

**MINUTES
LAKE CHARTER TOWNSHIP
BOARD MEETING
November 15, 2016
7:00 p.m.**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Supervisor, John Gast, called the meeting to Order at 7:00 p.m. The meeting opened with the Pledge of Allegiance to the Flag.

ROLL CALL

Clerk Payne called the roll. Board members present were John Gast, Supervisor; Gloria Payne, Clerk; Robert Clark, Treasurer; Trustees Terry Eichler, Patricia L. Heyn, John Wilk and James Stine Jr. A quorum of the board was declared to be present. Five visitors were present in the audience.

APPROVAL OF AGENDA

It was moved by Stine seconded by Heyn to add two items to the agenda. All ayes, motion carried.

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

October 18, 2016

It was moved by Clark seconded by Eichler to approve the October 18, 2016 Lake Charter Township board meeting minutes. All ayes, motion carried.

Approval of Budget Workshop Meeting Minutes

It was moved by Wilk seconded by Stine to approve the Lake Charter Township budget workshop meeting minutes of September 21, 2016; September 28, 2016; October 5, 2016; October 12, 2016; October 19, 2016 and October 28, 2016. All ayes, motion carried.

Budget Public Hearing Meeting Minutes November 10, 2016

It was moved by Clark seconded by Heyn to approve the Lake Charter Township budget public hearing meeting minutes of November 10, 2016. All ayes, motion carried.

APPROVAL OF BILLS

It was moved by Eichler seconded by Gast to approve the October 2016 bills in the amount of \$287,759.75. All ayes, motion carried.

COMMUNICATIONS/CORRESPONDENCE PACKET

The following information was included in board members packets: copy of Township Insights; Galien River Sanitary Sewer Authority meeting minutes; Bridgman Public Library meeting minutes; Water Filtration Plant report; Lake Charter Township Fund Balances of October 2016; Utility Committee meeting minutes; Medic One meeting minutes; Baroda-Lake Township Police Board meeting minutes and bills; Fire Department Report through October, 2016 and Lake Charter Township Zoning Board of Appeals meeting minutes.

Copy of a check from ComCast for Franchise Fees and copy of a check from State of Michigan for Revenue Sharing.

REPORTS

1Supervisor's Report

Attached.

Clerk's Report

Attached.

Treasurer's Report

Attached.

Treasurer Robert Clark reported him and Gloria Payne, Clerk attended the Foster Swift training on Dark Stores and Medical Marijuana issues municipalities are being asked to regulate. Thirty municipalities attended the sessions.

Planning Commission Report

Meeting minutes on file in the Township Hall offices.

The Planning Commission held a Public Hearing on November 1, 2016 regarding the Hildebrandt property changing it from Residential-Agricultural to Commercial. No public attended and no comments were made.

Water Plant Report

Attached.

GRSD Sewer Authority Report

Attached.

Police Department

Attached.

Terry Eichler reported applications for the fifth patrolman are being accepted. The board approved leasing a 2017 Explorer to add to the fleet.

Fire Department

Attached.

Park Report

Attached.

Library Report

Library meeting minutes attached.

Gretchan Evans Bridgman Public Library Director reported an audit of the Library books rendered a clean report. Ken Huff is the new replacement on the Library Board.

Cemetery Committee Report

Attached.

Building Department Report

Attached.

Lake Township Economic Growth Alliance Report

Trustee Stine reported the Brewer's Fest had good weather, but the attendance was down. Twenty-three breweries participated.

Utility Committee Report

Attached.

Capital Improvement Report

No meeting in October 2016.

AGENDA ITEMS

Adoption of Lake Charter Township 2017 Budget

Supervisor Gast turned board members' attention to a Resolution adopting the Lake Charter Township 2017 Budget. A public hearing was held on November 10, 2016. The budget reflects a 3% increase for the Supervisor, Clerk and Treasurer, as well as the employees and includes the operational mills to remain at 3.0. Capital Improvements for 2017 include the purchase of a Fire Truck and transfers out of General in the amount of \$500,000.00 to water and \$50,000.00 to sewer.

It was moved by Eichler seconded by Wilk to adopt the Lake Charter Township 2017 Budget. Roll call vote: All yes. Motion carried.

Resolution Compensation - Supervisor

Supervisor Gast read a Resolution increasing the Supervisor's pay to \$56,191.65 annually, representing a 3% increase.

It was moved by Payne seconded by Stine to approve the Supervisor's annual pay to \$56,191.65 annually, representing a 3% increase. Roll Call Vote: Gast yes; Payne yes; Clark yes; Wilk yes; Heyn yes; Eichler yes; Stine yes. Motion carried

Resolution Compensation - Clerk

Supervisor Gast read a Resolution increasing the Clerk's pay to \$47,451.07 annually, representing a 3% increase.

It was moved by Eichler seconded by Clark to approve the Clerk's annual pay to \$47,451.07 annually, representing a 3% increase. Roll Call Vote: Gast yes; Payne yes; Clark yes; Wilk yes; Heyn yes; Eichler yes; Stine yes. Motion carried.

Resolution Compensation - Treasurer

Supervisor Gast read a Resolution increasing the Treasurer's annual pay to \$47,451.07 annually, representing a 3% increase.

It was moved by Heyn seconded by Stine to approve the Treasurer's annual pay to \$47,451.07 annually, representing a 3%. Roll Call Vote: Gast yes; Payne yes; Clark yes; Wilk yes; Heyn yes; Eichler yes; Stine yes. Motion carried

Christmas Holiday Pay

Supervisor Gast reported, as in the past, we have granted a \$50.00 after tax, Christmas holiday pay for full-time, part-time employees as well as active firemen and police.

It was moved by Gast seconded by Wilk to approve a \$50.00 after tax, holiday pay for full-time, part-time, firemen and police employees. All ayes, motion carried

Resolution of Appreciation

Supervisor Gast read a Resolution of Appreciation for Trustee Terry Eichler who served Lake Charter Township, as a Trustee for Twenty-eight (28) years. Board members thanked him for his service and honored him with a framed Resolution of Appreciation.

PUBLIC COMMENT

None.

ANNOUNCEMENTS

Lake Charter Township next regular meeting is scheduled for December 20, 2016 at 7:00 p.m., Lake Charter Township Hall

Lake Charter Township Planning Commission meeting is scheduled for December 5, 2016 at 7:00 p.m., Lake Charter Township Hall

Thanksgiving is November 24, 2016 and November 25, 2016, Lake Charter Township Hall Office closed.

Christmas is December 23, 2016 and December 26, 2016, Lake Charter Township Hall Office closed.

ADJOURNMENT

With no further business, it was moved by Eichler seconded by Wilk to adjourn the Lake Charter Township board meeting. All ayes, motion carried. Meeting adjourned at 7:44 p.m.

Dated: _____

Gloria A. Payne Lake Charter Township Clerk

Dated: _____

John Gast, Lake Charter Township Supervisor