

**MINUTES
LAKE CHARTER TOWNSHIP
BOARD MEETING
November 15, 2022
7:00 p.m.**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Supervisor Zach Carson, called the meeting to order at 7:00 p.m. The meeting opened with the Pledge of Allegiance.

ROLL CALL

Clerk Payne called the roll. Board members present were Zach Carson, Supervisor; Gloria Payne, Clerk; Robert Clark, Treasurer; John Wilk, Trustee; Mike Essig, Trustee; Amanda Drew, Trustee and Nancy Mensinger Trustee. A quorum of the board was declared to be present. There were two visitors.

APPROVAL OF AGENDA

Supervisor Carson called for additions or deletions to the agenda. The agenda stands as presented.

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

October 18, 2022 Board Meeting

It was moved by Wilk seconded by Clark to approve the Meeting Minutes of October 18, 2022. All ayes, motion carried.

APPROVAL OF BILLS

It was moved by Essig seconded by Mensinger to approve the October 2022 Lake Charter Township bills in the amount of \$384,177.99. All ayes, motion carried.

COMMUNICATIONS/CORRESPONDENCE PACKET

Lake Charter Township account balances for October 2022.

A copy of a letter from Berrien County Planning Commission regarding their County Master Plan.

A sheet on what we as a board should be communicating regarding the Cook Nuclear Power Plant Tax Tribunal issue.

Supervisor's Report

Attached.

Clerk's Report

Attached.

Treasurer's Report

Attached.

Planning Commission Report

Work is continuing on the Master Plan.

Lake Charter Township Planning Commission Meeting minutes are on file in the Township Hall offices.

Water Plant Report

Attached.

Supervisor Carson reported the Water Plant is looking into repainting the Claricone.

The approximate time to receive water plant piping is 66 weeks.

GRSD Sewer Authority Report

Supervisor Carson reported they are working on the new billing. A clarifier project is being discussed. The Plant received several odor complaints, however, they have been addressed. They are changing their rules and regulations.

Medic 1 Report

Meeting Minutes attached, as well as September and October 2022 Medic 1 Ambulance Report

John Wilk reported Jason Wiley is appointed as Acting Director with a salary of \$115,000.00. The Medic board is being reorganized. Committees' are being set-up. They have answered, year to date, 14,253 calls of which 303 were for Lake Charter Township. \$52,012.06 is a monthly amount that is being charged off due to nonpayment of bills.

Police Department

Treasurer Clark reported the Baroda-Lake Township Police Department agreed to use their Fund Balance for the 2023 budget. The police department changed from Hungerford Nichols to Kruggel Lawton as their auditor. Another Ford Explorer was ordered for the Department's fleet. The Department has answered 2,178 calls to date of which 143 were for Lake Charter Township.

Fire Department Report

Attached.

Harold Heyn, Lake Charter Township Fire Chief reported that the firefighters responded to 52 calls in the month of October.

Park Committee Report

Attached.

Library Report

Sarah Skinner, Bridgman Public Librarian reported they finished their public survey. They are in the process of updating their website, logo and program offerings.

They are promoting the baby holiday gnome craft on November 29, 2022. The Friends of the Library are conducting a pop-up book sale.

Cemetery Committee Report

Attached.

Building Department Report

Attached.

Lake Township Economic Growth Alliance Report

Attached.

Utility Committee Report

Attached.

Capital Improvement Report

No meeting.

Zoning Board of Appeals Report

The Lake Charter Township Zoning Board of Appeals meeting minutes are on file in the Township Hall offices.

AGENDA ITEMS

Spark Grant Application

Supervisor Carson turned the floor over to Robert Clark who reported that the grant for the John W. Gast Memorial non-motorized trail development project has been denied, due to the County of Berrien not turning the easement rights over to Lake Charter Township. They say that is not something that they do.

