

MINUTES
LAKE CHARTER TOWNSHIP
BOARD MEETING
April 18, 2017
7:00 p.m.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Supervisor, John Gast, called the meeting to Order at 7:00 p.m. The meeting opened with the Pledge of Allegiance to the Flag.

ROLL CALL

Clerk Payne called the roll. Board members present were John Gast, Supervisor; Gloria Payne, Clerk; Robert Clark, Treasurer; Trustees Nancy Mensinger, Patricia L. Heyn, John Wilk and James Stine Jr. A quorum of the board was declared to be present. Seven visitors were present in the audience.

APPROVAL OF AGENDA

It was moved by Payne seconded by Heyn to add two items to the agenda. All ayes, motion carried.

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

March 21, 2017 Board Meeting

It was moved by Wilk seconded by Clark to approve the March 21, 2017 Lake Charter Township board meeting minutes. All ayes, motion carried.

APPROVAL OF BILLS

It was moved by Clark seconded by Heyn to approve the March 2017 bills in the amount of \$341,531.47. All ayes, motion carried.

COMMUNICATIONS/CORRESPONDENCE PACKET

Copy of a letter from CR Lawn Service, Inc., regarding a truck they have for sale.
Email from the Friends of the Bridgman Library regarding garage sales.
Copy of a letter from Michigan State University regarding Citizen Planner training.
Township Insights.

REPORTS

1Supervisor's Report

Attached.

Clerk's Report

Attached.

Treasurer's Report

Attached.

Planning Commission Report

Meeting minutes are on file in the Township Hall offices.

Water Plant Report

Attached.

GRSD Sewer Authority Report

Galien River Sanitary District meeting minutes are attached.

Police Department

Baroda-Lake Township Police Board meets May 9, 2017.

Fire Department Report

Attached.

Park Committee Report

Attached.

Library Report

Library meeting minutes are attached.

Cemetery Committee Report

Attached, along with Cemetery Committee meeting minutes.

Building Department Report

Attached.

Lake Township Economic Growth Alliance Report

CGA met and began discussing the wine festival for June 2017.

Medic One Report

Meeting minutes attached.

Utility Committee Report

Attached.

Capital Improvement Report

No report.

Zoning Board of Appeals Report

Zoning Board of Appeals meets May 11, 2017.

AGENDA ITEMS

2017 Berrien County Road Commission-Lake Charter Township

Supervisor Gast reported to board members the 2017 Berrien County Road Commission road improvements for Lake Charter Township include, Date Road from Hinchman to Snow 3.5 miles, sealcoat; Gast Road from Browntown to Snow 1.5 miles sealcoat; North Hildebrandt Road from Red Arrow .39 miles grain existing roadbed and add three inches of gravel. The Township's portion would be \$88,200.00. Lake Charter Townships budget is \$109,600.00.

It was moved by Stine seconded by Wilk to approve \$88,200.00 for repair of Date Road from Hinchman to Snow 3.5 miles, sealcoat; Gast Road from Browntown to Snow 1.5 miles sealcoat; North Hildebrandt

Road from Red Arrow .39 miles grain existing roadbed and add three inches of gravel. All ayes, motion carried.

First Quarter 2017 Budget Review

Supervisor Gast turned the floor over to Lake Charter Township Treasurer Robert Clark who reported all the funds are on target to date. This report was placed on file.

Conditional Offer of Employment

Supervisor Gast reported a Committee of Pat Heyn, Trustee, Gloria Payne, Clerk, himself, Mark Panzegrau, Lake Township Water Plant Superintendent and David Williams Cemetery Sexton, interviewed six candidates, out of 16 applications that were submitted from the two part-time positions in the Cemetery and the Water Plant.

Josh Rothrock has a background in underground pipe work, equipment operation with several excavating companies. He has a reliable work record by references, has no tardy issues with current or past employers. Has worked for the Village of Baroda doing general maintenance, snow plowing, etc. He is mechanically inclined with tractors and equipment. Hobbies are farming, fishing hunting and off road motorcycling. Initial background check showed no concerns.

Tim Schiller has worked for Lake Township in the past as a contractor taking down trees in the Cemetery and Park. He has operated mowing equipment as a landscaper and as a cemetery sexton for New Troy. He is looking for part-time work three days a week. He will work weekends if needed. Tim being self-employed has interacted with the public and handled situations of contention. Hobbies include fishing and hunting. Initial background check showed no concerns.

Both gentlemen were present in the audience and introduced themselves.

The Committee recommends we offer both gentlemen the part-time positions at \$16.02 per hour, for thirty hours per week.

It was moved by Gast seconded by Heyn to offer Josh Rockrock and Tim Schiller the two part-time positions for the Cemetery and the Park at 16.02 per hour for thirty hours per week. All ayes, motion carried.

Repair of Hummer

Supervisor Gast turned the floor over to Harold Heyn, Lake Charter Township Fire Chief, who reported the 1995 Hummer needed repairs. The heater core needed replacing, the air conditioning, hoses, belts, fluids. It was given a thorough inspection. The work was done by Harvey Cadillac of Grand Rapids, Michigan and the repairs totaled \$4,614.89.

It was moved by Wilk seconded by Stine to pay the invoice of Harvey Cadillac of Grand Rapids, Michigan in the amount of \$4,614.89 for the 1995 Hummer repairs. All ayes, motion carried.

PUBLIC COMMENT

Fawn Mills, 8288 Holden Road, Baroda, Michigan complained about vacant property next to her being unsightly and trashy. She asked what could be done. Supervisor Gast referred her to James Gast, Lake Charter Township's Zoning Administration. She was informed that Lake Charter Township recently enacted curbside recycling.

ANNOUNCEMENTS

Lake Charter Township next regular meeting is scheduled for May 16, 2017 at 7:00 p.m., Lake Charter Township Hall.

Lake Charter Township Planning Commission meeting is scheduled for May 1, 2017 at 7:00 p.m., Lake Charter Township Hall.

Lake Charter Township Zoning Board of Appeals meeting is scheduled for May 11, 2017 at 7:00 p.m., Lake Charter Township Hall.

ADJOURNMENT

With no further business, it was moved by Payne seconded by Clark to adjourn the Lake Charter Township board meeting. All ayes, motion carried. Meeting adjourned at 7:48 p.m.

Dated: _____

Gloria A. Payne Lake Charter Township Clerk

Dated: _____

John Gast, Lake Charter Township Supervisor