

**MINUTES
LAKE CHARTER TOWNSHIP
BOARD MEETING
May 17, 2016
7:00 p.m.**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to Order by Supervisor John Gast at 7:00 p.m. The meeting opened with the Pledge of Allegiance to the Flag.

ROLL CALL

Clerk Payne called the roll. Board members present were John Gast, Supervisor; Gloria Payne, Clerk; Robert Clark, Treasurer, Trustees Terry Eichler, Patricia L. Heyn, James Stine Jr., and John Wilk. Eight visitors were present in the audience.

APPROVAL OF AGENDA

It was moved by Eichler seconded by Wilk to approve the agenda with one addition. All ayes, motion carried.

It was moved by Stine seconded by Wilk to add the April 27, 2016 meeting minutes to the agenda. All ayes motion carried.

PUBLIC COMMENT

Kim LaSata introduced herself. She is running as a Republican for the 79th District as a State Representative. She is the mother of four children, a fifth grade teacher at Lake Michigan Catholic, a grape farmer and lives in Bainbridge Township.

Karen Petsovich of Bridgman reiterated Kim LaSata has common sense, will do what she says she will do and she is not a career politician.

APPROVAL OF MINUTES

April 19, 2016

It was moved by Payne seconded by Heyn to approve the April 19, 2016 board meeting minutes. All ayes, motion carried.

April 27, 2016

It was moved by Clark seconded by Heyn to approve the April 27, 2016 special board meeting minutes. All ayes, motion carried.

APPROVAL OF BILLS

Clerk Payne reported she inadvertently omitted the pension amounts for the Building/Zoning portion of the bills. She reported \$327.10 needs to be added to the April 2016 bills. Board members new amount to approve the April 2016 bills was \$843,504.19. It was moved by Eichler seconded by Wilk to approve the bills of April 2016 in the amount of \$843,504.19. All ayes, motion carried.

COMMUNICATIONS/CORRESPONDENCE PACKET

The following information was included in board members packets: copy of Lake Charter Township Planning Commission meeting minutes of May 2, 2016; Township Insights; Galien River Sanitary Sewer Authority Agenda and meeting minutes; Water Filtration Plant report; Lake Charter Township Fund Balances of April 2016; Medic One meeting minutes; Baroda-Lake Township Police Board meeting minutes and bills; Utility Committee meeting minutes of May 4, 2016 and Bridgman Public Library meeting minutes of March 22, 2016. Lake Charter Township Zoning Board of Appeals meeting minutes of May 12, 2016.

A copy of a letter from Lake Michigan College regarding a proposed millage request to be placed on the November 2016 ballot. A copy of a check from State of Michigan for Revenue Sharing. A copy of a letter from Comcast reporting their 3% franchise fee to Lake Township of \$3,549.46. A copy of the form for entry into the Bridgman Memorial Day parade.

REPORTS

1 Supervisor's Report

On file in the Clerk's office.

Clerk's Report

On file in the Clerk's office.

Treasurer's Report

On file in the Clerk's office.

Planning Commission Report

Meeting minutes on file in the Township Hall office.

Water Plant Report

On file in the Clerk's office.

GRSD Sewer Authority Report

Meeting minutes on file in the Clerk's office.

Police Department

On file in the Clerk's office.

Fire Department

On file in the Clerk's office.

Park Report

Park Committee meeting minutes on file in the Treasurer's office.

Library Report

On file in the Clerk's office.

Cemetery Committee Report

On file in the Clerk's office.

Building Department Report

On file in the Clerk's office.

Lake Township Economic Growth Alliance Report

On file in the Clerk's office

Utility Committee Report

On file in the Clerk's office.

Capital Improvement Report

On file in the Treasurer's office.

AGENDA ITEMS

Phase II Old Fire Station

Supervisor Gast turned board members' attention to Phase II of upgrades to the old fire station. Brooks Architectural, Inc., presented the budget for the meeting space renovations.

It was moved by Gast seconded by Wilk to contract with Chris Brooks of Brooks Architectural, Inc., as the architect for Phase II of the upgrades to the old fire station. All ayes, motion carried.

