

MINUTES
LAKE CHARTER TOWNSHIP
BOARD MEETING
December 15, 2020
7:00 p.m.

Electronic meeting via zoom, per Governor Whitmer's Order

LINK:

https://us02web.zoom.us/recording/detail?meeting_id=pKJUefG0SzaVMm8iMWcLTw%3D%3D

PASSCODE:

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CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order, via Zoom, by Supervisor John Gast at 7:00 p.m. The meeting opened with the Pledge of Allegiance.

There were seven (7) guests attending via Zoom.

Supervisor Gast read the agenda and meeting procedure. (A copy of this is attached).

ROLL CALL

Clerk Payne called the roll. Board members present were John Gast, Supervisor; Gloria Payne, Clerk; Robert Clark, Treasurer; John Wilk, Trustee joined at 7:20 p.m.; Mike Essig, Trustee; Nancy Mensinger, and Zach Carson, Trustee. A quorum of the board was declared to be present.

APPROVAL OF AGENDA

The agenda stands as presented.

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

November 17, 2020

It was moved by Mensinger seconded by Payne to approve the November 17, 2020 meeting minutes. Roll Call Vote: John Gast yes; Gloria Payne yes; Robert Clark yes; Nancy Mensinger yes; Mike Essig yes and Zach Carson yes. Six Yes, motion carried.

November 20, 2020 Special Board Meeting

It was moved by Gast seconded by Clark to approve the special board meeting minutes of November 20, 2020. Roll Call Vote: John Gast yes; Gloria Payne yes; Robert Clark yes; Nancy Mensinger yes; Mike Essig yes and Zach Carson yes. Six Yes, motion carried.

APPROVAL OF BILLS

It was moved by Clark seconded by Mensinger to approve the November bills in the amount of \$324,178.55. Roll Call Vote: John Gast yes; Gloria Payne yes; Robert Clark yes; Nancy Mensinger yes; Mike Essig yes and Zach Carson yes. Six Yes, motion carried.

COMMUNICATIONS/CORRESPONDENCE PACKET

Lake Charter Township account balances for November 2020.
Accident Fund renewal was included in board members' packet.

Supervisor's Report

Attached.

Clerk's Report

Attached.

Treasurer's Report
Attached.

Planning Commission Report

Lake Charter Township Planning Commission Meeting minutes are on file in the Township Hall offices.

Water Plant Report

Attached.

GRSD Sewer Authority Report

GRSD Sewer Authority meeting minutes of October 28, 2020 are attached.

Police Department

Baroda-Lake Township Police Board meeting is scheduled for January 12, 2020.

Fire Department Report

None.

Park Committee Report

Attached.

Library Report

Bridgman Public Library board meeting minutes of October 27, 2020 are attached.

Cemetery Committee Report

Attached.

Building Department Report

Attached.

Lake Township Economic Growth Alliance Report

Attached.

Medic One Report

Medic One meeting minutes of October 22, 2020 are attached.

Utility Committee Report

Attached.

Capital Improvement Report

No meeting.

Zoning Board of Appeals Report

The Lake Charter Township Zoning Board of Appeals meeting minutes are on file in the Township Hall offices.

AGENDA ITEMS

Appointments to Boards and Committees

Supervisor Gast presented to board members the 2021 appointments to boards and committees. A copy of which is attached.

It was moved by Essig seconded by Wilk to approve the 2021 appointments to boards and committees, per the Lake Charter Township Supervisor, John Gast.

Roll Call Vote: John Gast yes; Gloria Payne yes; Robert Clark yes; Nancy Mensinger yes; Mike Essig yes Zach Carson yes, and John Wilk yes. Seven yes, motion carried.

Retirement Letter of Building Official

Supervisor Gast presented the letter of retirement from James Gast, Lake Charter Township's Building Official for the last 30 plus years.

It was moved by Payne seconded by Mensinger to accept, with regret, the letter of retirement from James Gast, Lake Charter Township's Building Official.

Roll Call Vote: John Gast yes; Gloria Payne yes; Robert Clark yes; Nancy Mensinger yes; Mike Essig yes Zach Carson yes, and John Wilk yes. Seven yes, motion carried.

Christmas Holiday Bonus

Supervisor Gast reported, as in the past, we have granted a \$50.00 after tax, Christmas holiday bonus for full-time employees, as well as active firemen and police.

It was moved by Gast seconded by Clark to approve a \$50.00 after tax, Christmas holiday bonus for full-time, employees as well as active firemen and police employees.

Roll Call Vote: John Gast yes; Gloria Payne yes; Robert Clark yes; Nancy Mensinger yes; Mike Essig yes Zach Carson yes, and John Wilk yes. Seven yes, motion carried.

Compensation for Elected Officials

Resolution Compensation - Supervisor

Supervisor Gast read a Resolution increasing the Supervisor's pay to \$63,244.32 annually, representing a 3% increase.

It was moved by Payne seconded by Wilk to approve the Supervisor's annual pay to \$63,244.32 annually, representing a 3% increase.

Roll Call Vote: John Gast yes; Gloria Payne yes; Robert Clark yes; Nancy Mensinger yes; Mike Essig yes Zach Carson yes, and John Wilk yes. Seven yes, motion carried.

Resolution Compensation - Clerk

Supervisor Gast read a Resolution increasing the Clerk's pay to \$53,406.58 annually, representing a 3% increase.

It was moved by Gast seconded by Mensinger to approve the Clerk's annual pay to \$53,406.58 annually, representing a 3% increase.

Roll Call Vote: John Gast yes; Gloria Payne yes; Robert Clark yes; Nancy Mensinger yes; Mike Essig yes Zach Carson yes, and John Wilk yes. Seven yes, motion carried.

