

**MINUTES
LAKE CHARTER TOWNSHIP
BOARD MEETING
February 19, 2019
7:00 p.m.**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order by Supervisor John Gast at 7:00 p.m. The meeting opened with the Pledge of Allegiance.

ROLL CALL

Clerk Payne called the roll. Board members present were John Gast, Supervisor; Gloria Payne, Clerk; Robert Clark, Treasurer; James Stine, Jr., Trustee; John Wilk, Trustee, Pat Heyn, Trustee and Trustee Nancy Mensinger. Six visitors were present.

APPROVAL OF AGENDA

It was moved by Wilk seconded by Stine to remove item “F” Baroda Village Wholesale Water Agreement and add “Resignation of John Murphy Planning Commission Chair” to the agenda. All ayes, motion carried.

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

January 15, 2019

It was moved by Heyn seconded by Wilk to approve the January 15, 2019 meeting minutes. All ayes, motion carried.

APPROVAL OF BILLS

After explanations, it was moved by Clark seconded by Gast to approve the bills of January 2019 in the amount of \$610,798.19. All ayes, motion carried.

COMMUNICATIONS/CORRESPONDENCE PACKET

Lake Charter Township account balances for January 2019.
Michigan Townships Insights.

Supervisor’s Report

Attached.

Clerk’s Report

Attached.

Treasurer’s Report

Attached.

Planning Commission Report

Lake Charter Township Planning Commission Meeting minutes are on file in the Township Hall offices.

Water Plant Report

Attached.

Water Plant Superintendent, Jeff Burkhardt reported seven heaters have all been installed, six are functional. Also that the Cook Nuclear Plant is still using water and therefore the pumpage is up by 20 million gallons.

GRSD Sewer Authority Report

Galien River Sewer District Authority meeting minutes attached.

Police Department

Baroda-Lake Township Police Board meeting is scheduled for March 12, 2019.

Fire Department Report

Attached.

Park Committee Report

Attached.

Library Report

Bridgman Public Library meeting minutes attached.

Gretchan Evans, Bridgman Public Library Director reported March 2, 2019 Latino Folk Stories will be read and March 7, 2019 a Breakfast for the Community Initiatives Program will be held.

Cemetery Committee Report

Attached.

Building Department Report

Attached.

Lake Township Economic Growth Alliance Report

The Annual meeting was held Thursday, January 24, 2019 at Pebblewood at 5:00 p.m.

Medic One Report

Medic One meeting minutes attached.

Utility Committee Report

Attached.

Capital Improvement Report

The Committee met and the Capital Improvement Amended Plan will be approved once the tax season is over.

Zoning Board of Appeals Report

The Lake Charter Township Zoning Board of Appeals meeting is March 14, 2019.

AGENDA ITEMS

Resolution for Poverty Exemption Guidelines for 2019

Supervisor Gast reported updated guidelines for applicants requesting poverty exemption needs adoption. The update is using 2018 income standards for 2019. The township has adopted this resolution in the past, and this is the renewal.

It was moved by Gast seconded by Clark to approve the updated Resolution for Poverty Exemption Guidelines for 2019. All ayes, motion carried.

Opt Out Ordinance to Prohibit Marihuana Establishments Within Lake Charter Township

Supervisor Gast presented the Opt out Ordinance to Prohibit Marihuana Establishments within Lake Charter Township. Opting out would allow the township to review the state laws that are developed and that the Township would control the dialog as to how the laws are applied to the Township in regards to zoning and zoning ordinances, in the future.

It was moved by Gast seconded by Wilk to approve the first reading of Ordinance No. 2019-2-19-An Ordinance to Prohibit Marihuana Establishments with Lake Charter Township.

Roll Call Vote: Gast yes; Payne yes; Clark yes; Mensinger yes; Heyn yes; Stine yes; Wilk yes. Motion carried.

Medic One Budget Increase

Supervisor Gast reported Lake Charter Township's subsidy as owner municipality of Medic One was increased by 3%. This was an increase from \$66,781.00 to \$68,784.00 reflecting a \$2,003.00 increase. Lake Charter Township has budgeted the funds to cover the increase for the 2019 budget. Further, as of April 1, 2019 the rent of the Lake Township Medic quarters will increase to \$950.00 per month.

It was moved by Payne seconded by Clark to approve the Medic One Increase of 3%. All ayes, motion carried.