It was moved by Gast seconded by Wilk to contract with Chris Brooks of Brooks Architectural, Inc., to let bids for Phase II of the old fire station. Floor plans were included in board members' packet. The total budget figures for all labor, materials and equipment to complete the project came to \$121,470.00. All ayes, motion carried.

B&Z Co., Inc., Pay Request #1 Shawnee Road Watermain Replacement Project No. 21297

Supervisor Gast turned the floor over to Rob Andrew of Merritt Engineering who presented to board members pay request #1 in the amount of \$70,055.46 from B&Z Company, Inc., for the Lake Township Shawnee Road watermain replacement project for the period covering April 1, 2016 through May 3, 2016. Rob Andrew further reported the project is still on target for finalization by July 1, 2016.

It was moved by Gast seconded by Clark to approve pay request #1 in the amount of \$70,055.46 from B&Z Company, Inc., for the Lake Township Shawnee Road watermain replacement project for the period covering April 1, 2016 through May 3, 2016. All ayes, motion carried.

Merritt Engineering

It was moved by Gast seconded by Heyn to approve payment of Merritt Engineering services in the amount of \$4,814.00 for the Lake Township Shawnee Road watermain replacement project. All ayes, motion carried.

Discussion on Shawnee Road Cost Estimate by Berrien County Road Commission

Enclosed in board members packets' was an estimate cost from the Berrien County Road Commission for .5 miles of Shawnee Road from Gast to Jericho, totaling \$93,000.00 Supervisor Gast's concern was how did they arrive at this figure when the bids have not been let yet. He further reported that he had conversations with other Supervisors in other townships, cities and villages regarding whether they paid a portion of re-pavement projects in their communities for main access roads, since Shawnee Road is a main access road in Lake Township. No one was charged and no one has paid for any "main" road improvements.

It was decided that Supervisor Gast attend a Berrien County Road Commission meeting and further discuss this matter.

Fire Department Hose Replacement

Lake Charter Township Fire Chief Harold Heyn reported that twelve lengths of fire hose failed to pass inspection. Chief Heyn reported he checked with Moses Fire Equipment, Inc., and they quoted \$534.00 for 5" hose, 100' lengths, which is last year's price and if we purchased at least ten, they would pay for the shipping.

It was moved by Stine seconded by Eichler to purchase 10 sets of 5" fire hose in 100' lengths in the amount of \$5,340.00 with no shipping charges from Moses Fire Equipment, Inc. All ayes, motion carried.

PUBLIC COMMENT

Gretchan Evans, Bridgman Public Library Director reported Saturday, May 21, 2016 a 1960's Dance will be held from 7:00 p.m. - 9:00 p.m. at the Weko Beach House.

May 25, 2016 is the book signing of James Stine, Jr., "Doin it with the Lights On"

May 18, 2016 both Gretchan Evans and Marilyn Roth will be on the radio with Brenda Layne.

Gloria Payne reminded everyone of the Lake Charter Township Firemen's Breakfast Sunday, May 22, 2016 from 8:00 a.m. - Noon.

Robert Clark reminded everyone of the Wine Festival on June 18, 2016 at Weko Beach.

Robert Clark invited everyone to the ribbon cutting ceremony for Accents (the old Ben Franklin building) Wednesday, May 18, 2016 at 5:00 p.m.

John Gast reminded everyone of the Memorial Day Parade Sunday, May 29, 2016 at Noon, which starts at the Bridgman Legion and ends at Greenwood Cemetery with a Memorial Day Service.

ANNOUNCEMENTS

Lake Charter Township Planning Commission meeting is scheduled for June 6, 2016 at 7:00 p.m., Lake Charter Township Hall.

Lake Charter Township Board meeting is scheduled for June 21, 2016 at 7:00 p.m., Lake Charter Township Hall.

Special Zoning Board of Appeals meeting for a Variance Request is scheduled for June 9, 2016 at 7:00 p.m., Lake Charter Township Hall.

ADJOURNMENT

With no further business, it was moved by Payne seconded by Gast to adjourn the meeting. The meeting adjourned at 7:42 p.m. All ayes, motion carried.

Dated: _____

Gloria A. Payne, Lake Charter Township Clerk

Dated: _____

John Gast, Lake Charter Township Supervisor