

**MINUTES
LAKE CHARTER TOWNSHIP
BOARD MEETING
April 11, 2023
7:00 p.m.**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order by Supervisor Zach Carson at 7:00 p.m. The meeting opened with the Pledge of Allegiance.

ROLL CALL

Clerk Payne called the roll. Board members present were Zach Carson, Supervisor; Gloria Payne, Clerk; Robert Clark, Treasurer; John Wilk and Nancy Mensinger, Trustee; Mike Essig, Trustee and Amanda Drew, Trustee. A quorum of the board was declared to be present.

OTHERS PRESENT

Harold Heyn, Lake Charter Township Fire Chief

VISITORS PRESENT

None.

APPROVAL OF AGENDA

It was moved by Clark seconded by Essig, the agenda stands as presented. All ayes, motion carried.

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

March 21, 2023

It was moved by Payne seconded by Drew to approve the March 21, 2023 meeting minutes. All ayes, motion carried.

APPROVAL OF BILLS

It was moved by Drew seconded by Essig to approve the March bills in the amount of \$594,313.98. All ayes, motion carried.

COMMUNICATIONS/CORRESPONDENCE PACKET

Lake Charter Township account balances for March 2023
First quarter 2023 Lake Charter Township budget.

Supervisor's Report

Attached.

Clerk's Report

Attached.

Treasurer's Report

Attached.

Planning Commission Report

Minutes of the Planning Commission meeting are placed on file in the Township Hall offices.

Water Plant Report

Attached.

Galien River Sewer District Authority Report

Minutes of the February 22, 2023 meeting attached.

Police Department

Baroda-Lake Township Police statistics attached.

Fire Department Report

Attached.

Park Committee Report

Attached.

Library Report

None.

Cemetery Committee Report

Attached.

Building Department Report

Attached.

Lake Township Economic Growth Alliance Report

Attached.

Medic One Report

Medic One meeting minutes of February 23, 2023 attached.

Utility Committee Report

Attached.

Capital Improvement Report

No meeting.

Zoning Board of Appeals Report

The Lake Charter Township Zoning Board of Appeals meeting minutes are on file in the Township Hall offices.

Shoreline Resiliency Committee Report

John Wilk reported that April 22, 2023, the Shoreline Resiliency Committee will be celebrating Earth Day. It will be at 1:00 p.m., with a presentation by Brendan Burchi of Michigan State University.

AGENDA ITEMS

Purchase of Fire Truck Tires from Goodyear

Supervisor Carson turned the floor over to Harold Heyn, Lake Charter Township Fire Chief. A quote from Goodyear was included in board members' packet for tires for Fire Truck #1127 in the amount of \$3,915.02 and Fire Truck #1120 in the amount of \$3,915.02.

These tires were replaced in 2012 and 2013, so they are well overdue. Tires have a life of seven years. There is work being done on selling the old tires for \$100.00 per tire to recoup some of the cost.

It was moved by Essig seconded by Mensinger to accept the quote of Goodyear for a total of \$7,830.04 for tires for Fire Truck #1127 and #1120. All ayes, motion carried.

Step Increase - Cemetery Personnel

Supervisor Carson turned the floor over to Gloria Payne, Lake Charter Township Clerk. She reported that the Assistant Cemetery Sexton, Josh Rothrock be moved to Grade 8 Year 4. Josh Rothrock has been in this position since April 24, 2017. Since the announcement of Dave Williams retirement, he has been trained will all things that need to be done in all three cemeteries, i.e., sprinklers, plowing, maintenance, mowing and maintenance.

Lake Charter Township has to have on staff a Cemetery Sexton who is present when bodies are buried and signs the Burial Transit Permits. We will not be filling the Assistant Cemetery Sexton position, thus saving money.

It was moved by Payne seconded by Essig to move Josh Rothrock into the Cemetery Sexton position at Grade 8, Year 4 \$28.97, a \$1.90 increase. All ayes, motion carried.

Michigan Emergency Management

Supervisor Carson brought to board members' attention the Michigan Emergency Management Resolution. This resolution appoints Supervisor Zach Carson, Harold Heyn, Lake Charter Township Fire Chief and Shawn Martin, Baroda-Lake Township Police Chief to serve as primary emergency management liaisons for Lake Charter Township.

It was moved by Essig, seconded by Drew to approve the Michigan Emergency Management Resolution. All ayes, motion carried. (Copy of Resolution attached).

Warren Dunes Village - Water Contract

Supervisor Carson asked for this agenda item to be postponed to acquire more information.

It was moved by Essig seconded by Mensinger to postpone the Warren Dunes Village - Water Contract to acquire more information. All ayes, motion carried.

PUBLIC COMMENT

None.

ANNOUNCEMENTS

The next regular meeting is scheduled for May 16, 2023 at 7:00 p.m., Lake Township Hall, Bridgman, Michigan.

Lake Charter Township Planning Commission is scheduled for May 1, 2023 at 7:00 p.m., Lake Charter Township Hall, Bridgman, Michigan.

Lake Charter Township Zoning Board of Appeals is scheduled for May 11, 2023 at 6:30 p.m., Lake Charter Township Hall, Bridgman, Michigan.

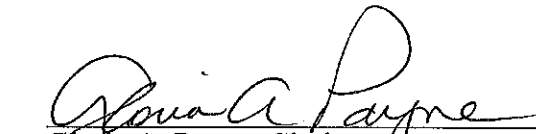
ADJOURNMENT

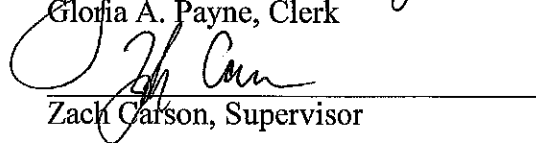
With no further objection and no further business it was moved by Carson seconded by Clark to adjourn the meeting. All ayes, motion carried. Motion carried.

Meeting adjourned at 8:10 p.m.

Dated: 4-14-2023

Dated: 4/14/23


Gloria A. Payne, Clerk


Zach Carson, Supervisor