

**MINUTES**  
**LAKE CHARTER TOWNSHIP**  
**BOARD MEETING**  
**November 19, 2019**  
**7:00 p.m.**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The meeting was called to order by Supervisor John Gast at 7:00 p.m. The meeting opened with the Pledge of Allegiance.

**ROLL CALL**

Clerk Payne called the roll. Board members present were John Gast, Supervisor; Gloria Payne, Clerk; Robert Clark, Treasurer; Pat Heyn, Trustee; John Wilk, Trustee and Nancy Mensinger, Trustee. James Stine, Jr., Trustee was absent.

**GUESTS**

Twenty-seven visitors were present.

**APPROVAL OF AGENDA**

It was moved by Heyn seconded by Mensinger to add one item to the agenda. Six ayes, motion carried.

**PUBLIC COMMENT**

None.

**PRESENTATION**

Supervisor Gast asked board members to stand as he read a Resolution honoring Norman Robert Zelmer for his contribution to Lake Charter Township. Norman Robert Zelmer entered his heavenly home on the November 6, 2019. A copy of the Resolution is attached.

**APPROVAL OF MINUTES**

**October 15, 2019**

It was moved by Wilk seconded by Heyn to approve the October 15, 2019 meeting minutes. Six ayes, motion carried.

**APPROVAL OF BILLS**

After review of the October bills totaling \$235,011.93, it was moved by Clark seconded by Gast to approve the bills. Six ayes, motion carried.

**COMMUNICATIONS/CORRESPONDENCE PACKET**

Lake Charter Township account balances for October 2019.

Michigan Townships Insights.

Letter from Koop and Burr regarding workers' compensation refund.

Invitation to Bridgman Public Library Open House

Certificate of Achievement for perfect score on AMAR 2019 Audit.

**Supervisor's Report**

Attached.

**Clerk's Report**

Attached.

**Treasurer's Report**

Attached.

Treasurer Clark reported the winter tax bills will be mailed in November, due in February 16, 2020.

**Planning Commission Report**

Lake Charter Township Planning Commission Meeting minutes are on file in the Township Hall offices.

Water Plant Report

Attached.

GRSD Sewer Authority Report

Galien River Sewer District Authority meeting minutes attached.

Police Department

Baroda-Lake Township Police Board meeting minutes attached.

Fire Department Report

Attached.

Park Committee Report

Attached.

Library Report

Bridgman Public Library meeting minutes attached.

Dennis Kreps, Bridgman Public Library Director reported he is making himself familiar with stakeholders. Also invited everyone to the Open House on Friday, November 22, 2019 from 5:00 p.m. - 7:00 p.m.

Cemetery Committee Report

Attached.

Building Department Report

None.

Lake Township Economic Growth Alliance Report

Holiday Village is scheduled for December 14, 2019, 3:00 p.m. - 6:00 p.m. and Polar Party is being planned for February 8, 2020 - 3:00 p.m. - 9:00 p.m.

Medic One Report

Medic One meeting minutes attached.

Utility Committee Report

Attached.

Capital Improvement Report

No meeting.

Zoning Board of Appeals Report

The Lake Charter Township Zoning Board of Appeals meeting minutes are on file in the Township Hall offices.

**AGENDA ITEMS**

**Calendar of Meetings for 2020**

Supervisor Gast presented the 2020 Public Notice of Township Meetings. This notice is posted in compliance with PA 267 of 1976 (Open Meetings Act), MCLA 41.72a(2)(3) and the Americans with Disabilities Act (ADA). It was moved by Payne seconded by Clark to adopt the 2020 calendar meeting dates. Six ayes, motion carried.

Supervisor Gast presented the spreadsheet of 2020 meeting dates and office closings. It was moved by Clark seconded by Heyn to accept the spreadsheet of the 2020 meeting dates and office closings. Six ayes, motion carried.

**Sober & Decker Drain**

Supervisor Gast introduced Christopher Quattrin, Berrien County Drain Commissioner and Corey Kadow of Abonmarche. They presented the paperwork, drawings and a resolution to replace the culvert on Holden Road between Snow and Browntown. The project was let for bids and only one bid was received from Burkholder Excavating, Inc., in the amount of \$184,236.75. This particular project is eight (8) miles in length, to be shared with Baroda Township .04%, Lake Charter Township 11.67% and Weesaw Township 8.28%. The cost to be shared with the Berrien County Road Commission, Berrien County Drain and the rest to spread over the drain district.

Lake Charter Township's approximate share in the cost of the project is \$24,000.00. This project to be conducted in Spring 2020. The resolution will be approved at a future township board meeting.

