

**MINUTES
LAKE CHARTER TOWNSHIP
BOARD MEETING
August 15, 2023
7:00 p.m.**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order by Supervisor Zach Carson at 7:00 p.m. The meeting opened with the Pledge of Allegiance.

ROLL CALL

Clerk Payne called the roll. Board members present were Zach Carson, Supervisor; Gloria Payne, Clerk; Robert Clark, Treasurer; Nancy Mensinger, Trustee; Mike Essig, Trustee; John Wilk, Trustee and Amanda Drew, Trustee. A quorum of the board was declared to be present.

OTHERS PRESENT

Jeff Burkhard
Toby Riley
Tom Carson
John Wharton
Harold Heyn, Lake Charter Township Fire Chief
Rick Davis
Lori Davis
Scott Davis
Megan Bowen
Harold Heyn, Lake Charter Township Fire Chief
Brook Janes
Shirley Meyer
Don Scharnowske
Kyle, Bridgman Public Library
One Lake Charter Township resident

APPROVAL OF AGENDA

It was moved by Clark seconded by Essig to declare the agenda stands as presented. All ayes, motion carried.

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

July 18, 2023

It was moved by Wilk seconded by Mensinger to approve the July 18, 2023 meeting minutes. All ayes, motion carried.

APPROVAL OF BILLS

It was moved by Wilk seconded by Clark to approve the July bills in the amount of \$366,618.69. All ayes, motion carried.

COMMUNICATIONS/CORRESPONDENCE PACKET

Lake Charter Township account balances for July 2023
Second Quarter 2023 Revenue and Expenditure Report
Berrien County Road Department Speed Study of Gast Road

Supervisor's Report
Attached.

Clerk's Report
Attached.

Treasurer's Report
Attached.

Planning Commission Report
Minutes of the Planning Commission meeting are placed on file in the Township Hall offices.
Mike Essig reported that the Planning Commission is finalizing the solar ordinance.

Water Plant Report
Attached.
Jeff Burkhard reported that 69.951 million gallons of water has been pumped this month with 2.2 million gallons per day. Rambo Road water main replacement is finished, and progress is being made on Snow Road.
John Miller, the newest Water Plant Operator has proven to be a great asset to the Lake Charter Township Water Plant, and has begun to run the plant solely on his own.

Galien River Sewer District Authority Report
Minutes of the June 28, 2023, meeting attached.

Police Department
Baroda-Lake Township Police board met August 10, 2023, Kruggel Lawton presented the 2022 Audit with a clean opinion and reported they have six months of operating on hand. The pay into the pension plan increases and he suggested the payment be continued. Two new officers were hired, one to begin November 1, 2023, and the other after he finishes the academy.
1,782 calls for service in the month of July 2023 and 68 Freedom of Information Requests. The increased millage passed by Baroda for the Baroda-Lake Township Police Department will start in 2024.

Fire Department Report
Attached.

Park Committee Report
Attached.

Library Report
In the absence of Sarah Skinner, Kyle reported that the library had 4,682 visitors, the summer reading program is open to 13-year-olds and younger. Roots to Remember is August 22, 2023; Cooking Class is August 29, 2023, and the Alzheimer's Group is scheduled for August 29, 2023.

Cemetery Committee Report
Attached.

Building Department Report
Richard Kubsch reported that the building of new homes has decreased, and the solar ordinance is being finalized.

Lake Township Economic Growth Alliance Report
Attached.

Medic One Report
Medic One meeting minutes of June 22, 2023, attached.

Utility Committee Report

Attached.

Capital Improvement Report

No meeting.

Zoning Board of Appeals Report

The Lake Charter Township Zoning Board of Appeals meeting minutes are on file in the Township Hall offices.

Shoreline Resiliency Committee

Trustee Wilk reported the Committee is helping with Weko Beach clean-up and making the best decisions possible for the community.

AGENDA ITEMS

Reimbursement Agreement

Supervisor Carson drew board members' attention to the Reimbursement Agreement between Lake Charter Township and Warren Dunes Village. This agreement allows Lake Charter Township to install a master meter, so that Lake Township personnel do not have to read meters in the older section of Warren Dunes Village. It was moved by Carson seconded by Essig to allow Supervisor Carson to sign the Reimbursement Agreement to install a master meter. All ayes, motion carried.

Appointment and Compensation of Deputy Treasurer

Supervisor Carson turned the floor over to Robert Clark who reported that he is transitioning into retirement and would like to hire Jennifer Adams as the Deputy Treasurer. A copy of his meeting summary report is attached to these minutes.

It was moved by Wilk seconded by Drew to allow Treasurer Clark to hire Jennifer Adams as Deputy Treasurer for Lake Charter Township on a full-time basis and to pay \$28.00 per hour, with full benefits, to allow him to transition toward retirement. All ayes, motion carried. (Meeting Summary Report attached).

PUBLIC COMMENT

Micah Bagget asked what the justification was for him being terminated from the Lake Charter Township Fire Department.

Don Scharnowske asked what all the attachments were to the minutes.

Brooke Janes commented that the Fire Department issues need to be brought up behind closed doors.

Rick Davis asked why the cemetery is not being weed trimmed.

Shirley Myers asked who is in charge of closure on Snow Road.

Gloria A. Payne tendered her resignation as Clerk of Lake Charter Township, effective August 18, 2023, and placed her letter on file.

ANNOUNCEMENTS

The next regular meeting is scheduled for September 19, 2023, at 7:00 p.m., Lake Township Hall, Bridgman, Michigan.

Lake Charter Township Planning Commission is scheduled for September 11, 2023, at 7:00 p.m., Lake Charter Township Hall, Bridgman, Michigan.

Lake Charter Township Zoning Board of Appeals is scheduled for September 14, 2023, at 6:30 p.m., Lake Charter Township Hall, Bridgman, Michigan.

ADJOURNMENT

With no further objection and no further business, it was moved by Payne seconded by Essig to adjourn the meeting. All ayes, motion carried. Motion carried.

Meeting adjourned at 7:43 p.m.

Dated: _____

Zach Carson, Supervisor