

**MINUTES
LAKE CHARTER TOWNSHIP
BOARD MEETING
February 18, 2020
7:00 p.m.**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order by Supervisor John Gast at 7:00 p.m. The meeting opened with the Pledge of Allegiance.

ROLL CALL

Clerk Payne called the roll. Board members present were John Gast, Supervisor; Gloria Payne, Clerk; Robert Clark, Treasurer; John Wilk, Trustee; Nancy Mensinger, Trustee; Pat Heyn, Trustee and James Stine, Jr., Trustee. A quorum of the board was present.

GUESTS

Five visitors were present.

APPROVAL OF AGENDA

It was moved by Stine seconded by Heyn to remove one item, "Park Pavilion Waste Water Lines," from the agenda. The agenda item to be reviewed by the Park Committee and bring recommendation to the township board. All ayes, motion carried.

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

January 21, 2020

It was moved by Mensinger seconded by Clark to approve the January 21, 2020 meeting minutes. All ayes, motion carried.

APPROVAL OF BILLS

After review of the January bills, it was moved by Heyn seconded by Clark to approve the January bills in the amount of \$548,579.72. All ayes, motion carried.

COMMUNICATIONS/CORRESPONDENCE PACKET

Lake Charter Township account balances for January 2020.

Michigan Townships Insights.

Copy of a letter from the State of Michigan regarding System Sanitary Survey.

Memorandum from Scott Cunningham, Lake Charter Township Assessor citing Board of Review dates.

Supervisor's Report

Attached.

Clerk's Report

Attached.

Treasurer's Report

Attached.

Planning Commission Report

Lake Charter Township Planning Commission Meeting minutes are on file in the Township Hall offices.

Water Plant Report

Attached.

GRSD Sewer Authority Report

Supervisor Gast reported the Sewer Authority is going through a bonding process. They also hired a replacement for Richard Shoemaker.

Police Department

Baroda-Lake Township Police Board meeting is scheduled for March 12, 2020.

Fire Department Report

None.

Park Committee Report

Attached.

Library Report

Dennis Kreps, Bridgman Public Library Director thanked the township board for their support and allowing them to use our marquee. Minutes attached.

Cemetery Committee Report

Attached.

Building Department Report

Attached.

Lake Township Economic Growth Alliance Report

The Chamber dinner is scheduled for Tuesday, February 25, 2020 at Pebblewood.

Medic One Report

Medic One budget for 2020-2021 is attached.

Utility Committee Report

Attached.

Capital Improvement Report

No meeting.

Zoning Board of Appeals Report

The Lake Charter Township Zoning Board of Appeals meets March 12, 2020.

AGENDA ITEMS

Date Road Guardrail Estimate

Supervisor Gast presented to board members the engineer's opinion of costs, from the County Road Department for Date Road, not to exceed \$29,341.06. This would be for 375 feet of rail that will be placed on the west side of the roadway protection vehicle run off into the county drain.

It was moved by Gast seconded by Clark to approve the engineer's opinion for costs of a guard rail for Date Road, not to exceed \$29,341.06. All ayes, motion carried.

Medic One Budget

Supervisor Gast presented to board members the 2020-2021 Medic One budget. The cost to Lake Charter Township is \$70,848.00 less the monthly rent amount.

It was moved by Payne seconded by Clark to approve the 2020-2021 Medic One budget. All ayes, motion carried.

Lake Charter Township Cross Connection Program

Supervisor Gast turned the floor over to Jeff Burkhard, Lake Charter Township Water Plant Superintendent, who reported to the board that the State of Michigan is enforcing that all Water Departments include the addition of residential cross connection inspections.

Our Water Department has been routinely conducting onsite inspections and testing of back flow preventors of about 120 nonresidential customers but has not been expanded into residential customers. The cross-connection program must be modified to outline expansion into residential customers.

A proposal from Hydro Corp, laying out the scope of work was distributed. For year one the monthly amount for 110 inspections would be \$1,138.00, for an annual amount of \$13,656.00; for years two and three for 45 nonresidential and 275 residential it would be \$2,330.00, for an annual amount of \$27,960.00, for a total amount of \$69,506.00.

After a lengthy discussion, it was moved by Clark seconded by Mensinger to approve the proposal from Hydro Corp., for year one (1) the monthly amount for 110 inspections would be \$1,138.00, for an annual amount of \$13,656.00; for years two (2) and three (3) for 45 nonresidential and 275 residential it would be \$2,330.00, for an annual amount of \$27,960.00, for a total amount of \$69,506.00. All ayes, motion carried.

Furnace Replacement for Water Plant Basement Furnace

Supervisor Gast turned the floor over to Jeff Burkhard, Lake Charter Township Water Plant Superintendent, he presented two proposals for a new furnace, both with 200,000 BTU in the basement of the Water Plant. Andy J. Egan Co., Inc., \$4,005.00 and Legacy Heating and Air, Inc., for \$5,916.00.

It was moved by Payne seconded by Heyn to accept the proposal of Andy J. Egan Co., Inc., for \$4,005.00 for a 200,000 BTU furnace in the basement for the Water Plant. All ayes, motion carried.

Fencing for Fire Training Site

Supervisor Gast turned the floor over to Harold Heyn, Lake Charter Township Fire Chief who reported that on Rambo Road is a fire training facility for the Bridgman Fire Department, Lake Charter Township Fire Department and the Cook Plant Fire Department.

The training site is made up of pods with which to conduct trainings, however, the site is in need of a fence around the perimeter. A proposal from Fence Masters in the amount of \$8,298.60 includes 400' of 6' high industrial galvanized chain link fence to include 3" Sch40 end, corner and gate posts, 2-1/2" Sch40line posts, 1-5/8" Sch40 top rail 9 gauge fence fabric, install (1) 14' wide x 6' high industrial welded double drive gate with strong arm latch and drop rod. All posts are set in wet mix cement.

It was moved by Gast seconded by Payne to approve Fence Masters proposal for a fence around the Fire training site, not to exceed \$8,298.60. All ayes, motion carried.

PUBLIC COMMENT

Terri Freehling, Berrien County Commissioner reported that the County Board reaffirmed the second amendment regarding the right to bear arms. No sanctuary vote was passed.

April 1, 2020, cell phones are once again allowed to be used in the Courthouse.

She urged any and all communication for people to participate in the 2020 Census. It can be filled out on line.

The Berrien Bus pilot program has included a stop at the Bridgman Library.

ANNOUNCEMENTS

The next regular meeting is scheduled for March 17, 2020 at 7:00 p.m., Lake Township Hall, Bridgman, Michigan.

Lake Charter Township Planning Commission is scheduled for March 2, 2020 at 7:00 p.m., Lake Charter Township Hall, Bridgman, Michigan.

Lake Charter Township Zoning Board of Appeals is scheduled for March 12, 2020 at 7:00 p.m., Lake Charter Township Hall, Bridgman, Michigan.

Lake Charter Township/City of Bridgman Joint Meeting is scheduled to be held March 30, 2020 at 7:00 p.m.

ADJOURNMENT

With no further objection and no further business it was moved by Payne seconded by Stine to adjourn the meeting. All ayes. Motion carried. Meeting adjourned at 8:27 p.m.

Dated: _____

Gloria A. Payne, Clerk

Dated: _____

John Gast, Supervisor