

MINUTES
LAKE CHARTER TOWNSHIP
BOARD MEETING
November 17, 2020
7:00 p.m.

Electronic meeting via zoom, per Governor Whitmer's Order

<https://us02web.zoom.us/j/89299250498?pwd=UFZ1bzVnV20rRml5WU5ob011Y0gxQT09>

Meeting ID: 892 9925 0498

Passcode: 649527

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order, via Zoom, by Supervisor John Gast at 7:00 p.m. The meeting opened with the Pledge of Allegiance.

There were two (2) guests attending via Zoom.

Supervisor Gast read the agenda and meeting procedure. (A copy of this is attached).

ROLL CALL

Clerk Payne called the roll. Board members present were John Gast, Supervisor; Gloria Payne, Clerk; Robert Clark, Treasurer; John Wilk, Trustee; Nancy Mensinger, and Pat Heyn, Trustee. Trustee; James Stine, Jr., was absent. A quorum of the board was declared to be present.

APPROVAL OF AGENDA

It was moved by Heyn seconded by Clark to add two (2) items to the agenda. Roll Call Vote: Gast yes; Payne yes; Clark yes; Mensinger yes; Heyn yes and Wilk yes. Six Yes. Motion carried.

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

October 20, 2020

With two changes to the October 20, 2020 meeting minutes, it was moved by Mensinger seconded by Heyn to approve the October 20, 2020 meeting minutes. Roll Call Vote: John Gast yes; Gloria Payne yes; Robert Clark yes; Nancy Mensinger yes; Pat Heyn yes and John Wilk yes Six Yes, motion carried.

Budget Workshop Meetings

The Budget Workshop meetings for October 1, 2020, October 8, 2020, October 15, 2020, October 22, 2020, October 29, 2020 and November 5, 2020 were placed on file.

APPROVAL OF BILLS

After an explanation to the October bills, it was moved by Clark seconded by Wilk to approve the October bills in the amount of \$729,945.96. Roll Call Vote: John Gast yes; Gloria Payne yes; Robert Clark yes; Nancy Mensinger yes; Pat Heyn yes and John Wilk yes. Six Yes, motion carried.

COMMUNICATIONS/CORRESPONDENCE PACKET

Lake Charter Township account balances for October 2020.

Supervisor's Report

Attached.

Clerk's Report

Attached.

Treasurer's Report

Attached.

Planning Commission Report

Lake Charter Township Planning Commission Meeting minutes are on file in the Township Hall offices.

Water Plant Report

Attached.

GRSD Sewer Authority Report

GRSD Sewer Authority meeting minutes of September 23, 2020 are attached.

The project on Red Arrow Highway is still on-going effective November 18, 2020, Phase II of the project is to commence.

Police Department

Baroda-Lake Township Police Board meeting minutes of September 8, 2020 are attached.

To date, the Department has responded to 2,046 calls.

Fire Department Report

None.

A copy of a letter from Lake Charter Township Fire Chief Harold Heyn regarding notice of termination of automatic aid agreement with the Baroda Fire Department, was attached.

Park Committee Report

Attached.

The sinks and faucets for the north and south pavilions have arrived and will be installed in time for the Spring/Summer rental season.

Library Report

Bridgman Public Library board meeting minutes of September 22, 2020 are attached.

Dennis Kreps reported the Owls Zoom meeting with naturalist Andrew Nowicki is rescheduled for December 1, 2020 at 6:30 p.m.

Cemetery Committee Report

Attached.

Building Department Report

None.

Lake Township Economic Growth Alliance Report

Attached.

Medic One Report

None.

Utility Committee Report

Attached.

Capital Improvement Report

No meeting.

Zoning Board of Appeals Report

The Lake Charter Township Zoning Board of Appeals meeting minutes are on file in the Township Hall offices.

