

**MINUTES
LAKE CHARTER TOWNSHIP
BOARD MEETING
July 20, 2021
7:00 p.m.**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order by Supervisor John Gast at 7:00 p.m. The meeting opened with the Pledge of Allegiance.

ROLL CALL

Clerk Payne called the roll. Board members present were John Gast, Supervisor; Gloria Payne, Clerk; Mike Essig, Trustee; Zach Carson, Trustee; Nancy Mensinger, Trustee and John Wilk, Trustee. Robert Clark, Treasurer was absent. A quorum of the board was present. Four visitors were present.

APPROVAL OF AGENDA

The agenda stands as presented.

PUBLIC COMMENT

James Morris, 4927 Wildwood Drive, Bridgman, Michigan, President of the Wildwood Home Owners' Association indicated that an application for revetment along the lakeshore is in progress, with application made to the State of Michigan, EGLE, and they are opposed to the granting of this permit.

APPROVAL OF MINUTES

June 15, 2021

It was moved by Wilk seconded by Mensinger to approve the June 20, 2021 meeting minutes. Six ayes, motion carried.

APPROVAL OF BILLS

After discussion and clarification, it was moved by Essig seconded by Carson to approve the June 2021 bills in the amount of \$351,565.63 Six ayes, motion carried.

COMMUNICATIONS/CORRESPONDENCE PACKET

Lake Charter Township account balances for June 2021.

Second quarter 2021 Lake Charter Township budget.

A letter from the Katie Montoya of the Berrien County Planning Commission agreeing with Lake Charter Township Planning Commission regarding the proposed amendment to the Accessory Dwelling Units within the residential district.

Copy of a check from Geico Insurance for the fence damage on the corner of Gast and Snow.

Supervisor's Report

Attached.

Clerk's Report

Attached.

Treasurer's Report

Attached.

Planning Commission Report

Lake Charter Township Planning Commission Meeting minutes are on file in the Township Hall offices.

Water Plant Report

Attached.

GRSD Sewer Authority Report

Galien River Sewer District Authority meeting minutes attached.

Police Department

The next Baroda-Lake Township Police Board meeting is scheduled for September 14, 2021.

Fire Department Report

None.

Park Committee Report

Attached.

Library Report

Dennis Kreps, Bridgman Public Library Director was present. He thanked Lake Charter Township for their support and reported he received the second quarter Library contribution. He also thanked us for putting information regarding the library happenings on our marquee. Lastly, he reported the Library Board adopted their 2021-2022 budget.

Bridgman Public Library meeting minutes of May 25, 2021 and Library Happenings are attached.

Cemetery Committee Report

Attached.

Building/Mechanical/Plumbing/Electrical Department Report

Attached.

Lake Township Economic Growth Alliance Report

Attached.

Medic One Report

Medic One meeting minutes of January 28, 2021 attached.

Utility Committee Report

Attached.

Capital Improvement Report

No meeting.

Zoning Board of Appeals Report

The Lake Charter Township Zoning Board of Appeals meeting minutes are on file.

AGENDA ITEMS

Approval to Adopt Property Maintenance Code (IPMC)

Supervisor Gast turned the floor over to Richard Kubsch, Lake Charter Township Building Inspector/Zoning Administrator. He provided board members with a copy of the International Property Maintenance Code, along with suggested amendments. A copy of a form entitled Statement of Complainant was also presented. (Attached).

After discussion, some omissions and changes, it was moved by Gast seconded by Essig to forward the International Property Maintenance Code to Lake Charter Township attorney, Scott Dienes who would review it and write the publication for adoption, and its effective date after 30 days. Six ayes, motion carried.

Planning Commission Review of C-1 Planned Unit Development

Supervisor Gast turned the floor over to Richard Kubsch, Lake Charter Township Building Inspector/Zoning Administrator who informed board members that creation in the C-1 district for a Planned Unit Development needs to be looked at and that changes are needed to allow multiple uses on

a parcel. It was moved by Carson seconded by Wilk to direct the Lake Charter Township Planning Commission to look into creating a Planned Unit Development in the C-1 district. Six ayes, motion carried.

Planning Commission Review of Setbacks in C-1 District

Supervisor Gast turned the floor over to Richard Kubsch, Lake Charter Township Building Inspector/Zoning Administrator, to have the Lake Charter Township Planning Commission look into the front setbacks in the C-1 district. Mr. Kubsch agreed to forward the request to the Lake Charter Township Planning Commission.

Purchase of F-250 Ford - Cemetery

Supervisor Gast reported, included in the board packet was a quote from Siemans Ford for a 2021 White Ford F-250, regular cab, long bed, plow truck. Also includes the power equipment group, trailer and towing package. Retail pricing is \$41,130.00, however, the government pricing to us is \$29,469.00.

Clerk Payne reminded board members that the F-150 that was purchased last year, cost the township \$30,412.00.

This pick-up truck would be used in the cemetery and outfitted with a plow for snow plowing cab, long bed, plow truck, which includes the power equipment group, trailer and towing package for \$29,469.00 from Siemans Ford. Six ayes, motion carried.

Approval of Firefighter

Supervisor Gast turned the floor over to Lake Charter Township Fire Chief Harold Heyn, who is asking to place Steven Mark Zimmerle to the Lake Charter Township Fire Department roster. He has completed Firefighter I and II.

It was moved by Mensinger seconded by Essig to accept and place onto the Lake Charter Township Fire Department roster, Steven Mark Zimmerle. Six ayes, motion carried.

PUBLIC COMMENT

None.

ANNOUNCEMENTS

The next regular meeting is scheduled for August 17, 2021 at 7:00 p.m., Lake Township Hall, Bridgman, Michigan.

Lake Charter Township Planning Commission is scheduled for August 2, 2021 at 7:00 p.m., Lake Charter Township Hall, Bridgman, Michigan.

Lake Charter Township Zoning Board of Appeals is scheduled for August 12, 2021 at 7:00 p.m., Lake Charter Township Hall, Bridgman, Michigan.

Fifth Monday Meeting is scheduled for August 30, 2021 at 7:00 p.m.

ADJOURNMENT

With no further objection and no further business it was moved by Payne seconded by Gast to adjourn the meeting. Six ayes. Motion carried. Meeting adjourned at 8:02 p.m.

Dated: _____

Gloria A. Payne, Clerk

Dated: _____

John Gast, Supervisor