

MINUTES
LAKE CHARTER TOWNSHIP
BOARD MEETING
October 16, 2018
7:00 p.m.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order by Supervisor John Gast at 7:00 p.m. The meeting opened with the Pledge of Allegiance.

ROLL CALL

Clerk Payne called the roll. Board members present were John Gast, Supervisor; Gloria Payne, Clerk; Robert Clark, Treasurer; Pat Heyn, Trustee, James Stine, Jr., Trustee, John Wilk, Trustee and Trustee Nancy Mensinger. Ten visitors were present.

APPROVAL OF AGENDA

Supervisor Gast asked to add one item "Repairs to Fire Truck" to the agenda. It was moved by Heyn seconded by Stine to approve one addition to the agenda. All ayes, motion carried.

PUBLIC COMMENT

Sarah Buist, City of Bridgman resident reported that the Queen Committee has not been able to find a place to house their float. She wanted to report that donations are being sought. On October 27, 2018, they have scheduled a color run, and three other fund raisers are being planned. Further, the City of Bridgman has donated free land for a new building. They are asking the township to provide a building for them for the next two years. The Queen Committee could raise funds to put heat and water into the facility at the Park, if that is the place the float will be housed.

Dave Rosebraugh commented that he was involved in the Quincy Illinois Pageant and indicated it would be a shame not to have the program continue. Are there funds available to put heat and water into the facility at the Park, if that is the place the float will be housed. Anything the township could do, would be appreciated.

Mildred "Bobbie" Smith thanked the township for their support of the Queen Committee in the past. She spoke of her daughter being a queen in 1969 and that it helped her daughter with scholarship funds. Further, that is was quite generous of the City of Bridgman to donate the land. The township should make a good faith effort to serve the community, building the float.

APPROVAL OF MINUTES

September 18, 2018

With a few corrections, it was moved by Payne seconded by Mensinger to approve the September 18, 2018 meeting minutes. All ayes, motion carried.

APPROVAL OF BILLS

With a few corrections, it was moved by Payne seconded by Clark to approve the bills of September 2018 in the amount of \$629,871.29. All ayes, motion carried.

COMMUNICATIONS/CORRESPONDENCE PACKET

Lake Charter Township account balances for September 2018.
Michigan Townships Insights and Michigan Township Voice.
Third quarter revenue and expenditure report for Lake Charter Township.
Information regarding a Freedom of Information Act request.
A letter from Paul Sanderson regarding the Bridgman Community Float
A newspaper clipping regarding Oronoko Township moving on a ban to marijuana sales
A letter from Rolland & Pam Oselka regarding Red Arrow Highway repaving project.

REPORTS

1. Supervisor's Report

Attached.

Clerk's Report

Attached.

Treasurer's Report

Attached.

Planning Commission Report

Lake Charter Township Planning Commission Meeting minutes are on file in the Township Hall offices.

Water Plant Report

Attached.

GRSD Sewer Authority Report

Meeting minutes attached.

Police Department

Baroda-Lake Township Police Board meeting is scheduled for November 13, 2018 attached.

Fire Department Report

Attached.

Park Committee Report

Attached.

Library Report

Bridgman Public Library meeting minutes attached.

Cemetery Committee Report

Attached.

Building Department Report

Attached.

Lake Township Economic Growth Alliance Report

The Community Growth Alliance approved both agreements with joining Cornerstone Alliance and Cornerstone Chamber of Commerce.

Medic One Report

Medic One meeting minutes attached.

Utility Committee Report

Attached.

Capital Improvement Report

Attached

Zoning Board of Appeals Report

The Lake Charter Township Zoning Board of Appeals meets December 8, 2018.

AGENDA ITEMS

2019 Meeting Calendar

Supervisor Gast presented the 2019 Public Notice of Township Meetings. This notice is posted in compliance with PA 267 of 1976 (Open Meetings Act), MCLA 41.72a(2)(3) and the Americans with Disabilities Act (ADA). It was moved by Clark seconded by Mensinger to adopt the 2019 calendar meeting dates. All ayes, motion carried.

Date and Snow Road Watermain Replacement Payment No. 3

Supervisor Gast turned the floor over to Rob Andrew from Merritt Engineering who reported that the Date and Snow Road Watermain replacement request of B and Z Company payment No. 3 in the amount of \$220,497.00 is now due.

Mr. Andrew reported this payment continues to hold 5% of the earned funds as project retainage pending completion of the work. The project is 93% complete.

It was moved by Stine seconded by Heyn to approve payment of the Date and Snow Road Watermain project payment No. 3 in the amount of \$220,497.00. All ayes, motion carried.

Supervisor Gast also presented the Merritt Engineering invoice of October 10, 2018 in the amount of \$16,109.00. Mr. Andrew reported that the project engineer cost is \$3,000.00, CAD Technician \$1,365.00, field technician \$11,180.00 and travel expense's \$564.00, for a total of \$16,109.00

It was moved by Clark seconded by Wilk to pay the Merritt Engineering invoice of October 10, 2018 in the amount of \$16,109.00. All ayes, motion carried.

Supervisor Gast turned the floor over to Rob Andrew of Merritt Midwest, Inc., who reported that due to variable weather conditions, B&Z will not finish all pavement and cleanup work by the original completion date of October 10, 2108. B&Z has made reasonable efforts to keep on schedule, having been on site with a full crew throughout the project, however, a change order is necessary, and Merritt Midwest, Inc., is recommending that Change Order #1 be enacted, giving B&Z until October 31, 2018 to complete the remaining work.

