

**MINUTES  
LAKE CHARTER TOWNSHIP  
BOARD MEETING  
October 20, 2020  
7:00 p.m.**

*Electronic meeting via zoom, per Governor Whitmer's Order*

**LINK:**

[A.https://us02web.zoom.us/rec/share/B60gOLOnDJEI2m19t\\_pIDyT9XK-KIE18peCybs6CNNZ-cCGHLo88s1fmcRUmUpNt.3KBHhfe-hAuGMw88](https://us02web.zoom.us/rec/share/B60gOLOnDJEI2m19t_pIDyT9XK-KIE18peCybs6CNNZ-cCGHLo88s1fmcRUmUpNt.3KBHhfe-hAuGMw88)

**PASSWORD:** q2AK9cX#

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The meeting was called to order, via Zoom, by Supervisor John Gast at 7:00 p.m. The meeting opened with the Pledge of Allegiance.

There were three (3) guests attending via Zoom.

Supervisor Gast read the agenda and meeting procedure. (A copy of this is attached).

**ROLL CALL**

Clerk Payne called the roll. Board members present were John Gast, Supervisor; Gloria Payne, Clerk; Robert Clark, Treasurer; John Wilk, Trustee; Nancy Mensinger, and Pat Heyn, Trustee. Trustee; James Stine, Jr., was absent. A quorum of the board was declared to be present.

**APPROVAL OF AGENDA**

Supervisor Gast asked the board if there were any additions/deletions to the agenda. There were none. The agenda stands as presented.

**PUBLIC COMMENT**

None.

**APPROVAL OF MINUTES**

**September 15, 2020**

It was moved by Mensinger seconded by Clark to approve the September 15, 2020 meeting minutes. Roll Call Vote: John Gast, Supervisor Yes; Gloria Payne, Clerk Yes; Robert Clark, Treasurer Yes; John Wilk, Trustee Yes; Nancy Mensinger, Trustee Yes; and Pat Heyn, Trustee Yes. Six Yes, motion carried.

**APPROVAL OF BILLS**

After an explanation to the September bills, it was moved by Clark seconded by Heyn to approve the September bills in the amount of \$482,716.16. Roll Call Vote: John Gast, Supervisor Yes; Gloria Payne, Clerk Yes; Robert Clark, Treasurer Yes; John Wilk, Trustee Yes; Nancy Mensinger, Trustee Yes; and Pat Heyn, Trustee Yes. Six Yes, motion carried.

**COMMUNICATIONS/CORRESPONDENCE PACKET**

Lake Charter Township account balances for September 2020.  
Third quarter 2020 Budget.

**Supervisor's Report**

Attached. The Tire Recycling event was held on October 10, 2020, a total of 418 tires were collected. We may consider holding the event every three years.

**Clerk's Report**

Attached.

Treasurer's Report

Attached.

Planning Commission Report

Lake Charter Township Planning Commission Meeting minutes are on file in the Township Hall offices.

Water Plant Report

Attached.

GRSD Sewer Authority Report

GRSD Sewer Authority meeting minutes of August 26, 2020 are attached.

The project on Red Arrow Highway is still on-going scheduled to be finalized in late fall.

Police Department

Baroda-Lake Township Police Board meeting is scheduled for September 10, 2020

Fire Department Report

None.

Park Committee Report

Attached.

Library Report

Bridgman Public Library board meeting minutes of August 25, 2020 are attached.

Dennis Kreps reported they are holding curbside appointments. Hours will be extended by month-end.

Halloween grab and go bags will be available for pickup on October 26-31, 2020.

The Historical Society will discuss grave stones on November 10, 2020 at 6:30 p.m.

Cemetery Committee Report

Attached.

Building Department Report

None.

Lake Township Economic Growth Alliance Report

Attached.

Medic One Report

Medic One September 24, 2020 Agenda attached.

Utility Committee Report

Attached.

Capital Improvement Report

No meeting.

Zoning Board of Appeals Report

The Lake Charter Township Zoning Board of Appeals meeting minutes are on file in the Township Hall offices.

**AGENDA ITEMS**

**Water/Sewer Rates**

Supervisor Gast reported after a review of the water and sewer accounts with Bakertilly, Lake Charter Townships' consultants, it was determined that a rate adjustment is in order.