AGENDA ITEMS

Calendar of 2021 Meeting Dates and Public Notice of Township Meetings

Supervisor Gast presented to board members Public Notice of Township Meetings. It was moved by Gast seconded by Payne to approve the Public Notice of Township Meetings. Roll Call Vote: John Gast yes; Gloria Payne yes; Robert Clark yes; Nancy Mensinger yes; Pat Heyn yes; and John Wilk yes. Six yes, motion carried.

Supervisor Gast presented to board members the 2021 meeting dates and office closings, It was moved by Mensinger seconded by Clark to approve the 2021 meeting dates and office closings. Roll Call Vote: John Gast yes; Gloria Payne yes; Robert Clark yes; Nancy Mensinger yes; Pat Heyn yes and John Wilk yes. Six yes, motion carried.

Extension of Audit Contract

Supervisor Gast presented two quotes for the Lake Charter Township auditor. A renewal from Hungerford Nichols for \$10,500.00 for 2021; \$10,900.00 for 2022 and \$11,350.00 for 2023. The quote from Kruggel Lawton was for \$10,250.00 for 2020; \$10,250 for 2021; \$10,250 for 2022; \$10,500 for 2023 and \$10,500 for 2024.

Since Hungerford Nichols is familiar with our records and since they weren't over priced, it was moved by Payne seconded by Heyn to renew the contract with Hungerford Nichols for the next three years. Roll Call Vote: John Gast yes; Gloria Payne yes; Robert Clark yes; Nancy Mensinger yes; Pat Heyn yes and John Wilk yes. Six yes, motion carried.

Hopkins Lane Waterline Replacement

Supervisor Gast reported a two-inch plastic line was installed to supply water to five or six homes on Hopkins Lane, so that residents on that private road could be serviced with water. The township historically, charged each resident a tap fee for service. This supply line was never installed correctly, now after twenty-five years, the line is deteriorating and has had eleven repairs to date.

Upon receiving Lake Charter Townships' engineer, Merritt Midwest, Inc., preliminary opinion of cost, the Utility Committee is recommending moving forward. The cost is \$66,400.00 for 500 feet of watermain which includes replacement and easements. This is a 2021-budgeted item.

After discussion, it was moved by Wilk seconded by Mensinger to accept Merritt Midwest, Inc., preliminary engineers' opinion of cost for \$66,400.00 for the repair of the Hopkins Lane waterline. Roll call vote: John Gast yes; Gloria Payne yes; Robert Clark yes; Nancy Mensinger yes; Pat Heyn yes and John Wilk yes. Six yes, motion carried.

Water Plant Dehumidifier

Supervisor Gast turned the floor over to Jeff Burkhard, Lake Charter Township Water Plant Superintendent. He brought to board members' attention a quote from Alden Pool, a commercial HI-E Dry Dehumidifier, which comes with twelve (12) filters, and a rebate of \$144.00, for total cost of \$3,476.00. The dehumidifier will be placed and used in the intake building.

It was moved by Payne seconded by Clark to approve purchase of the commercial HI-E Dry Dehumidifier, which comes with twelve (12) filters, and a rebate of \$144.00, for total cost of \$3,476.00 from Alden Pool.

Roll Call Vote: John Gast, Supervisor Yes; Gloria Payne, Clerk Yes; Robert Clark, Treasurer Yes; John Wilk, Trustee Yes; Nancy Mensinger, Trustee Yes; and Pat Heyn, Trustee Yes. Six yes, motion carried.

Adoption of 2021 Lake Charter Township Budget

After having six budget hearings with each Department Head, and a Public Hearing on November 16, 2020, the finalized 2021 Lake Charter Township budget was included in board members packet.

It was moved by Gast seconded by Payne to approve the 2021 Lake Charter Township budget. Roll Call Vote: John Gast, Supervisor Yes; Gloria Payne, Clerk Yes; Robert Clark, Treasurer Yes; John Wilk, Trustee Yes;

Nancy Mensinger, Trustee Yes; and Pat Heyn, Trustee Yes. Six yes, motion carried. (A copy of the budget can be obtained at the Lake Charter Township Hall offices.