Replacement of Jaws of Life

Supervisor Gast turned the floor over to Fire Chief Harold Heyn who reported that the quote from Apollo Fire Equipment Company is \$17,307.00 for the jaws of life, a Hurst Simo Power Unit with Turbo capability. The current set of jaws of life is outdated and replacement parts are not able to be secured to fix them.

It was moved by Clark seconded by Mensinger to approve the quote of Apollo Fire Equipment Company is \$17,307.00 for the jaws of life, a Hurst Simo Power Unit with Turbo capability. All ayes, motion carried.

Conditional Offer of Temporary Part-Time Employment - Marshall "Cody" Tucker

Supervisor Gast presented a Conditional Offer of Employment for Cody Tucker, for 24 hours per week, at \$17.00 per hour, until September 30, 2019. He would be at the Lake Charter Township Water Plant as a public works maintenance worker.

It was moved by Gast seconded by Stine to approve the Conditional Offer of Employment for Marshall "Cody" Tucker, for 24 hours per week, at \$17.00 per hour, as a public works maintenance worker at the Lake Charter Township Water Plant, until September 30, 2019. Six ayes, one nay motion carried.

Resignation of John Murphy Planning Commission Chair

Supervisor Gast directed board members attention to the letter of John Murphy resigning from the Lake Charter Township Planning Commission.

It was moved by Gast seconded by Wilk to accept the resignation, with regret, from John Murphy as a Planning Commission member. All ayes, motion carried.

Turbidity Meter Data Logging System

Supervisor Gast turned the floor over to Jeff Burkhard, Lake Charter Township Water Plant Superintendent. He reported that three new turbidity meters are needed for the Lake Charter Township Water Plant. The meters to be provided by UIS SCADA of Dexter Michigan. Along with the installation of the meters it is necessary for a computer, keyboard, mouse, soundbar and monitor, at a cost of \$27,625.00, as well as electrical wiring to be run at a cost of approximately \$3,200.00 from IBID County Electric Inc. The estimated cost is approximately \$56,965.00, however, \$71,000.00 was budgeted in the 2019 budget.

It was moved by Mensinger seconded by Wilk to approve the purchase of turbidity meters, the computer to run the meters, the electricity for the meters and the computer, for approximately \$56,965.00. All ayes, motion carried.

Purchase of 2019 F-350 Ford 4X4 Super Cab

Supervisor Gast presented the quote from Siemans Ford for a 2019 F-350 Ford 4x4 Super Cab to replace the 2009 Ford that is currently being serviced with 99,000 miles and transmission problems.

This is a 2019 budgeted item to include lettering, a crane instead of a lift gate and light bar. It was moved by Payne seconded by Heyn to approve purchase of a 2019 F-350 Ford 4x4 Super Cab pick-up truck from Siemans, and to outfit the vehicle with lettering, a crane and a light bar, not to exceed \$50,000.00. All ayes, motion carried.

AirVac System - Fire Truck Bay

Supervisor Gast presented a quote from Air Vacuum Corporation in the amount of \$3,407.00 for seven air handling 4-stage filter packs for the Lake Charter Township Fire bay. This would replace nine year old filters.

It was moved by Stine seconded by Mensinger to approve the purchase of seven air handling 4-stage filter packs for the Lake Charter Township Fire Department for \$3,407.00 from Air Vacuum Corporation. All ayes, motion carried.

PUBLIC COMMENT

Harold Heyn, Lake Charter Township Fire Chief reported the Firemen's Pancake Breakfast is scheduled for June 9, 2019.

Trustee Jim Stine wished Sandi Denman, Water Billing Clerk, well in her retirement.

ANNOUNCEMENTS

The next regular meeting is scheduled for March 19, 2019 at 7:00 p.m., Lake Township Hall, Bridgman, Michigan.

Lake Charter Township Planning Commission is scheduled for March 4, 2019 at 7:00 p.m., Lake Charter Township Hall, Bridgman, Michigan.

Lake Charter Township Zoning Board of Appeals is scheduled for March 14, 2019 at 7:00 p.m., Lake Charter Township Hall, Bridgman, Michigan.

Lake Charter Township will host the Galien River Sewer District Authority workshop on Wednesday, February 20, 2019 at 6:00 p.m. to discuss an increase in sewer rates.

ADJOURNMENT

With no further objection and no further business it was moved by Payne seconded by Clark to adjourn the meeting. All ayes. Motion carried. Meeting adjourned at 8:05 p.m.

Dated: _____

Gloria A. Payne, Clerk

Dated: _____

John Gast, Supervisor