

MINUTES
LAKE CHARTER TOWNSHIP
BOARD MEETING
February 15, 2021
7:00 p.m.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order by Clerk, Gloria Payne at 7:00 p.m. The meeting opened with the Pledge of Allegiance.

ROLL CALL

Clerk Payne called the roll. Board members present were Gloria Payne, Clerk; Robert Clark, Treasurer; John Wilk, Trustee; Mike Essig, Trustee; Nancy Mensinger, Trustee and Zach Carson arrived at 7:10 p.m. Trustee. John Gast, Supervisor was absent. A quorum of the board was declared to be present.

APPOINTMENT OF SUPERVISOR PRO TEM

Clerk Payne explained, in the absence of the Supervisor, the board appoints a board member to run the meeting. It was moved by Payne seconded by Wilk to appoint Robert Clark, Lake Charter Township Treasurer to run the February 15, 2022 board meeting. Five ayes, motion carried.

OTHERS PRESENT

Dennis Kreps, Bridgman Library Director
Jamie Smith, Baroda-Lake Township Police Board Bookkeeper
Zina Murray, 3625 Shawnee Road, Bridgman, Michigan

APPROVAL OF AGENDA

It was moved by Mensinger seconded by Wilk to approve the agenda, as presented. Five ayes, motion carried.

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

January 18, 2022

It was moved by Mensinger seconded by Essig to approve the January 18, 2022 meeting minutes. Five ayes, motion carried.

APPROVAL OF BILLS

After a correction, and a few explanations, it was moved by Wilk seconded by Payne to approve the January bills in the amount of \$339,691.33. Five ayes, motion carried.

COMMUNICATIONS/CORRESPONDENCE PACKET

Lake Charter Township account balances for January 2022

Supervisor's Report

None.

Clerk's Report

Attached.

Treasurer's Report

Attached.

Robert Clark, Lake Charter Township Treasurer reported we have many more residents using our electronic check option for paying their taxes.

Planning Commission Report

Lake Charter Township Planning Commission Meeting minutes are on file in the Township Hall offices.

Water Plant Report

Attached.

The Lake Charter Township 2021 Water Billing report is attached.

GRSD Sewer Authority Report

GRSD Sewer Authority meeting minutes of December 15, 2021 are attached.

Police Department

Baroda-Lake Township Police Board minutes of December 14, 2021 meeting attached.

Fire Department Report

Attached.

Park Committee Report

Attached.

Library Report

Bridgman Public Library Happenings report of February 15, 2022 are attached.

Cemetery Committee Report

Attached.

Building Department Report

January report attached.

Lake Township Economic Growth Alliance Report

Attached.

Medic One Report

Attached.

Utility Committee Report

Attached.

Capital Improvement Report

No meeting.

Zoning Board of Appeals Report

The Lake Charter Township Zoning Board of Appeals meeting minutes are on file in the Township Hall offices.

AGENDA ITEMS

Approval of Resolution Poverty Exemption

Supervisor Pro Tem Clark brought to board members attention the Resolution of Guidelines for Applicants Requesting Consideration for Poverty Exemption. He informed board members that we have this placed on record every year. He asked board members if we could forego the reading of the Resolution, which was affirmative.

It was moved by Wilk seconded by Essig to approve The Resolution of Guidelines for Applicants Requesting Consideration for Poverty Exemption. Six ayes, motion carried.

Approval of Medic One 2022-2023 Budget

Supervisor Pro Tem Clark directed board members attention to the Medic One 2022-2023 Budget. Major items of the budget consists of two (2) 2022 ambulances and one (1) 2022 Tahoe paramedic 1st Responder unit. Salary increases of 3% to non-union employees, salary increases of 3% to union employees, a four (4%) increase in per capita level for all municipalities and a three (3%) increase in rates charged to patients.

It was moved by Essig seconded by Carson to approve the Medic One 2022-2023 Budget as presented. Six ayes, motion carried.

Approval of the adoption of the State of Michigan 2018 Plumbing Code

Supervisor Pro Tem Clark reported to the board that Lake Charter Township's Plumbing/Mechanical Inspector, John Dobbertein, needs the Lake Charter Township Board to adopt the 2018 Michigan Plumbing Code. As part of our duties for enforcement of the building, electrical, mechanical and plumbing inspections, we must also adopt the updated codes.

It was moved by Mensinger seconded by Wilk to approve the adoption of the State of Michigan 2018 Plumbing Code. Six ayes, motion carried.

CGA and Park Committee Appointments

Supervisor Pro Tem Clark reported that John Gast had communicated with him regarding the appointments of Kathy Ramso and Richard Kubsch to be appointed to the CGA board, and also to Aaron Noll to be appointed to the Park Committee.

It was moved by Payne seconded by Wilk to approve the appointment of Kathy Ramso and Richard Kubsch to the CGA board and Aaron Noll to the Park Committee. Six ayes, motion carried.

Park Concession Building Proposal

Supervisor Clark Pro Tem directed board members attention to the proposal from D. Layman Construction LLC for two concession buildings at Lake Charter Township Park. This is the only proposal that was received. Lake Charter Township is familiar with D. Layman Construction LLC, since they renovated the old fire station.

The proposal is for less maintenance intensive metal siding to match the newer maintenance building at the Park. The concession buildings are used frequently by both baseball and softball organizations during their seasons and when holding tournaments. Rather than remove the existing structures and build new at a significant expense, we are opting to use the existing frame structures and roof and put on new metal sidings, facia, doors and windows.

This item was budgeted for \$30,000.00 as part of the Park capital improvement plan for the Lake Charter Township 2022 budget year. D. Layman Construction LLC proposal is for \$27,561.00 for the two concession buildings plus an option for four exterior shelves at the cost of \$1,268.00. Work to begin after the spring season, June 2022.

It was moved by Mensinger seconded by Wilk to approve the proposal from D. Layman Construction LLC for two concession buildings at Lake Charter Township Park, as well as exterior shelves, not to exceed \$30,000.00. Six ayes, motion carried.

PUBLIC COMMENT

Zina Murray, 3625 Shawnee Road, Bridgman, Michigan asked what we are doing with our share of the ARPA money.

Supervisor Pro Tem Clark explained that some funds will be used for the trail that will begin at the Bridgman High School and end up at Lake Charter Township Park. We also have water mains that need to be upgraded.

Broadband is currently being looked into under by the County of Berrien.

ANNOUNCEMENTS

The next regular meeting is scheduled for March 15, 2022 at 7:00 p.m., Lake Township Hall, Bridgman, Michigan.

Lake Charter Township Planning Commission is scheduled for March 7, 2022 at 7:00 p.m., Lake Charter Township Hall, Bridgman, Michigan.

Lake Charter Township Zoning Board of Appeals is scheduled for March 10, 2022 at 7:00 p.m., Lake Charter Township Hall, Bridgman, Michigan.

Baroda-Lake Township Police Board meeting is scheduled for March 8, 2022 at 5:00 p.m.

Lake Charter Township Board of Review is scheduled for March 21, 2022 and March 22, 2022.

ADJOURNMENT

With no further objection and no further business it was moved by Payne seconded by Wilk to adjourn the meeting. Six ayes, motion carried. Motion carried.

Meeting adjourned at 8:06 p.m.

Dated: _____

Gloria A. Payne, Clerk

Dated: _____

Robert Clark, Supervisor Pro Tem