

MINUTES
LAKE CHARTER TOWNSHIP
BOARD MEETING
April 17, 2018
7:00 p.m.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to Order by Supervisor John Gast at 7:00 p.m. The meeting opened with the Pledge of Allegiance to the Flag.

ROLL CALL

Clerk Payne called the roll. Board members present were John Gast, Supervisor; Gloria Payne, Clerk; Robert Clark, Treasurer; Trustees Patricia L. Heyn, Nancy Mensinger, James Stine Jr., and John Wilk. Thirteen visitors were present in the audience.

APPROVAL OF AGENDA

Supervisor Gast called for motion to add one item to the agenda. It was moved by Heyn seconded by Stine to add one item, Park Committee Appointment, to the agenda. All ayes, motion carried.

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

March 20, 2018

It was moved by Mensinger seconded by Wilk to approve the March 20, 2018 meeting minutes. All ayes, motion carried.

Special Meeting March 22, 2018

It was moved by Clark seconded by Heyn to approve the special board meeting minutes of March 22, 2018. All ayes, motion carried.

APPROVAL OF BILLS

With a few explanations, and some clarifications, it was moved by Clark seconded by Payne to approve the bills of March 2018 in the amount of \$582,452.49. All ayes, motion carried.

COMMUNICATIONS/CORRESPONDENCE PACKET

Lake Charter Township account balances for March 2018.

A copy of a check from Accident Fund reimbursing us for workers' compensation insurance.

Michigan Townships Insights and Voice.

REPORTS

1 Supervisor's Report

Attached.

Clerk's Report

Attached.

Treasurer's Report

Attached.

Planning Commission Report

Meeting minutes are on file in the Township Hall offices.

Water Plant Report

Jeff Burkhard, Lake Charter Township Water Plant Superintendent reported pumpage is down due to the outage at the Donald C. Cook Nuclear Plant.

Water Plant Report attached.

GRSD Sewer Authority Report

Galien River Sanitary District meeting minutes attached.

Police Department

Baroda-Lake Township Police Board meeting is scheduled for May 8, 2018.

Fire Department Report

Attached.

Park Committee Report

Attached.

Library Report

Gretchan Evans, Director of the Bridgman Public Library reported that in June, they will have a program offered on "How to Play Disc Golf" at the Lake Charter Township Park.

Bridgman Public Library Board of Directors meeting minutes attached.

Cemetery Committee Report

Attached.

Building Department Report

Attached.

Lake Township Economic Growth Alliance Report

The EGA meeting is scheduled for April 19, 2018.

Medic One Report

Medic One meeting minutes attached.

Utility Committee Report

Attached.

Capital Improvement Report

No meeting held.

Zoning Board of Appeals Report

The Zoning Board of Appeals meeting is scheduled for May 10, 2018.

AGENDA ITEMS

Resolution on Speed Limit of Lange Road

Supervisor Gast directed board members' attention to the Resolution asking the Berrien County Road Department to conduct a speed study on Lange Road from Snow to south dead end. The Road Commission had conducted a study in November of 2017. The speed limit sign has been removed, which automatically raises the speed limit to 55 MPH.

Supervisor Gast had asked someone from the Berrien County Road Department to be present, however, no one responded. Teri Freehling, Berrien County Commissioner was present in the audience and asked whether she could speak to this situation.

Ms. Freehling reported that the Michigan State Police changed their motor vehicle code, to say that all 25 MPH zones are illegal. The request to do a speed study would help make a reasonable and prudent speed for Lange Road. The Resolution before the board would facilitate a decision from the Berrien County Road Commission and the Michigan State Police.

A number of Lange Road residents were present to express their concerns:

Harry Groth, 11126 Lange Road - Mr. Groth expressed his disgust over the fact that, "how could a dead-end road, a half a mile long, have a 55-MPH speed limit on it?"

Janet Groth, 11126 Lange Road - Ms. Groth expressed her concern over keeping children safe. 55-MPH is unacceptable if it does stay that speed on Lange Road.

Jamie Faith, 11127 Lange Road - Ms. Faith commented, Lange Road has thirty vehicle access points, ten small children in the neighborhood, a blind resident, no sidewalks. "We need a dead-end sign, not changing the speed limit to 55 MPH. An accident occurred having to have someone air lifted to a hospital, we need to try and avoid accidents."

Rebecca Rochefort, 11424 Lange Road - Ms. Rochefort reported that the two cars were racing, that was the reason for the accident, they were drinking.

Supervisor Gast read the Resolution and informed the residents, present from Lange Road, that this would help their concerns about the speed limit.

Supervisor Gast read a letter from Paul and Joyce Richards. (Attached)

It was moved by Gast seconded by Wilk to Approve the Resolution regarding Lange Road. All ayes, motion carried. (Attached)

GIS Data System

Supervisor Gast turned the floor over to Toban Riley, Assistant Water Plant Superintendent. He explained the Silversmith Service Agreement for GIS information data providing the framework for the collection and maintenance of client hydrants and client data marking GPS coordinates, maintaining data.

