

MINUTES
LAKE CHARTER TOWNSHIP
BOARD MEETING
July 17, 2018
7:00 p.m.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order by Supervisor John Gast at 7:00 p.m. The meeting opened with the Pledge of Allegiance.

ROLL CALL

Clerk Payne called the roll. Board members present were John Gast, Supervisor; Gloria Payne, Clerk; Robert Clark, Treasurer; Pat Heyn, Trustee, James Stine, Jr., Trustee, John Wilk, Trustee and Trustee Nancy Mensinger.

APPROVAL OF AGENDA

Supervisor Gast asked to add one item "Paving bid for Greenwood and damaged Park drain" to the agenda. It was moved by Clark seconded by Wilk to approve one change to the agenda. All ayes, motion carried.

PUBLIC COMMENT

Kim LaSata introduced herself as a Republican candidate for the 79th State Senator seat. She is a teacher, and currently a Michigan State Representative. She has the back of the Fraternal Order of Police, First Responders and the Michigan Chamber of Commerce. As she has, as a State Representative, she will work for her constituents.

Dave Brunsting commented that he is thankful to Lake Charter Township for the renovations to the disc golf course at Lake Township Park. A tournament was held with 33 players. The hardest hole is #7. People have been traveling from Illinois, Traverse City Michigan and South Bend, Indiana. The course is being touted as "the course to play."

APPROVAL OF MINUTES

June 19, 2018

With one correction, it was moved by Wilk seconded by Heyn to approve the June 19, 2018 meeting minutes. All ayes, motion carried.

APPROVAL OF BILLS

With a few explanations, clarifications and switching of fund amounts, it was moved by Clark seconded by Mensinger to approve the bills of June 2018 in the amount of \$543,165.09. All ayes, motion carried.

COMMUNICATIONS/CORRESPONDENCE PACKET

Lake Charter Township account balances for June 2018.

Michigan Townships Insights and Voice.

Second quarter Revenue and Expenditure Report.

A budget analysis was included in board members' packet.

A 2018 Water Usage graph was included in board members' packet.

A letter from the Bridgman Scholarship Organization was included in board members' packet.

REPORTS

1. Supervisor's Report

Attached.

Clerk's Report

Attached.

Treasurer's Report

Attached.

Planning Commission Report

Lake Charter Township Planning Commission Meeting minutes are on file in the Township Hall offices.

Water Plant Report

Jeff Burkhard, Lake Charter Township Water Plant Superintendent reported pumpage is down 27 million gallons. A reduction of 54 million gallons, per year, will be realized due to the Donald C. Cook Nuclear Plant generating their own water, in-house, for cooling down the reactors.

Water Plant Report attached.

GRSD Sewer Authority Report

Meeting minutes attached.

Police Department

Baroda-Lake Township Police Board meeting minutes attached.

Fire Department Report

Attached.

Park Committee Report

Attached.

Library Report

Bridgman Public Library meeting minutes attached.

Cemetery Committee Report

Attached.

Building Department Report

None.

Lake Township Economic Growth Alliance Report

Robert Clark reported that since Cali Berg, Director of the Bridgman Area Chamber of Commerce/Economic Growth Alliance has accepted a position in the Milwaukee, Wisconsin area, the EGA is seeking candidates to fill the position.

Medic One Report

Medic One meeting minutes attached.

Utility Committee Report

Attached.

Capital Improvement Report

No meeting held.

Zoning Board of Appeals Report

The Zoning Board of Appeals Meeting Minutes of July 12, 2018 are placed on file in the Township Hall offices.

AGENDA ITEMS

Water System Valve Replacement - Shawnee Road and Cleveland Road

Supervisor Gast reported at one time, a contract was agreed upon between Lake Township and Baroda Township. Baroda Township bonded for a water line in their area. Upon completion of their system, it was turned over to Lake Township. To date, the contract has expired. Lake Township bills their residents one and one half times higher than Lake Township residents. Further, the tap fee is charged at an "out of township" rate which is higher than Lake Township residents. Lake Township collects the fees, which goes into the water fund account.

Baroda Township gets no financial subsidy from Lake Township for the water distribution in their area, much like Weesaw Township. The water system is ours and responsibility for maintaining the system rests with Lake Township. Therefore, a 16" valve, at the intersection of Shawnee Road and Cleveland Road, has broken and remains in the closed position. Three quotes were obtained. \$33,250.00 from D.A. D'Agostino; \$28,731.00 from Woodruff and Sons and \$25,560.00 from B&Z.

It was moved by Stine seconded by Heyn to accept the quote of B&Z for \$25,560.00 to repair the 16" valve at the intersection of Shawnee Road and Cleveland Road, which has broken and remains in the closed position. This work to be done when the Date Road project is underway. All ayes, motion carried.

