

**MINUTES
LAKE CHARTER TOWNSHIP
BOARD MEETING
June 21, 2016
7:00 p.m.**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to Order by Supervisor John Gast at 7:00 p.m. The meeting opened with the Pledge of Allegiance to the Flag.

ROLL CALL

Clerk Payne called the roll. Board members present were John Gast, Supervisor; Gloria Payne, Clerk; Robert Clark, Treasurer, Trustees Terry Eichler, Patricia L. Heyn, and John Wilk. James Stine Jr, was absent. Six visitors were present in the audience.

APPROVAL OF AGENDA

It was moved by Payne seconded by Heyn to approve the agenda with one addition. Six ayes, motion carried.

PUBLIC COMMENT

Christopher Quattrin introduced himself. He is running as a Republican for the Berrien County Drain Commissioner. He has a Master's Degree in Civil Engineering and Mathematics. He explained why he is running and why he wants the position.

Marcy Hamilton of the Southwest Michigan Planning Commission informed board members of a project the Commission was awarded from the Michigan Department of Environmental Quality testing the Lake Michigan Tributaries for human waste contamination.

APPROVAL OF MINUTES

May 17, 2016

With no correction to the minutes, it was moved by Eichler seconded by Clark to approve the May 17, 2016 board meeting minutes. Six ayes, motion carried.

APPROVAL OF BILLS

With on explanation, it was moved by Wilk seconded by Clark to approve the bills of May 2016 in the amount of \$543,523.65. Six ayes, motion carried.

COMMUNICATIONS/CORRESPONDENCE PACKET

The following information was included in board members packets: copy of Lake Charter Township Planning Commission meeting minutes of June 6, 2016; Township Insights; Galien River Sanitary Sewer Authority Agenda and meeting minutes; Water Filtration Plant report; Lake Charter Township Fund Balances of May 2016; Medic One meeting minutes; Utility Committee meeting minutes of June 1, 2016 and Bridgman Public Library meeting minutes of April 26, 2016. Lake Charter Township Zoning Board of Appeals special meeting minutes of June 9, 2016.

REPORTS

1Supervisor's Report

On file in the Clerk's office.

Clerk's Report

On file in the Clerk's office.

Treasurer's Report

On file in the Clerk's office. Robert Clark further reported that Lake Township tax bills will be going out in the mail July 1, 2016.

Planning Commission Report

Meeting minutes on file in the Township Hall office.

Water Plant Report

On file in the Clerk's office.

GRSD Sewer Authority Report

Meeting minutes on file in the Clerk's office.

Police Department

On file in the Clerk's office.

Fire Department

None.

Park Report

Park Committee meeting minutes on file in the Treasurer's office. Robert Clark further reported that Isabel Widdis, as a girl scout project, is heading up installing a disabled swing at Lake Charter Township Park

Library Report

Gretchan Evans, Bridgman Public Library Director brought board members attention to the new logo for the Bridgman Public Library. Further, she asked board members to Save the Date, July 28, 2016 for the Open House from 5:00 p.m. - 7:00 p.m..

Cemetery Committee Report

On file in the Clerk's office.

Building Department Report

On file in the Clerk's office.

Lake Township Economic Growth Alliance Report

On file in the Clerk's office

Utility Committee Report

On file in the Clerk's office.

Capital Improvement Report

On file in the Treasurer's office.

AGENDA ITEMS

B&Z Co., Inc., Pay Request #2 Shawnee Road Water Main Replacement Project No. 21297

Supervisor Gast turned the floor over to Rob Andrew of Merritt Engineering who presented to board members pay request #2 in the amount of \$187,971.48 from B&Z Company, Inc., for the Lake Township Shawnee Road water main replacement project for the period covering May 3, 2016 through June 3, 2016.

It was moved by Eichler seconded by Heyn to approve pay request #2 in the amount of \$187,971.48 from B&Z Company, Inc., for the Lake Township Shawnee Road water main replacement project for the period covering May 3, 2016 through June 3, 2016. Six ayes, motion carried.

Pajay, Inc., Pay Request No. 1 Gast Road Water Main Replacement Project

Supervisor Gast turned the floor over to Rob Andrew of Merritt Engineering who presented to board members pay request #1 in the amount of \$263,017.35 from Pajay, Inc., for the Lake Charter Township Gast Road water main replacement project for the period covering April 1, 2016 through June 3, 2016.

