

**MINUTES
LAKE CHARTER TOWNSHIP
BOARD MEETING
May 19, 2020
7:00 p.m.**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order by Supervisor John Gast at 7:00 p.m. The meeting opened with the Pledge of Allegiance.

Due to Covid-19 being in place, by Governor Whitmer, the board members sat six feet apart and the guest chairs were moved to the back of the Township Hall, also spaced six feet apart. Those wishing to wear masks were allowed to do so. There was a total of Ten (10) people in the Township Hall attending this meeting.

ROLL CALL

Clerk Payne called the roll. Board members present were John Gast, Supervisor; Gloria Payne, Clerk; Robert Clark, Treasurer; John Wilk, Trustee; Nancy Mensinger, Trustee and Pat Heyn, Trustee. James Stine, Jr., Trustee was absent. A quorum of the board was present.

GUESTS

Four visitors were present.

APPROVAL OF AGENDA

Supervisor Gast asked to if there were any additions to the agenda. There were none. The agenda stands as presented.

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

April 21, 2020

With one correction to the April 21, 2020 meeting minutes, it was moved by Wilk seconded by Clark to approve the May 19, 2020 meeting minutes. Six ayes, motion carried.

APPROVAL OF BILLS

After review and discussion of the April bills, with one line item change, it was moved by Gast seconded by Mensinger to approve the April bills in the amount of \$425,629.34. Six ayes, motion carried.

COMMUNICATIONS/CORRESPONDENCE PACKET

Lake Charter Township account balances for April 2020.

Thank you letter from Jacquee Gnodtke Blackwell.

A letter from Bridgman American Legion canceling the Memorial Day ceremonies.

Michigan Townships Insights.

Supervisor's Report

Attached.

Clerk's Report

Attached.

Treasurer's Report

Attached.

Planning Commission Report

Lake Charter Township Planning Commission Meeting minutes are on file in the Township Hall offices.

Water Plant Report

Attached.

GRSD Sewer Authority Report

GRSD Sewer Authority Meeting Minutes of March 25, 2020 are attached.

Police Department

Baroda-Lake Township Police Board meeting minutes of March 12, 2020 are on file in the Township Hall offices.

Fire Department Report

None.

Park Committee Report

Attached.

Library Report

Dennis Kreps, Director of the Bridgman Public Library submitted his report after the meeting, which is attached.

The Bridgman Public Library meeting minutes were in board members packets, and are on file in the Township Hall offices.

Cemetery Committee Report

Attached.

Building Department Report

None.

Lake Township Economic Growth Alliance Report

Attached.

Medic One Report

Attached.

Utility Committee Report

Attached.

Capital Improvement Report

None.

Zoning Board of Appeals Report

The Lake Charter Township Zoning Board of Appeals meeting is scheduled for July 9, 2020.

AGENDA ITEMS

P.A. 116 Application - Heritage Farms/Totzke Farms Properties, LLC

Supervisor Gast reported the application from Heritage Farms/Totzke Farms Properties, LLC, for a P.A. 116 - Farmland and Open Space Preservation Program has been reviewed by the Berrien County Conservation District, the Berrien County Planning Commission and the Lake Charter Township Planning Commission.

It was moved by Gast seconded by Clark to approve the P.A. 116 Farmland and Open Space Preservation Program from Heritage Farms/Totzke Farms Properties, LLC, to preserve farm land for ten years at the corner of Date Road and Russell Road in Lake Charter Township. Six ayes, motion carried.

Confirmation of New Hire for Water Plant

Supervisor Gast turned the floor over to Jeff Burkhard, Lake Charter Township Water Plant Superintendent. He introduced Alex Mead, the candidate for Water Plant Operator. Alex is a local Lake Charter Township resident and will be working the midnight shift. He will begin on May 25, 2020 at Pay Grade 8, Minimum \$21.48. Board approval is needed to hire Alex Mead, upon the recommendation of the Utility Committee, as an at will employee for Lake Charter Township Water Plant Operator.

It was moved by Gast seconded by Heyn to approve the recommendation of Jeff Burkhard, Water Plant Superintendent and the Utility Committee to hire Alex Mead, as an at will employee for Lake Charter Township Water Plant Operator, at Pay Grade 8, Minimum \$21.48 to begin on May 25, 2020. Six ayes, motion carried.

Amendment to Baroda-Lake Township Police Contract

Supervisor Gast turned the floor over to Robert Clark, Chair of the Baroda-Lake Township Police Board. He presented to board members a change to the Baroda-Lake Township Police contract, that was recommended by the auditors. The change is an more accurate depiction of the way the two entities, Lake Charter Township and Baroda Township are supporting the monies for the Police Department. A copy of the change is attached to these minutes.

It was moved by Gast seconded by Payne to approve the change to the Baroda-Lake Township Police contract. Six ayes, motion carried.

Renovation of Pony League Field

Supervisor Gast turned the floor over to Robert Clark, Chair of the Lake Charter Township Park Committee. Mr. Clark reported the the pony field at the Lake Charter Township Park has been in need of renovations. In dicussions with the Bridgman Public Schools, 40% of the cost will be covered by the Athletic Recreational Fund.

The proposal for field renovations and drainage is \$65,437.00. Lake Charter Township would supply electric and water to the field for irrigation, estimated at \$5,000.00. The recreation fund would cover \$26,174.80 of the field costs. It is the recommendation of the Park Committee to approve a not to exceed \$47,00.00 from Lake Township to cover any unexpected costs. This is a budgeted item in the 2020 Lake Charter Township Park Capital Improvement line item.

It was moved by Mensinger seconded by Heyn to approve the renovations to the Lake Charter Township Pony League Field, not to exceed \$47,000.00, Six ayes, motion carried.

PUBLIC COMMENT

None.

ANNOUNCEMENTS

The next regular meeting is scheduled for June 16, 2020 at 7:00 p.m., Lake Township Hall, Bridgman, Michigan.

Lake Charter Township Planning Commission is scheduled for June 1, 2020 at 7:00 p.m., Lake Charter Township Hall, Bridgman, Michigan.

Lake Charter Township Zoning Board of Appeals is scheduled for July 9, 2020 at 7:00 p.m., Lake Charter Township Hall, Bridgman, Michigan.

Joint Lake Charter Township/Bridgman City meeting is scheduled for June 29, 2020 at 7:00 p.m., Lake Charter Township Hall, Bridgman, Michigan.

Lake Charter Township Hall Offices will be closed on Monday, May 25, 2020 in observance of Memorial Day.

ADJOURNMENT

With no further objection and no further business it was moved by Payne seconded by Wilk to adjourn the meeting. Six ayes. Motion carried. Meeting adjourned at 7:45 p.m.

Dated: _____

Gloria A. Payne, Clerk

Dated: _____

John Gast, Supervisor