Resolution Compensation - Treasurer

Supervisor Gast read a Resolution increasing the Treasurer's annual pay to \$53,406.58 annually, representing a 3% increase.

It was moved by Mensinger seconded by Wilk to approve the Treasurer's annual pay to \$53,406.58 annually, representing a 3%.

Roll Call Vote: John Gast yes; Gloria Payne yes; Robert Clark yes; Nancy Mensinger yes; Mike Essig yes Zach Carson yes, and John Wilk yes. Seven yes, motion carried.

Resolution Compensation - Trustees

Supervisor Gast read a Resolution increasing the Trustees' annual pay to \$7,907.68 annually, representing a 3% increase.

It was moved by Clark seconded by Payne to approve the Trustees' annual pay to \$7,907.68 annually, representing a 3% increase.

Roll Call Vote: John Gast yes; Gloria Payne yes; Robert Clark yes; Nancy Mensinger yes; Mike Essig yes Zach Carson yes, and John Wilk yes. Seven yes, motion carried.

Lake Charter Township Ball Field Fencing

Supervisor Gast turned the floor over to Robert Clark, who reported at the recommendation of the Park Committee, to proceed with fencing for two softball fields. The existing fence is in poor shape. Through the years, the posts have heaved out of the ground causing unsafe conditions. Some of the backstops are leaning. Further, quotes for the repair of the existing fence would be too difficult and not able to be safe again.

We will be requesting funding help from the recreation fund through the Bridgman Public Schools, but would like approval for the total cost so we can get on the schedule and try to have them completed before the spring season. We budgeted \$60,000.00 for this in the Park capital improvement fund.

A quote from Fence Masters for two fences at \$23,866.00 was included in board members' packet.

It was moved by Gast seconded by Wilk to accept the quote of Fence Masters, not to exceed \$50,000.00 for replacement of two fences at the ball field at Lake Charter Township Park.

Roll Call Vote: John Gast yes; Gloria Payne yes; Robert Clark yes; Nancy Mensinger yes; Mike Essig yes Zach Carson yes, and John Wilk yes. Seven yes, motion carried.

Appointment to Police Board

Supervisor Gast informed board members since James Stine Jr., was unsuccessful in his bid for election as Supervisor of Lake Charter Township, it is necessary to appoint an elected Lake Charter Township board member to the Baroda-Lake Charter Township Police Board and fill the unexpired term.

It was moved by Gast seconded by Payne to appoint Nancy Mensinger to the unexpired term of James Stine, Jr., on the Baroda-Lake Township Police Board.

Roll Call Vote: John Gast yes; Gloria Payne yes; Robert Clark yes; Nancy Mensinger yes; Mike Essig yes Zach Carson yes, and John Wilk yes. Seven yes, motion carried.

Resolution to Amend Lake Charter Township 2020 Budget

Supervisor Gast read a Resolution to amend the 2020 budget. Attached to the resolution were eighteen (18) amendments.

It was moved by Essig seconded by Wilk to approve the 2020 budget amendments. (Attached).

Roll Call Vote: John Gast yes; Gloria Payne yes; Robert Clark yes; Nancy Mensinger yes; Mike Essig yes Zach Carson yes, and John Wilk yes. Seven yes, motion carried.

Sewer Main Extension

Supervisor Gast turned board members' attention to the request of a property owner, John Pappa, on Holden Road, south of Shawnee. He is requesting the possibility of the sewer extension south from Shawnee Road. There is a water main extension approximately 1,700 feet extended in that area which goes past the property. The owner is looking to build one residential structure and possibly a second on the property, which can be split.

Merritt Midwest, Inc., gave a preliminary opinion of cost in the amount of \$198,550.00. Further, there is a possibility that the sewer lift station would have to be upgraded, or even a new one installed, driving the costs higher for this extension.

After discussion and comment, it was moved by Gast seconded by Wilk to deny the request for the sewer extension on Holden Road, south of Shawnee.

Roll Call Vote: John Gast yes; Gloria Payne yes; Robert Clark yes; Nancy Mensinger yes; Mike Essig yes Zach Carson yes, and John Wilk yes. Seven yes, motion carried.

PUBLIC COMMENT

None.

ANNOUNCEMENTS

The next regular meeting is scheduled for January 19, 2021 at 7:00 p.m., Lake Township Hall, Bridgman, Michigan.

Lake Charter Township Planning Commission is scheduled for January 4, 2021 at 7:00 p.m., Lake Charter Township Hall, Bridgman, Michigan.

Lake Charter Township Zoning Board of Appeals is scheduled for January 14, 2021 at 7:00 p.m., Lake Charter Township Hall, Bridgman, Michigan.

Lake Charter Township Hall Offices are closed December 24 and December 25, 2020 in observance of Christmas and January 1, 2021 in observance of New Year's Day.


ADJOURNMENT

With no further objection and no further business it was moved by Payne seconded by Mensinger to adjourn the meeting.

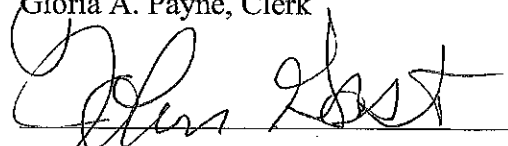
Roll Call Vote: John Gast yes; Gloria Payne yes; Robert Clark yes; Nancy Mensinger yes; Mike Essig yes Zach Carson yes, and John Wilk yes. Seven yes, motion carried.

Meeting adjourned at 8:30 p.m.

Dated: December 21, 2020


Gloria A. Payne, Clerk

Dated: December 21, 2020


John Gast, Supervisor