It was moved by Payne seconded by Clark to approve pay request #1 in the amount of \$263,017.35 from Pajay, Inc., for the Lake Charter Township Gast Road water main replacement project for the period covering April 1, 2016 through June 3, 2016. Six ayes, motion carried.

Merritt Engineering

Supervisor Gast presented invoice #88030 from Merritt Engineering for the Gast Road and Shawnee Road water main replacement in the amount of \$7,990.00.

It was moved by Payne seconded by Eichler to approve payment of invoice #88030 from Merritt Engineering services in the amount of \$7,990.00 for the Lake Charter Township Gast Road and Shawnee Road water main replacement project. Six ayes, motion carried.

20/20 Employee Hire

Supervisor Gast introduced Walter Miel, who was interviewed by the Utility Committee for the 20/20 position at the Lake Charter Township Water Plant. Mr. Miel has an F-3 water operator's license. He was employed by the Benton Charter Township Water Plant, is familiar with the micro-filtration system. It is their recommendation Walter Miel be considered for the 20/20 position.

It was moved by Gast seconded by Wilk to present Walter Miel with a Conditional Offer of Employment for the 20/20 position for the Lake Charter Township Water Plant. Pay Grade 8, minimum. Further, after successfully completing a physical examination, psychological examination, drug screening, background check and valid driver's license. Six ayes, motion carried.

Rezoning Request

Supervisor Gast reported that since the township purchased the Lenardson property next to the Lake Charter Township Park, the property is currently zoning residential/agricultural, and should be brought before the Lake Charter Township Planning Commission, for review, to be re-zoned to Recreational.

It was moved by Gast seconded by Heyn to bring before the Lake Charter Township Planning Commission, the Rezoning of the ten-acre parcel purchased from Richard Lenardson, currently zoned residential/agricultural for consideration of Rezoning to Recreational. Six ayes, motion carried.

Fire Department Firefighters Voluntary Insurance Renewal

Supervisor Gast turned board members' attention to the Hartford Life and Accident Company Volunteer Firefighter Insurance renewal for \$6,187.92 for a period of three years. This represents no increase from last time. It was moved by Gast seconded by Payne to renew the Firefighter Insurance from Harold Life and Accident Company in the amount of \$6,187.92. Six ayes, motion carried.

Michigan Townships' Association 2016-2017 Dues

Supervisor Gast reported the 2016-2017 Michigan Townships' Association Dues in the amount of \$6,309.78 were included in board members' packet. A slight increase of \$169.95 from last year.

It was moved by Payne seconded by Wilk to approve the 2016-2017 Michigan Townships' Association Dues in the amount of \$6,309.78. Six ayes, motion carried.

Parking Lot Re-pavement Project

Supervisor Gast turned the floor over to Robert Clark, Lake Charter Township Treasurer who directed board members' attention to the three proposals for repaving of the parking lot south of the soccer fields in the Lake Charter Township Park. Michigan Paving & Materials \$88,800.00; Arnt Asphalt Sealing, Inc., \$142,500.00 and Shembarger Asphalt Sealing, Inc., \$195,700.00.

Discussion also included what to do with the millings from the proposed project. Possibly it would be used for constructing a walking path.

After discussion, it was moved by Payne seconded by Heyn to accept the proposal from Michigan Paving & Materials not to exceed \$90,000.00 for paving the parking lot south of the soccer fields in Lake Charter Township Park, to allow for parking lot striping and handicapped accessible spaces. Six ayes, motion carried.

PUBLIC COMMENT

Harold Heyn commented he would submit a written Fire Department report.

Harold Heyn indicated he would be happy to haul away any milling from the replacement of the parking lot at the Lake Charter Township Park.

ANNOUNCEMENTS

Lake Charter Township Planning Commission meeting is scheduled for July 11, 2016 at 7:00 p.m., Lake Charter Township Hall.

Lake Charter Township Board meeting is scheduled for July 19, 2016 at 7:00 p.m., Lake Charter Township Hall.

Lake Charter Township Zoning Board of Appeals meeting is scheduled for July 14, 2016 at 7:00 p.m., Lake Charter Township Hall.

Office closed in observance of July 4, 2016.

ADJOURNMENT

With no further business, it was moved by Payne seconded by Eichler to adjourn the meeting. The meeting adjourned with no further business at 8:14 p.m. Six ayes, motion carried.

Dated: _____

Gloria A. Payne, Lake Charter Township Clerk

Dated: _____

John Gast, Lake Charter Township Supervisor