It was moved by Gast seconded by Wilk to approve Change Order #1, giving B&Z until October 31, 2018 to complete the Date Road and Snow Road Watermain replacement project. All ayes, motion carried.

Township Health Care Renewal

Supervisor Gast reported that at the first session of reviewing the 2019 budget, Kurt Buursma, Lake Charter Township's Health Insurance Agent reported the current plan through Priority Health is not being renewed, as it has to stay in compliance with actuarial values established by the Affordable Care Act.

As such, the new plan will be a \$2,300.00 single, \$4,500.00 for those that insure dependents, deductible. The Township will continue to fund \$2,000.00 for those with single coverage and \$4,000.00 for those that also cover dependents.

The increase to the township will be 5.23% This amount is well below the average. The idea was to hold the employee per payroll deduction at the current level, as the township is not increasing the contribution to the Health Savings Plan, which moves some of the liability over to the employee.

It was moved by Gast seconded by Clark to renew the Lake Charter Township Health Insurance plan with Priority Health at a 5.23% increase, with the township funding the Health Savings Plan \$2,000.00 for those with single coverage and \$4,000.00 for those that cover dependents. This renewal is governed by the Affordable Health Care Act. All ayes, motion carried.

Pre-65 Insurance Plan

Supervisor Gast reminded board members that a workshop was held to discuss the Pre-65 Insurance Plan. This plan offers an employee to retire at age 62, providing they at least have ten years of service, and pay a percentage of the health care coverage. Further, should they wish to continue to cover their spouse/family, they would pay for their premium at 100% of the cost.

After discussion, it was moved by Stine seconded by Clark to offer to Lake Charter Township employees a Pre-65 insurance plan for continuance of health care coverage. All ayes, motion carried. (Pre-65 Insurance Plan Table Attached).

Ceiling Replacement & Lighting Upgrade

Supervisor Gast brought board members attention to quote from Wolverine Construction, LLC for replacement of ceiling tiles over the "voting" area of the Lake Charter Township Hall, in the amount of \$5,000.00. Secondly, two quotes for the lighting area. Ibid County Electric, Inc., \$3,100.00 for ten 2x4 LED light fixtures. Gray Electric, LLC \$3,704.00 for 16 2x4 LED light fixtures.

It was moved by Gast seconded by Payne to accept the bid of Wolverine Construction, LLC for the replacement of ceiling tiles over the “voting” area of Lake Charter Township Hall, and to accept the bid of IBID County Electric, Inc., for \$3,100.00 for ten 2x4 LED light fixtures. This agenda item is a 2018-budgeted item. All ayes, motion carried.

Extension of Cell Tower Contract

Supervisor Gast presented board members with a Letter of Agreement from Crown Castle, CC Holdings, asking for a contract extension until July 7, 2074. The current contract expiration is July 7, 2049. This cell tower sits on a small piece of land behind the Lake Charter Township Graceland Cemetery. The monthly income is \$631.92 per month. After discussion, board members felt that to extend a contract into the next twenty-five years, would be better served by those who will be in office in 2049, and further new technology could be in place, such as satellites in the future.

It was moved by Gast seconded by Stine to deny the extension of the cellular tower Letter of Agreement with Crown Castle, CC Holdings, for the next twenty-five years after the year 2049 and let those who will be in office at that time make that determination. All ayes, motion carried.

Trick or Treat

It was moved by Gast seconded by Clark to set the Trick or Treat hours on October 31, 2015 from 5:30 p.m. until 7:00 p.m. in Lake Charter Township. This coincides with the City of Bridgman and at the suggestion of Baroda-Lake Township Chief of Police, Shawn Martin. All ayes, motion carried.

Repairs to Lake Charter Township Fire Truck #1120

Supervisor Gast presented to board members, a bill from Freightliner of Kalamazoo in the amount of \$7,720.90 for repair of the rear brake shoes and drums, as well as axle flange gaskets, and rear axle springs.

It was moved by Wilk seconded by Heyn to pay the repair bill from Freightliner of Kalamazoo in the amount of \$7,720.90 for repairs to the Lake Charter Township Fire Truck #1120, for rear brake shoes and drums, as well as axle flange gaskets, and rear axle springs. All ayes, motion carried.

PUBLIC COMMENT

Supervisor Gast asked to get information from someone in the audience, an email, or phone number to schedule a time to move the float to the building at the Lake Charter Township Park.

ANNOUNCEMENTS

The next regular meeting is scheduled for November 20, 2018 at 7:00 p.m., Lake Township Hall, Bridgman, Michigan.

Lake Charter Township Planning Commission is scheduled for November 5, 2018 at 7:00 p.m., Lake Charter Township Hall, Bridgman, Michigan.

Lake Charter Township Zoning Board of Appeals meeting is scheduled for November 8, 2018 at 7:00 p.m., Lake Charter Township Hall, Bridgman, Michigan.

Lake Charter Township/City of Bridgman Joint Meeting is scheduled for October 29, 2018 at 7:00 p.m., Lake Charter Township Hall.

ADJOURNMENT

With no further objection and no further business it was moved by Payne seconded by Heyn to adjourn the meeting. All ayes. Motion carried. Meeting adjourned at 8:06 p.m.

Dated: _____

Gloria A. Payne, Clerk

Dated: _____

John Gast, Supervisor