Community Growth Alliance Contribution

Supervisor Gast brought board members attention to the invoice from the Greater Bridgman Area Chamber of Commerce in the amount of \$10,000.00 for the 2018 CGA Membership. This is in the Lake Charter Township 2018 budget. This is the same amount that was contributed last year and the City of Bridgman contributes \$10,000.00 as well.

It was moved by Wilk seconded by Mensinger to contribute the budgeted amount of \$10,000.00 to the Community Growth Alliance. All ayes, motion carried.

Security Upgrade for Public Safety Building

Supervisor Gast turned board members' attention to the estimate of Echo Fire and Security, in the amount of \$27,154.00 for the upgrade of the security system for the Public Safety Building. It has been ten years, and the security system for the public safety building has been failing, frankly, it hasn't been working since it was initially installed. This system is no longer supported and a computer based upgrade is needed.

Trustee Stine questioned why keys cannot be distributed? Keys are hard to recover when an employee is terminated. A computer-based fob or entry card can be deleted instantaneously, allowing no further access into the building.

Treasurer Clark commented, the estimate did not cover the cost of a possible additional charge for programming the system.

Trustee Wilk asked whether it was looked into as to what Lincoln Township, St. Joseph Township or St. Joseph City has for their security systems.

After discussion, this agenda item was tabled to obtain more information.

Park Fencing Bids

Supervisor Gast presented two bids for an outfield fence on the east adult softball field, similar to the fence on the west field. It would be approximately 350' and arched in the outfield as a home run fence. The request was made by the church league after the boundary fencing by the pole barn was removed for the disc golf course, and now long hits can carry into the brush at the border of the property and are difficult to retrieve during play. This fence would make it clear where home runs occur and stop balls hit deep into the infield. The Park Committee recommends accepting the bid of Fence Masters for \$5,495.95. The bid from Wiltse Fencing & Kennels, Inc., was \$5,752.27.

The second bid is to remove the existing fence on the former property border to the existing gate near our property line. Since the Township owns the adjacent property now, that fence can be removed. Patrick Freehling has indicated the fence collects leaves and debris and deters drainage to surface drains installed within the park. The Park Committee recommends accepting the proposal of Fence Masters in the amount of \$950.00. No bid was submitted by Wiltse Fencing & Kennels, Inc., for this work.

It was moved by Stine seconded by Wilk to accept the bid of Fence Masters for \$5,495.95 for the erection of a 350' 6' high commercial galvanized chain link fence to include 3" end posts 2" line posts, 1-5/8" top rail 9 gauge KK fence fabric. All posts are set in cement. Further to accept the bid of Fence Masters to remove and dispose of approximately 450' of 6' high commercial chain link fence, including posts, cement, top rail and chain link fabric, and dispose of it off the premises. All ayes, motion carried.

Greenwood Cemetery Paving/Drain Patch for Park

Supervisor Gast presented the proposal from Michigan Paving and Materials Company. The bid is for \$16,500.00 and includes a one inch surface overlay on the back horseshoe of Greenwood Cemetery. Further,

dig out and patch the gravel areas cut out for previous drain repairs three inches thick at the Lake Charter Township Park. This is a budgeted item.

It was moved by Payne seconded by Mensinger to accept the proposal of Michigan Paving and Materials Company. The bid is for \$16,500.00 and includes a one inch surface overlay on the back horseshoe of Greenwood Cemetery. Further, dig out and patch the gravel areas cut out for previous drain repairs three inches thick at the Lake Charter Township Park, which are both budgeted items for 2018. All ayes, motion carried.

PUBLIC COMMENT

Harold Heyn reported the final paving on Shawnee Road is scheduled for Thursday, July 19, 2018.

ANNOUNCEMENTS

The next regular meeting is scheduled for August 21, 2018 at 7:00 p.m., Lake Township Hall, Bridgman, Michigan.

Lake Charter Township Planning Commission is scheduled for August 6, 2018 at 7:00 p.m., Lake Charter Township Hall, Bridgman, Michigan.

Lake Charter Township Zoning Board of Appeals meeting is scheduled for September 13, 2018 at 7:00 p.m., Lake Charter Township Hall, Bridgman, Michigan.

Fifth Monday Meeting is scheduled for July 30, 2018 at 7:00 p.m.

ADJOURNMENT

With no further objection and no further business it was moved by Payne seconded by Gast to adjourn the meeting. All ayes. Motion carried. Meeting adjourned at 8:23 p.m.

Dated: _____

Gloria A. Payne, Clerk

Dated: _____

John Gast, Supervisor