

**MINUTES
LAKE CHARTER TOWNSHIP
BOARD MEETING
April 20, 2021
7:00 p.m.**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order by Supervisor John Gast at 7:00 p.m. The meeting opened with the Pledge of Allegiance.

ROLL CALL

Clerk Payne called the roll. Board members present were John Gast, Supervisor; Gloria Payne, Clerk; Robert Clark, Treasurer; Mike Essig, Trustee; Nancy Mensinger, Trustee and John Wilk, Trustee. Zach Carson, Trustee was absent. A quorum of the board was present. Three visitors were present.

APPROVAL OF AGENDA

It was moved by Clark seconded by Essig to add one agenda item, "Approval of Matthew R. Vestrate to the Lake Charter Township Fire Department," to the agenda. Six ayes, motion carried.

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

March 16, 2021

It was moved by Mensinger seconded by Wilk to approve the March 16, 2021 meeting minutes. Six ayes, motion carried.

APPROVAL OF BILLS

It was moved by Clark seconded by Mensinger to approve the March 2021 bills in the amount of \$393,696.06. Six ayes, motion carried.

COMMUNICATIONS/CORRESPONDENCE PACKET

Lake Charter Township account balances for March 2021.

Revenue and Expenditure Report for period ending March 31, 2021

An anonymous letter regarding the jeep junkyard on Shawnee Road, Bridgman, Michigan

Memorandum from Brian Dissette regarding the Berrien County Road Department Status

Supervisor's Report

Attached.

Clerk's Report

Attached.

Treasurer's Report

Attached.

Treasurer Clark reported, along with Clerk Payne, and himself supplying the Hungerford Nichols auditors' information for the 2020 audit, it should be presented at our April board meeting.

The first quarter 2021 budget report was exactly at 25% of what has been budgeted.

Planning Commission Report

The Planning Commission selected the same officers as 2020.

Lake Charter Township Planning Commission Meeting minutes are on file in the Township Hall offices.

The Lake Haven development on Church Street was presented.

Water Plant Report

Attached.

GRSD Sewer Authority Report

Galien River Sewer District Authority meeting minutes attached.

Police Department

Baroda-Lake Township Police Board special meeting is scheduled for April 21, 2021 at 5:00 p.m.

Baroda-Lake Township Police Board regular meeting is scheduled for May 11, 2021 at 5:00 p.m.

Fire Department Report

None.

Park Committee Report

Attached.

Treasurer Clark reported a disc golf tournament had 68 players. Painting projects with the Bridgman High School Key Club and Kiwanis was a success.

Library Report

John Wilk reported there is a facilities meeting scheduled for April 21, 2021.

Cemetery Committee Report

Attached.

Building Department Report

Attached.

Lake Township Economic Growth Alliance Report

Attached.

Medic One Report

Medic One February 25, 2021 meeting minutes attached.

Utility Committee Report

Attached.

Capital Improvement Report

No meeting.

Zoning Board of Appeals Report

The Lake Charter Township Zoning Board of Appeals meeting minutes are on file.

AGENDA ITEMS

Teachers Credit Union Resolution

Supervisor Gast turned the floor over to Treasurer Clark who reported that Teacher Credit Union is in need of a resolution from the Lake Charter Township board to open an account for investing a good money market rate which is currently at .48% and diversify our portfolio.

It was moved by Gast seconded by Wilk to approve the Teachers Credit Union Resolution. Six ayes, motion carried.

Assessor Extension of Contract

Supervisor Gast reported that the contract extension for Lake Charter Township's assessment services is up for renewal. After discussion, since Lake Charter Township has to employ a Level IV assessor because of the Cook Nuclear Plant, and having no problems with the assessment services to date.

It was moved by Payne seconded by Clark to approve the extension of the assessment services with HSC Services, Inc., for \$3,025.00 per month, a 2.2% increase, commencing June 1, 2021 until May 31, 2022. Six ayes, motion carried.

Speed Study Resolution

Supervisor Gast brought board members attention to a complaint made by a resident on California Road, wherein the speed limit goes from 55 MPH in Lake Township to 35 MPH into Bridgman City, not allowing much time to reduce in speed. The Berrien County Road Department is in need of Resolution for a speed study. A Speed Study Resolution was presented.

It was moved by Gast seconded by Mensinger to support the California Road Speed Study Resolution. Six ayes, motion carried.

Berrien Road Department Maintenance Schedule

Supervisor Gast asked board members to review the proposed road maintenance schedule for road repair in the years 2021, 2022 and 2023. Our matching funding on the project is approximately \$37,000.00. These are estimates for work and final costs may vary.

It was moved by Gast seconded by Payne to approve the Berrien County Road Department maintenance schedule for road repair in Lake Charter Township. Six ayes, motion carried.

Adoption of Property Maintenance Code

Supervisor Gast introduced Richard Kubsch, Lake Charter Township Building Inspector/Zoning Administrator. He presented to the Lake Charter Township board the 2009 Property Maintenance Code. A discussion ensued to forward this document to the Planning Commission for them to review and make comment. This document works in concert with our Lake Charter Township ordinances.

It was moved by Payne seconded by Clark to forward the 2009 Property Maintenance Code to the Lake Charter Township Planning Commission for review and comment. Five ayes, one nay (Wilk). Motion carried.

Review of Application for Firefighter

Supervisor Gast turned the floor over to Harold Heyn, Lake Charter Township Fire Chief, who asked board members to review the resume of Matthew R. Vestrate for placement on the Lake Charter Township Fire Department. He will eventually be enrolling in Firefighter I and II for training.

It was moved by Gast seconded by Essig to approve placing Matthew R. Vestrate for placement on the Lake Charter Township Fire Department. Six ayes, motion carried.

PUBLIC COMMENT

Mike Essig, Lake Charter Township Trustee asked whether exercise equipment for the Public Safety Building was included in the 2021 budget. It was not.

Harold Heyn, Lake Charter Township Fire Chief, commented that he would like to see the water line proposed for the Lake Haven development on Church Street run all the way across to Gast Road, so as not to cause issues at the Reed Middle School with fire suppression.

ANNOUNCEMENTS

The next regular meeting is scheduled for May 18, 2021 at 7:00 p.m., Lake Township Hall, Bridgman, Michigan.

Lake Charter Township Planning Commission is scheduled for May 3, 2021 at 7:00 p.m., Lake Charter Township Hall, Bridgman, Michigan.

Lake Charter Township Zoning Board of Appeals is scheduled for May 13, 2021 at 7:00 p.m., Lake Charter Township Hall, Bridgman, Michigan.

Baroda Lake Township Police Board special meeting is scheduled for April 21, 2021 at 5:00 p.m., Public Safety Building, 3169 Shawnee Road, Bridgman, Michigan.

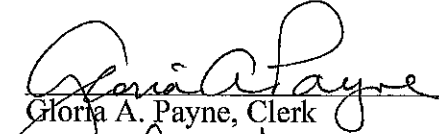
Township Hall Offices will be closed May 31, 2021 in observance of Memorial Day.

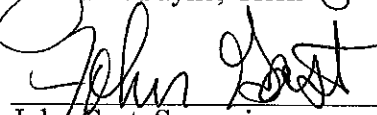
ADJOURNMENT

With no further objection and no further business it was moved by Payne seconded by Gast to adjourn the meeting. Six ayes. Motion carried. Meeting adjourned at 8:47 p.m.

Dated: April 27, 2021

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Gloria A. Payne, Clerk


John Gast, Supervisor