

**MINUTES**  
**LAKE CHARTER TOWNSHIP**  
**BOARD MEETING**  
**July 16, 2019**  
**7:00 p.m.**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The meeting was called to order by Supervisor John Gast at 7:00 p.m. The meeting opened with the Pledge of Allegiance.

**ROLL CALL**

Clerk Payne called the roll. Board members present were John Gast, Supervisor; Gloria Payne, Clerk; Pat Heyn, Trustee; James Stine, Jr., Trustee; John Wilk, Trustee and Nancy Mensinger, Trustee. Robert Clark, Treasurer was absent.

**GUESTS**

Jamie Smith  
Mike Essig

**APPROVAL OF AGENDA**

Supervisor Gast asked to add two items to the agenda. It was moved by Stine seconded by Heyn to approve adding two items to the agenda. Six ayes, motion carried.

**PUBLIC COMMENT**

None.

**APPROVAL OF MINUTES**

**June 18, 2019**

It was moved by Mensinger seconded by Payne to approve the June 18, 2019 meeting minutes. Six ayes, motion carried.

**APPROVAL OF BILLS**

After a few explanations, it was moved by Stine seconded by Wilk to approve the bills of June 2019 in the amount of \$609,625.07. Six ayes, motion carried.

**COMMUNICATIONS/CORRESPONDENCE PACKET**

Lake Charter Township account balances for June 2019.

Second quarter revenue and expenditure report.

Michigan Townships Insights.

Township Voice

**Supervisor's Report**

Attached.

**Clerk's Report**

Attached.

**Treasurer's Report**

Attached.

**Planning Commission Report**

Lake Charter Township Planning Commission Meeting minutes are on file in the Township Hall offices.

**Water Plant Report**

Attached.

GRSD Sewer Authority Report

Galien River Sewer District Authority meeting minutes attached. Supervisor Gast asked board members to pay attention to the flow report.

Police Department

Baroda-Lake Township Police Board meeting minutes of May 16, 2019 are attached. Trustee Stine reported the delivery of the Ford Explorer has been delayed by Ford. A new part-time officer was hired and a reserve officer was hired.

Fire Department Report

None.

Park Committee Report

Attached.

John Gast and Robert Clark met with City Plumbing to get water to the pavilions. An engineer's drawing is necessary to get the line five feet from the building.

Nancy Mensinger reported that she would get with Hollerbach regarding the development of the pony field.

Also, Fence Masters to repair the buckling of the existing softball field fence.

Library Report

Bridgman Public Library Board meeting minutes attached.

Cemetery Committee Report

Attached.

Building Department Report

None.

Lake Township Economic Growth Alliance Report

Attached.

Medic One Report

Medic One meeting minutes attached.

Trustee Stine commented on the attendance of a representative from Spectrum Hospital.

Utility Committee Report

Attached.

Capital Improvement Report

No meeting.

Zoning Board of Appeals Report

The Lake Charter Township Zoning Board of Appeals meeting minutes are on file in the Township Hall offices.

**AGENDA ITEMS**

**Sanitary Sewer Infiltration Investigation**

Supervisor Gast presented a proposal from Merritt Midwest, Inc., to assist with investigating and tracking storm water inflow and infiltration affecting the sanitary sewer collection system. They are recommending that a reasonable starting point would be to review the lift station operation data available through the alarm and control telemetry system. The Galien River Sanitary District has provided a user login for them to use.

The data will be reviewed during rain events. This will allow recommendations of the sewer system for further field investigation, including lift station inspections, manhole inspections, flow monitoring and other measures.

The findings will be provided in written form. The services to the township will be on a time and material billing rate basis. (The proposal is attached).

It was moved by Gast seconded by Heyn to accept the proposal from Merritt Midwest, Inc., to assist in investigating and tracking storm water inflow and infiltration affecting the sewer collection system. (The proposal is attached.) Six ayes, motion carried.

**Fifth Monday Meeting**

Supervisor Gast informed board members that Lake Charter Township will host the July 29, 2019 Fifth Monday meeting. Buchanan City Manager William “Bill” Marx will be presenting on Medical Marijuana Facilities in the City of Buchanan. The City of Bridgman has invited their Planning Committee to attend and we will invite Lake Charter Township Planning Commission as well.

Randy Hill, Bridgman Public Library will also be reporting on the progress for a new Library Director and the remodeling project.

**Park Rental Rates**

Supervisor Gast called for discussion on the nonresidential rental rate for the Lake Charter Township Park pavilions. We currently charge \$75.00 and wish to increase it to \$125.00. This is still reasonable for a park pavilion rental. We take reservations in September 2019 for the year 2020.

It was moved by Wilk seconded by Stine to approve the nonresidential rate for the Lake Charter Township Park, for rental of the pavilions to \$125.00 for the year 2020. Six ayes, motion carried.

**Renewal of Volunteer Firefighter Hartford Life and Accident Insurance**

Supervisor Gast presented the renewal of the volunteer firefighters’ life and accident insurance from Hartford Life for \$6,217.92 for July 1, 2019 through July 1, 2020. This is the same amount as last year.

It was moved by Payne seconded by Mensinger to approve \$6,217.92 for the renewal of the volunteer firefighters’ life and accident insurance from Hartford Life, for July 1, 2019 through July 1, 2020. Six ayes, motion carried.

**PUBLIC COMMENT**

None.

**ANNOUNCEMENTS**

The next regular meeting is scheduled for August 20, 2019 at 7:00 p.m., Lake Township Hall, Bridgman, Michigan.

Lake Charter Township Planning Commission is scheduled for August 5, 2019 at 7:00 p.m., Lake Charter Township Hall, Bridgman, Michigan.

Lake Charter Township Zoning Board of Appeals is scheduled for September 12, 2019 at 7:00 p.m., Lake Charter Township Hall, Bridgman, Michigan.

Lake Charter Township/City of Bridgman joint meeting is scheduled for July 29, 2019 at 7:00 p.m., Lake Charter Township Hall, Bridgman, Michigan.

**ADJOURNMENT**

With no further objection and no further business it was moved by Payne seconded by Stine to adjourn the meeting. Six ayes. Motion carried. Meeting adjourned at 7:36 p.m.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Gloria A. Payne, Clerk

Dated: \_\_\_\_\_

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John Gast, Supervisor