**Service Agreement between Lake Charter Township the Greater Bridgman Area Chamber of Commerce and Growth Alliance**

Supervisor Gast brought before board members the Agreement between Lake Charter Township the Greater Bridgman Area Chamber of Commerce and Growth Alliance which provides public relations and outreach activities for the greater Bridgman area to retain and grow existing businesses and attract new businesses. This is the third year of a three-year contract with Lake Charter Township in the amount of \$10,000.00 per year. Treasurer Clark reported, Rob Cleveland of the Growth Alliance has seen a lot of interest in the Leco property, (formerly Hoover Ugin) on Lemon Creek Road. He is confident something that will be good for the Township and the Community will come to fruition.

It was moved by Wilk seconded by Mensinger to approve payment of \$10,000.00 to fund the Service Agreement between Lake Charter Township, the Greater Bridgman Area Chamber of Commerce and Growth Alliance. Six ayes, motion carried.

**Review of Republic Services Trash Extension**

Supervisor Gast presented to board members the extension of rubbish and garbage disposal agreement between Lake Charter Township and Republic Services of Stevensville.

Lake Charter Township has been with Republic Services since 2003. There are 1,268 stops/units in Lake Charter Township. Their quote is as follows:

The contract is coming up for renewal April 1, 2020 and runs through March 31, 2021. Current amount is \$12.58 per stop/unit per month. A minimum of 600 stops/units for Recycling at \$4.22 per month, and dump tickets \$25.00 per load.

Effective April 1, 2021 - March 31, 2022 - Trash \$13.02 per stop/unit per month.  
Recycling \$4.37 per stop/unit per month.  
Dump Tickets \$26.00 per load.  
A 4% increase,

Effective April 1, 2022 - March 31, 2023 - Trash \$13.48 per stop/unit per month.  
Recycling \$4.52 per stop/unit per month.  
Dump Tickets \$27.00 per load.  
A 4% increase.

Supervisor Gast has had conversations with other vendors' Michiana Recycling and Best Way. It makes it difficult to enter into a contract with another vendor, when Republic Services are located in our "back yard." There would have to be a substantial price break to make a change to another vendor.

Lake Charter Township board members will make the decision on their trash vendor closer to the renewal date of April 1, 2020.

**2020 Lake Charter Township Board and Committee Appointments**

Supervisor Gast presented the 2020 appointments to boards and committees.

It was moved by Heyn seconded by Wilk to Approve the 2020 Lake Charter Township Board and Committee Appointments, as presented. Six ayes, motion carried. (Attached).

**EPA Grant Opportunity**

Supervisor Gast reported, back in January 2019, he was contacted by Daniel Fette, Berrien County Economic Development Director to consider becoming part of a coalition with Lake Township to undertake environmental investigations on former industrial property. Unfortunately, the Berrien County Brownfield Authority did not receive that grant award. However, the EPA has made another round of funding available, and wondered if we were still willing to participate.

It was moved by Mensinger seconded by Clark to approve Supervisor Gast signing a letter to participate in the Berrien County Brownfield Authority Assessment Coalition. Six ayes, motion carried.

**Thermal Imagers**

Supervisor Gast turned the floor over to Harold Heyn, Lake Charter Township Fire Chief. Chief Heyn was given a quote from Moses Fire Equipment, Inc., for two refurbished thermal imagers for \$4,625.00 each. A considerable cost savings versus new thermal imagers. The equipment is fully refurbished a “like new” and comes with a three (3) year warranty.

It was moved by Gast seconded by Payne to approve purchase of two (2) refurbished thermal imagers for a total of \$9,250.00 with a three (3) year warranty. Six ayes, motion carried.

**PUBLIC COMMENT**

Trustee Mensinger asked what AMAR was. Supervisor Gast responded that the State of Michigan has conducted an audit of minimum assessing requirements which Lake Charter Township received a perfect score.

Treasurer Clark directed board members’ attention to the Cornerstone Alliance flyer.

**ANNOUNCEMENTS**

The next regular meeting is scheduled for December 17, 2019 at 7:00 p.m., Lake Township Hall, Bridgman, Michigan.

Lake Charter Township Planning Commission is scheduled for December 2, 2019 at 7:00 p.m., Lake Charter Township Hall, Bridgman, Michigan.

Lake Charter Township Zoning Board of Appeals is scheduled for January 9, 2020 at 7:00 p.m., Lake Charter Township Hall, Bridgman, Michigan.

Lake Charter Township 2020 Budget Public Hearing is November 21, 2019 at 7:00 p.m., Lake Township Hall, Bridgman, Michigan.

Lake Charter Township Hall Offices will be closed November 28 and November 29, 2019 in observance of Thanksgiving.

**ADJOURNMENT**

With no further objection and no further business it was moved by Payne seconded by Wilk to adjourn the meeting. Six ayes. Motion carried. Meeting adjourned at 8:09 p.m.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Gloria A. Payne, Clerk

Dated: \_\_\_\_\_

\_\_\_\_\_  
John Gast, Supervisor