In an effort to continue to go forward with this project, Lake Charter Township can submit a Spark Grant application. Supervisor Carson presented the Resolution to board members' Lake Charter Township makes a

commitment to the project in the amount of \$434,901.50 matching funds, total project cost is \$934,901.50 for the 2024 - 2025-fiscal year.

It was moved by Carson seconded by Drew to authorize signing of a Resolution to approve the Spark Grant Application for the John W. Gast Non-Motorized Trail development project. All ayes, motion carried.

Renewal of Republic Waste Collection and Disposal Contract

Supervisor Carson provided the numbers for the renewal of the Republic Waste Collection Disposal Contract. They are as follows: For 2023 - \$14.29 per unit, per month; For 2024 \$15.00 per unit per month; For 2025 \$15.75 per unit, per month.

Recycling - For 2023 - \$4.79 per month; For 2024 \$5.03 and for 2025 - \$5.28

Dump Tickets - For 2023 \$28.00 per load; For 2024 \$29.00 per load and for 2025 \$29.00 per load.

An additional diesel fuel surcharge may be applied after year one which is based on the DOE index for highway diesel.

It was moved by Payne seconded by Clark to approve the renewal of the Republic Waste Collection and Disposal Contract. All ayes, motion carried.

Approval of Purchase Milpro Fire Rescue Boat

Supervisor Carson turned the floor over to Harold Heyn, Lake Charter Township Fire Chief who reported that the fire rescue boat needs to be replaced. The existing boat is not optimum for Lake Michigan and is dangerous to navigate.

It was moved by Mensinger seconded by Payne to approve purchase of the Milpro Sea Rib Marine and Navy rescue boat for \$66,000.00. This would be paid \$33,000.00 out of the 2022 budget, and the remaining \$33,000.00 out of the 2023 budget. All ayes, motion carried.

Purchase of Ground Command 30" wide Vacuum

Supervisor Carson reported the custodian is in need of a new vacuum since the existing vacuum has broken and the local repair shop is not able to repair it.

It was moved by Payne seconded by Wilk to approve purchase of a new ground command 30" wide vacuum not to exceed \$4,000.00. All ayes, motion carried.

Approval of Updated Rules and Regulations for Galien River Sewer Authority

Supervisor Carson reported that the Lake Charter Township needs to adopt the updated rules and regulations for the Galien River Sewer Authority.

It was moved by Wilk seconded by Essig to adopt the updated rules and regulations for the Galien River Sewer Authority. All ayes, motion carried.

Fourth Reading of an Ordinance to Amend the Zoning Map of the Zoning Ordinance

Supervisor Carson made a motion, seconded by Payne to continue to table this agenda item in an effort to obtain further information. At least there is movement on the part of Warren Dunes Trailer Park with their attorney and Lake Charter Townships' attorney. All ayes, motion carried.

PUBLIC COMMENT

Harold Heyn, Lake Charter Township Fire Chief asked who handles the maintenance on the Public Safety Building.

ANNOUNCEMENTS

The next regular meeting is scheduled for December 20, 2022 at 7:00 p.m., Lake Township Hall, Bridgman, Michigan.

Lake Charter Township Planning Commission is scheduled for December 5, 2022 at 7:00 p.m., Lake Charter Township Hall, Bridgman, Michigan.

Lake Charter Township Zoning Board of Appeals is scheduled for December 8, 2022 at 6:30 p.m., Lake Charter Township Hall, Bridgman, Michigan.

Baroda-Lake Township Police Board meeting is scheduled for December 13, 2022 at 5:00 p.m.

Lake Charter Township Hall Offices will be closed December 23, and 26, 2022 in Observance of Christmas Eve and Christmas Day.

ADJOURNMENT

With no further objection and no further business it was moved by Payne seconded by Wilk to adjourn the meeting. Seven ayes, motion carried. Meeting adjourned at 8:22 p.m.

Dated: _____

Gloria A. Payne, Clerk

Dated: _____

Zach Carson, Supervisor