After discussion, it was moved by Wilk seconded by Clark to increase both the water and sewer rates with a 5% increase in 2021, and a 3% increase for both water and sewer rates for the next five (5) years. The increase will take place the first water and sewer billing cycle in 2021. Roll Call Vote: John Gast,

Supervisor Yes; Gloria Payne, Clerk Yes; Robert Clark, Treasurer Yes; John Wilk, Trustee Yes; Nancy Mensinger, Trustee Yes; and Pat Heyn, Trustee Yes. Six yes, motion carried.

### **Health Insurance Renewal**

Supervisor Gast reported a review of the Priority Health Insurance with Kurt Buursma, Lake Charter Townships' insurance agent reflects a 6.4% increase for the same coverage with the current policy. Mr. Buursma did review other policies that are available, however, his recommendation is to renew with Priority Health Insurance. Other similar policies were double digits in price.

It was moved by Payne, seconded by Mensinger to renew the Priority Health Insurance coverage, which reflects a 6.4% increase. Roll Call Vote: John Gast, Supervisor Yes; Gloria Payne, Clerk Yes; Robert Clark, Treasurer Yes; John Wilk, Trustee Yes; Nancy Mensinger, Trustee Yes; and Pat Heyn, Trustee Yes. Six yes, motion carried.

### **Liability Insurance Renewal**

Supervisor Gast reported a review of the liability insurance policy with Dave Koop, of Koop and Burr, Lake Charter Townships' liability insurance agent reflects a 1.4% increase in coverage. This increase is due to a new vehicle that was purchased and the increase of the water plant structure itself.

After discussion, it was moved by Payne seconded by Heyn to approve paying EMC \$63,023.00 for liability insurance, a 1.4% increase in coverage. Roll Call Vote: John Gast, Supervisor Yes; Gloria Payne, Clerk Yes; Robert Clark, Treasurer Yes; John Wilk, Trustee Yes; Nancy Mensinger, Trustee Yes; and Pat Heyn, Trustee Yes. Six yes, motion carried.

### **Cemetery Mower/Snowblower**

Supervisor Gast brought to board members' attention the quote from Villwocks Outdoor Living, a Grasshopper Model 725DT for \$16,905.84 with \$6,180.00 snow blower attachments and implements, for a total of \$23,085.84.

It was moved by Payne seconded by Mensinger to approve purchase of the Grasshopper Model 725DT for \$16,905.84 with \$6,180.00 snow blower attachments and implements, for a total of \$23,085.84. Roll Call Vote: John Gast, Supervisor Yes; Gloria Payne, Clerk Yes; Robert Clark, Treasurer Yes; John Wilk, Trustee Yes; Nancy Mensinger, Trustee Yes; and Pat Heyn, Trustee Yes. Six yes, motion carried.

### **PUBLIC COMMENT**

None.

### **ANNOUNCEMENTS**

The next regular meeting is scheduled for November 17, 2020 at 7:00 p.m., Lake Township Hall, Bridgman, Michigan.

Lake Charter Township Planning Commission is scheduled for November 9, 2020 at 7:00 p.m., Lake Charter Township Hall, Bridgman, Michigan.

Lake Charter Township Zoning Board of Appeals is scheduled for November 12, 2020 at 7:00 p.m., Lake Charter Township Hall, Bridgman, Michigan.

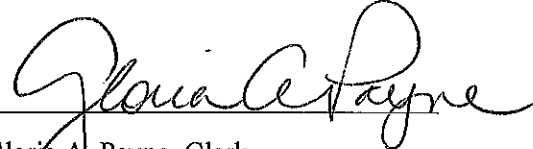
Lake Charter Township Hall Offices are closed November 11, 2020 in observance of Veteran's Day.

**ADJOURNMENT**


With no further objection and no further business it was moved by Payne seconded by Wilk to adjourn the meeting. Roll Call Vote: John Gast, Supervisor Yes; Gloria Payne, Clerk Yes; Robert Clark, Treasurer Yes; John Wilk, Trustee Yes; Nancy Mensinger, Trustee Yes; and Pat Heyn, Trustee Yes. Six yes, motion carried.

Meeting adjourned at 7:50 p.m.

Dated: 11-10-2020

  
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Gloria A. Payne, Clerk

Dated: November 10, 2020

  
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John Gast, Supervisor