

MINUTES
LAKE CHARTER TOWNSHIP
BOARD MEETING
May 17, 2022
7:00 p.m.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order by Supervisor Stan Markavitch at 7:00 p.m. The meeting opened with the Pledge of Allegiance.

ROLL CALL

Clerk Payne called the roll. Board members present were Stan Markavitch, Supervisor; Gloria Payne, Clerk; Robert Clark, Treasurer; John Wilk, Trustee; Mike Essig, Trustee; Nancy Mensinger and Zach Carson, Trustee. A quorum of the board was declared to be present. There were nine visitors.

APPROVAL OF AGENDA

Supervisor Markavitch called for additions or deletions to the agenda. It was moved by Mensinger seconded by Clark to approve the agenda as presented. All ayes, motion carried.

PUBLIC COMMENT

Paul Jancha, Jr., candidate for Berrien County District Court Judge was present and introduced himself. He is a lifetime Berrien County resident. His legal experience includes Criminal Justice, Family Law and Civil Law. He intends to continue to promote fairness and justice for the citizens of Berrien County.

Kevin Whiteford, candidate for 38th District State Representative was present and introduced himself. He lives in South Haven. If elected, he will utilize his experiences to ensure that job providers get the very best chance of success.

APPROVAL OF MINUTES

April 19, 2022 Board Meeting

It was moved by Wilk seconded by Essig to approve the Meeting Minutes of April 19, 2022. All ayes, motion carried.

APPROVAL OF BILLS

After a few explanations, it was moved by Payne seconded by Mensinger to approve the April 2022 Lake Charter Township bills in the amount of \$755,201.76. All ayes, motion carried.

COMMUNICATIONS/CORRESPONDENCE PACKET

Lake Charter Township account balances for April 2022.

A letter from George Lucas, Candidate for State Representative 38th District.

A letter from Department of Agriculture and Rural Development.

Supervisor's Report

Attended the Utility Board meeting.

Attended the Park Committee meeting.

Attended the Baroda-Lake Township Police Board meeting.

Clerk's Report

Attached.

Treasurer's Report

Attached.

Planning Commission Report

Lake Charter Township Planning Commission Meeting minutes are on file in the Township Hall offices.

Water Plant Report

Attached.

Toban Riley, Assistant Water Plant Superintendent reported pumpage is down.

GRSD Sewer Authority Report

John Wilk reported that the GRSD is discussing the program for billing so as to be on an even basis and more fair.

Police Department

Treasurer Clark reported Baroda-Lake Township Police purchased a finger print scanner. They have responded to 962 calls to date. Their audit should be finalized soon.

Baroda-Lake Township Police Board meeting minutes are on file.

Fire Department Report

None.

Park Committee Report

Attached.

Library Report

Dennis Kreps, Bridgman Library Director, reported on the summer reading program. The garage sale is scheduled for June 24 and 25, 2022. The book sale is scheduled for July 7 through 9, 2022.

Cemetery Committee Report

Attached.

Clerk Payne reported the 48 Niche Columbarium from Coldspring was successfully delivered on Monday, May 16, 2022.

Building Department Report

Attached.

Lake Township Economic Growth Alliance Report

Attached.

Makers Trail event scheduled June 11, 2022 at Weko Beach.

Medic One Report

Attached.

Utility Committee Report

Attached.

Capital Improvement Report

No meeting.

Zoning Board of Appeals Report

The Lake Charter Township Zoning Board of Appeals meeting minutes are on file in the Township Hall offices.

AGENDA ITEMS

Authorization - Jeff Moses of Moses Fire Equipment Inc.

Supervisor Markavitch turned the floor over to Harold Heyn, Lake Charter Township Fire Chief. Chief Heyn reported that the costs for the new Fire Truck came in at a lower amount than was approved and approximately \$7,000.00 has been saved in labor.

Chief Heyn is requesting outfitting the new fire truck with Jeff Moses, Moses Fire Equipment, Inc., not to exceed \$15,000.00.

