

**MINUTES
LAKE CHARTER TOWNSHIP
BOARD MEETING
June 16, 2020
7:00 p.m.**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order by Supervisor John Gast at 7:00 p.m. The meeting opened with the Pledge of Allegiance.

Due to Covid-19 being in place, by Governor Whitmer, the board members sat six feet apart and the guest chairs were moved to the back of the Township Hall, also spaced six feet apart. Those wishing to wear masks were allowed to do so. There was a total of fourteen (14) people in the Township Hall attending this meeting.

ROLL CALL

Clerk Payne called the roll. Board members present were John Gast, Supervisor; Gloria Payne, Clerk; Robert Clark, Treasurer; John Wilk, Trustee; Nancy Mensinger, Trustee; Pat Heyn, Trustee and James Stine, Jr., Trustee. A quorum of the board was present.

GUESTS

Seven visitors were present.

APPROVAL OF AGENDA

Supervisor Gast asked if there were any additions to the agenda. There were none. The agenda stands as presented.

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

May 19, 2020

It was moved by Heyn seconded by Clark to approve the May 19, 2020 meeting minutes. All ayes, motion carried.

APPROVAL OF BILLS

After review and discussion of the May bills, it was moved by Wilk seconded by Stine to approve the May bills in the amount of \$294,258.30. All ayes, motion carried.

COMMUNICATIONS/CORRESPONDENCE PACKET

Lake Charter Township account balances for May 2020.
Michigan Townships Insights.

Supervisor's Report

Attached.

Clerk's Report

Attached.

Treasurer's Report

Attached.

Planning Commission Report

Lake Charter Township Planning Commission Meeting minutes are on file in the Township Hall offices.

Water Plant Report

Attached.

GRSD Sewer Authority Report

GRSD Sewer Authority Meeting Minutes of April 22, 2020 are attached.

Police Department

Baroda-Lake Township Police Board meeting is scheduled for July 14, 2020.

Fire Department Report

Attached.

Park Committee Report

Attached.

Library Report

Bridgman Public Library board meeting minutes of April 28, 2020 are attached.

Cemetery Committee Report

Attached.

Building Department Report

None.

Lake Township Economic Growth Alliance Report

Attached.

Medic One Report

Annual Meeting Report attached.

Utility Committee Report

No meeting.

Capital Improvement Report

None.

Zoning Board of Appeals Report

The Lake Charter Township Zoning Board of Appeals meeting is scheduled for July 9, 2020.

AGENDA ITEMS

2019 Lake Charter Township Audit

Supervisor Gast introduced Brian Wisneski of Hungerford Nichols who presented the 2019 Audit. He reported that the 2019 Lake Charter Township audit has 19.75 months of operating on hand. The

audit is clean and fair in all material aspects, the financial position of the governmental activities and the business type activities ending in accordance with accounting principles is generally accepted.

It was moved by Gast seconded by Clark to accept the Lake Charter Township 2019 audit performed by Hungerford Nichols, CPA & Auditors. All ayes, motion carried.

Michigan Townships Association Dues

Supervisor Gast reported the Michigan Township Association (MTA) annual dues are up for renewal. The dues are \$6,974.17, up \$75.23 from last year, and are due July 1, 2020. The MTA provides a wealth of information for all elected officials and keeps tabs on legislation that affects townships.

It was moved by Gast seconded by Payne to approve the renewal of Michigan Townships Association dues in the amount of \$6,974.17 due July 1, 2020. All ayes, motion carried.

Replace Obsolete Fire Alarm Control

Supervisor Gast presented to board members' a quote from Simplex Grinnell, Johnson Controls, in the amount of \$8,358.00 to replace the existing obsolete Simplex 4010 fire alarm control panel, with a Simplex 4007ES hybrid panel. To include all field devices and wiring, if good, to be reused. The Technician will tag all circuits in the panel, remove the panel from the wall, install programming and re-test the new panel. If any devices or wiring are found to be bad during re-test, they will need to be quoted separately from this proposal for replacement.

It was moved by Stine seconded by Clark to approve the quote from Simplex Grinnell, Johnson Controls, in the amount of \$8358.00 to install the Simplex 4007ES hybrid panel. All ayes, motion carried.

Re-Opening of Township Hall Policy - Return to Work

Supervisor Gast presented the Covid-19 Return to Work Policy for Lake Charter Township Hall. This is necessary for employees to return to work. John Gast, Supervisor will be the Coordinator and Sandy Dina will be the Co-Coordinator.

After review and discussion, it was moved by Gast seconded by Heyn to adopt the Covid-19 Return to Work Policy for Lake Charter Township Hall. All ayes, motion carried.

PUBLIC COMMENT

Loren Berndt, 3868 Linke Street, Bridgman, Michigan asked board members to use their microphones. He further commented that the cemetery needs to be weed wacked between the cemetery markers and that the grave of Lodine Companion who was buried two weeks ago has dead sod on her grave.

Jim Stine commented that he has been asked by Medic 1 to have "all hands on deck" due to employees not showing up for their shifts during the Covid-19 Pandemic. His wife, who cares for her father, has moved out of their residence and is living with her sister, because she is afraid of Jim bringing home the virus. He said all that to inform board members of the reason why he has not been attending meetings. Medic 1 indicated that they need him more than Lake Charter Township needs him at this point in time.

ANNOUNCEMENTS

The next regular meeting is scheduled for July 21, 2020 at 7:00 p.m., Lake Township Hall, Bridgman, Michigan.

Lake Charter Township Planning Commission is scheduled for July 6, 2020 at 7:00 p.m., Lake Charter Township Hall, Bridgman, Michigan.

Lake Charter Township Zoning Board of Appeals is scheduled for July 8, 2020 at 7:00 p.m., Lake Charter Township Hall, Bridgman, Michigan.

Lake Charter Township Hall Offices will be closed on Friday, July 3 2020 in observance of Fourth of July.

ADJOURNMENT

With no further objection and no further business it was moved by Wilk seconded by Heyn to adjourn the meeting. All ayes. Motion carried. Meeting adjourned at 7:48 p.m.

Dated: _____

Gloria A. Payne, Clerk

Dated: _____

John Gast, Supervisor