Repair of 1994 Hummer

Supervisor Gast reported Harold Heyn, Lake Charter Township Fire Chief reported the Lake Charter Township Fire Department Hummer is currently at the repair shop due to a head gasket being blown. This is a 6.2 diesel engine and a turbo charger is going to be added.

It was moved by Payne seconded by Mensinger to approve repairing the 1994 Lake Charter Township Fire Department Hummer, not to exceed \$12,000.00. Should the cost be more, this agenda item can be revisited. Roll Call Vote: John Gast, Supervisor Yes; Gloria Payne, Clerk Yes; Robert Clark, Treasurer Yes; John Wilk, Trustee Yes; Nancy Mensinger, Trustee Yes; and Pat Heyn, Trustee Yes. Six yes, motion carried.

Discussion of Edgewater Investments

Supervisor Gast turned the floor over to Lake Charter Township Treasurer Robert Clark. Treasurer Clark reported that the certificate of deposits that Edgewater Bank is offering is at 2.0% compared to all other banking institutions and credit unions who are offering .01%. Further, Treasurer Clark reported that United Federal Credit Union is in the process of acquiring Edgewater Bank. A 2019 audited financial statement for Edgewater was included in board members' packet. Further, Treasurer Clark forwarded these documents to Lake Charter Townships' auditor, Brian Wisneski of Hungerford Nichols. Mr. Wisneski reviewed the audit and found no irregularities to be evident.

Treasurer Clark reported Trustee John Wilk was concerned that a large amount of Lake Charter Township investments were at one institution and that the risk should be spread out. Further, that it is as if we are giving the bank an unsecured loan.

Trustee Heyn commented that she had time to think about the situation and that she trusted Robert Clark, Lake Charter Township's Treasurer, that should the money need to be moved it could be done in a relatively fast manner to ensure the monies could be kept secure.

After discussion, it was moved by Gast seconded by Heyn to continue with the investments in Edgewater Bank. Roll Call Vote: John Gast, Supervisor Yes; Gloria Payne, Clerk Yes; Robert Clark, Treasurer Yes; John Wilk, Trustee No; Nancy Mensinger, Trustee Yes; and Pat Heyn, Trustee Yes. Five yes, one no (Wilk) motion carried.

PUBLIC COMMENT

Jeff Burkhard, Lake Charter Township Water Plant Superintendent thanked board for supporting the budget and the 3% cost of living increases.

Gloria Payne thanked Pat Heyn for her service to Lake Charter Township, as a Trustee. She was always thorough and did a great job.

Robert Clark thanked James Stine, Jr., for his service to Lake Charter Township, as a Trustee. Good job.

ANNOUNCEMENTS

The next regular meeting is scheduled for December 15, 2020 at 7:00 p.m., Lake Township Hall, Bridgman, Michigan.

Lake Charter Township Planning Commission is scheduled for December 7, 2020 at 7:00 p.m., Lake Charter Township Hall, Bridgman, Michigan.

Lake Charter Township Zoning Board of Appeals is scheduled for January 14, 2021 at 7:00 p.m., Lake Charter Township Hall, Bridgman, Michigan.

Lake Charter Township Hall Offices are closed November 26 and 27, 2020 in observance of Thanksgiving.

ADJOURNMENT

With no further objection and no further business it was moved by Payne seconded by Gast to adjourn the meeting. Roll Call Vote: John Gast, Supervisor Yes; Gloria Payne, Clerk Yes; Robert Clark, Treasurer Yes; John Wilk, Trustee Yes; Nancy Mensinger, Trustee Yes; and Pat Heyn, Trustee Yes. Six yes, motion carried.

Meeting adjourned at 8:17 p.m.

Dated: _____

Gloria A. Payne, Clerk

Dated: _____

John Gast, Supervisor