This company was looked at, as well as ArcView, however, Silversmith is less costly and has an annual agreement.

It was moved by Payne seconded by Clark to enter into a Service Agreement with Silversmith for GIS information data providing a framework for the collection and maintenance of client hydrants and client data marking GPS coordinates, maintaining data, in the amount of \$6,300.00. \$2,000.00 for set-up, \$1,500.00 for annual agreement, \$2,800.00 for a field recorder. All ayes, motion carried.

Extension of Assessor Agreement

Supervisor Gast reported that the contract extension for Lake Charter Township's assessment services is up for renewal. After discussion, since Lake Charter Township has to employ a Level IV assessor because of the Cook Nuclear Plant, and having no problems with the assessment services to date, it was moved by Payne seconded by Heyn to approve the extension of the assessment services with HSC Services, Inc., for \$2,800.00 per month, commencing June 1, 2018 until May 31, 2019. All ayes, motion carried.

Deputy Sexton Position

Supervisor Gast reported that since the former Deputy Sexton has now separated employment from Lake Charter Township, and Josh Rothrock was hired on April 24, 2017, in the absence of Dave Williams, Cemetery Sexton, a Deputy Sexton is needed to sign documents for internments.

It is recommended that we move Josh Rothrock to pay grade 7, year 1. Mr. Rothrock's job performance and attendance are exceptional and he makes effective use of all of his time.

It was moved by Mensinger seconded by Wilk to move Josh Rothrock as Deputy Sexton and place him on pay grade 7, year 1 of the Lake Charter Township salary progression table. All ayes, motion carried.

Pavilion Rental Fees

Supervisor Gast turned the floor over to Treasurer Robert Clark. He and the Park Committee are recommending lowering the Bridgman city resident pavilion rental rate from \$75.00 to \$50.00. This fee change consideration comes out of the discussions of the boat ramp fees charged at Weko Beach. The city council has approved

increasing the rental fee to help better offset expenses associated with the dock. Lake Township residents currently pay the same as city residents for both boat ramp fees and Weko Beach annual passes.

It was moved by Mensinger seconded by Heyn to lower the Bridgman city resident pavilion rental rate from \$75.00 to \$50.00 effective September 1, 2018 for the year 2019. All ayes, motion carried.

Date Road and Snow Road Water Main Replacement Bids

Supervisor Gast turned the floor over to Rob Andrew of Merritt Engineering. On April 12, 2018, the bids were opened for the Date Road and Snow Road water main replacement project. The bids were as follows:

Southwest Transport	\$673,096.55	Completion:	12/1/2018
B&Z Company	\$708,415.00	Completion:	10/10/2018
Kalin Construction	\$820,363.00	Completion:	11/09/2018
Balkema Excavating	\$1,434,750.00	Completion:	11/15/2018
Pajay, Inc.	\$850,585.00	Completion:	11/30/2018
Hollerbach Excavating	\$757,460.00	Completion:	11/30/2018

It was moved by Payne seconded by Clark to accept the bid of B&Z Company for \$708,415.00. They will begin the project July 9, 2018 and complete it by October 10, 2018. All ayes, motion carried.

Park Committee Appointment

Supervisor Gast reported that Betty Korcek has communicated her desire to be replaced on the Lake Charter Township Park Committee. Betty has served the community as a bus driver, Treasurer of Lake Charter Township and member of Immanuel Lutheran Church. She has donated many hours of volunteer work to the Park. It is with regret we accept her resignation.

Gary Hanlin has asked to fill the position. He has soccer history with Lake Township and is interested in improving and caring for the facilities at the Park.

It was moved by Gast seconded by Payne to accept the resignation, with regret of Betty Korcek on the Park Committee and appoint Gary Hanlin to fulfil the vacant position. All ayes, motion carried.

PUBLIC COMMENT

None.

ANNOUNCEMENTS

The next regular meeting is scheduled for May 15, 2018 at 7:00 p.m., Lake Township Hall, Bridgman, Michigan.

Lake Charter Township Planning Commission is scheduled for May 7, 2018 at 7:00 p.m., Lake Charter Township Hall, Bridgman, Michigan.

Lake Charter Township Zoning Board of Appeals meeting is scheduled for May 10, 2018 at 7:00 p.m., Lake Charter Township Hall, Bridgman, Michigan.

Joint Lake Charter Township/City of Bridgman meeting is scheduled for April 30, 2018 at 7:00 p.m.

Lake Charter Township Hall offices are closed in observance of Memorial Day, May 28, 2018.

ADJOURNMENT

With no further objection and no further business it was moved by Payne seconded by Wilk to adjourn the meeting. All ayes. Motion carried. Meeting adjourned at 8:13 p.m.

Dated: _____

Gloria A. Payne, Clerk

Dated: _____

John Gast, Supervisor