It was moved by Clark seconded by Carson to approve Jeff Moses of Moses Fire Equipment, Inc., outfit the new fire truck, not to exceed \$15,000.00. All ayes, motion carried.

Resolution Best Practices Membership

Supervisor Markavitch turned the floor over to Robert Clark, Treasurer who reported that John Proos, former State Representative, formed, under the Inter Municipality Committee Act, P.A. 200 of 1957 (MCL 123.631-123.637 for the purpose of studying area governmental problems of mutual interest and concern.

The first meeting was held May 11, 2022 at Lake Charter Township Hall. The next meeting is schedule for July 11, 2022. The Resolution to become a member was included in board members' packet. The cost of membership is \$250.00 annually.

It was moved by Clark seconded by Wilk to approve the \$250.00 annual membership fee and Approve the Best Practices Resolution. All ayes, motion carried.

Resolution to Approve Maintenance Plan for the John William Gast Non-Motorized Trail

Supervisor Markavitch turned the floor over to Robert Clark, Treasurer who directed board members' attention to the Resolution to Approve a Maintenance Plan for the John William Gast Non-Motorized Trail.

It was decided to forego the reading of the Resolution. Lake Charter Township will be responsible for the inspection and repair of the trail and amenities, including sidewalk, ramps, benches, trash/recycling bins and signage.

It was moved by Mensinger seconded by Carson to Approve the Resolution Maintenance Plan for the John William Gast Non-Motorized Trail. All ayes, motion carried.

Abonmarche Plat Approval

Supervisor Markavitch directed board members' attention to the letter from Abonmarche regarding the extension of the proposed preliminary plat of the Lake Haven Development project until September 15, 2022.

It was moved by Clark seconded by Carson to approve for Abonmarche, the extension of the proposed preliminary plat of the Lake Haven Development project until September 15, 2022. All ayes, motion carried.

Water Tap Fee Increases

Supervisor Markavitch directed board members' attention to the proposed water tap fee increase. At the recent Utility Committee meeting, the current fee structure falls short of covering the actual cost of materials to install a new water tap. Further, the fee does not cover any labor or equipment actual costs. These fees to become effective, May 17, 2022.

It was moved by Carson, seconded by Wilk to approve the proposed water tap fee increase. (Attached).

Resolution to Authorize Tax Collection Administration Fee

Supervisor Markavitch turned the floor over to Robert Clark, Treasurer. He presented to board members to consider a ½% administration fee be assessed to Lake Charter Township residents for tax collection. A list of all the communities that are charging a 1% fee for both summer and winter taxes was provided.

After discussion, it was moved by Clark seconded by Mensinger to defeat charging a ½% administration fee for tax collection. Roll call vote: All yes. Motion defeated.

PUBLIC COMMENT

Treasurer Clark announced the passing of James Brow, former Baroda Township Supervisor and Forrest "Nick" Jewel, former Berrien County Sheriff.

ANNOUNCEMENTS

The next regular meeting is scheduled for June 21, 2022 at 7:00 p.m., Lake Township Hall, Bridgman, Michigan.

Lake Charter Township Planning Commission is scheduled for June 6, 2022 at 7:00 p.m., Lake Charter Township Hall, Bridgman, Michigan.

Lake Charter Township Zoning Board of Appeals is scheduled for June 9, 2022 at 6:30 p.m., Lake Charter Township Hall, Bridgman, Michigan.

Baroda-Lake Township Police Board meeting is scheduled for July 26, 2022 at 5:00 p.m.

Lake Charter Township Hall Offices are closed Monday, May 30, 2022 in observance of Memorial Day

ADJOURNMENT

With no further objection and no further business it was moved by Payne seconded by Clark to adjourn the meeting. All ayes, motion carried. Motion carried. Meeting adjourned at 8:23p.m.

Dated: _____

Gloria A. Payne, Clerk

Dated: _____

Stanley Markavitch, Supervisor