000 students annually. The college has an “early college” program which allows students to transfer credits toward other University Colleges, thus saving thousands of dollars in college tuition.

A form was handed out to each board member with options to support the 2016 capital millage proposal. Helping with posting yard signs and/or pledges to the campaign.

*Pajay, Inc., Pay Request #3 Gast Road Water Main Replacement Project*

Supervisor Pro Tem Eichler turned the floor over to Rob Andrew of Merritt Engineering who presented to board members pay request #3 in the amount of \$74,008.18 from Pajay, Inc., for the Lake Charter Township Gast Road water main replacement project for the period covering July 2, 2016 through August 5, 2016.

Mr. Andrew informed board members that a leak had occurred in the freshly laid pipe and was hard to find, which put the project off by two weeks. Pajay was just about ready to dig up the entire line and thankfully, once the rain fell, bubbling showed up in a certain spot and they were able to locate the leak.

After discussion, it was moved by Stine seconded by Wilk to pay Pajay, Inc., for pay request #3 in the amount of \$74,008.18 for the Lake Charter Township Gast Road water main replacement project for the period covering July 2, 2016 through August 5, 2016. Six ayes, motion carried.

*Merritt Engineering*

Supervisor Pro Tem Eichler presented Invoice #88048 from Merritt Engineering for the Gast Road water main replacement in the amount of \$9,857.00.

It was moved by Payne seconded by Clark to pay Invoice #88048 from Merritt Engineering for the Gast Road water main replacement in the amount of \$9,857.00. Six ayes, motion carried.

**PUBLIC COMMENT**

None.

**ANNOUNCEMENTS**

Lake Charter Township next regular meeting is scheduled for September 20, 2016 at 7:00 p.m., Lake Charter Township Hall

Joint City of Bridgman/Lake Charter Township meeting is scheduled for August 29, 2016 at 7:00 p.m., Lake Charter Township Hall

Lake Charter Township Planning Commission meeting is scheduled for September 12, 2016 at 7:00 p.m., Lake Charter Township Hall

Lake Charter Township Zoning Board of Appeals meeting is scheduled for September 8, 2016 at 7:00 p.m., Lake Charter Township Hall

Lake Charter Township Hall Offices closed September 5, 2016 in observance of Labor Day.

**ADJOURNMENT**

With no further business, it was moved by Payne seconded by Heyn to adjourn the Lake Charter Township board meeting. Six ayes, motion carried. Meeting adjourned at 7:59 p.m.

Dated: \_\_\_\_\_

Clerk

Dated: \_\_\_\_\_

\_\_\_\_\_  
Gloria A. Payne Lake Charter Township

\_\_\_\_\_  
Terry Eichler, Supervisor Pro Tem