

**MINUTES
LAKE CHARTER TOWNSHIP
BOARD MEETING
January 21, 2020
7:00 p.m.**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order by Supervisor John Gast at 7:00 p.m. The meeting opened with the Pledge of Allegiance.

ROLL CALL

Clerk Payne called the roll. Board members present were John Gast, Supervisor; Gloria Payne, Clerk; Robert Clark, Treasurer; John Wilk, Trustee; Nancy Mensinger, Trustee; Pat Heyn, Trustee and James Stine, Jr., Trustee. A quorum of the board was present.

GUESTS

Seven visitors were present.

APPROVAL OF AGENDA

It was moved by Heyn seconded by Wilk to approve three additions to the agenda. All ayes, motion carried.

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

December 17, 2019

With one correction, it was moved by Clark seconded by Wilk to approve the December 17, 2019 meeting minutes. All ayes, motion carried.

APPROVAL OF BILLS

After review of the December bills and one correction, it was moved by Stine seconded by Clark to approve the December bills in the amount of \$312,657.68. All ayes, motion carried.

COMMUNICATIONS/CORRESPONDENCE PACKET

Lake Charter Township account balances for December 2019.

Michigan Townships Insights.

2019 Revenue and Expenditure Report.

Supervisor's Report

Attached.

Clerk's Report

Attached.

Clerk Payne reported that Hungerford Nichols will be present the week of January 27 - 31, 2020 to conduct the 2019 audit.

Treasurer's Report

Attached.

Treasurer Clark reported that Elmo, the Baroda-Lake Township Police drug dog had passed away.

Planning Commission Report

Lake Charter Township Planning Commission Meeting minutes are on file in the Township Hall offices.

Water Plant Report

Attached.

2019 Year-End Report attached.

GRSD Sewer Authority Report

Galien River Sewer District Authority meeting minutes attached.

Supervisor Gast reported that a dispute between New Buffalo City and the Galien River Sanitary District regarding their bills for sewer contracted services. After an audit was conducted and numerous meetings, the issue has been resolved and an amount agreed upon.

Police Department

Baroda-Lake Township Police Board meeting minutes attached.

Shawn Martin, Chief of Police, Baroda-Lake Township, presented to three individuals life saver awards in rescuing Ron Weaver from his roll-over accident into the creek on Date Road, Lake Charter Township.

Fire Department Report

Attached.

2019 Year-End Report attached.

Park Committee Report

Attached.

Library Report

Dennis Kreps, Bridgman Public Library Director reported the Library will be having a book signing for the author of the Biography of Bob Seger on February 11, 2020 at 6:00 p.m.

A blood drive is scheduled for February 14, 2020 at 11:30 a.m. - 4:00 p.m.

Cemetery Committee Report

Attached.

Building Department Report

2019 Year-End Report attached.

Lake Township Economic Growth Alliance Report

The Polar Party will be held February 8, 2020 in downtown Bridgman from 3:00 p.m. to 9:00 p.m.

Medic One Report

Medic One meeting minutes attached.

Utility Committee Report

Attached.

Capital Improvement Report

No meeting.

Zoning Board of Appeals Report

The Lake Charter Township Zoning Board of Appeals meets March 12, 2020.

AGENDA ITEMS

Request for Proposal Waste Water Line to North and South Pavilions at Lake Charter Township Park

Supervisor Gast presented to board members the request for proposal for a waste water line to the North and South pavilions at the Lake Charter Township Park. This will be for installation of kitchen amenities, and a hot water heater.

It was proposed to add to the RFP the project of restoration after the work has been completed.

It was moved by Gast seconded by Payne to allow Supervisor Gast to accept bids on the Request for Proposal for the waste water line to the north and south pavilions at Lake Charter Township Park. All ayes, motion carried.

Accident Fund Insurance

Supervisor Gast presented to board members the invoice from Accident Fund for Lake Charter Township's worker's compensation insurance for the period January through December 2020, in the amount of \$32,682.00. Last year's amount was \$33,682.00.

It was moved by Gast seconded by Clark to approve paying the invoice from Accident Fund for the Lake Charter Township's worker's compensation insurance in the amount of \$32,682.00 for the period January through December 2020. All ayes, motion carried.

Ford F-550 Dump Truck

Supervisor Gast reported the 2003 dump truck has had numerous mechanical issues and has served its purpose. Siemans Ford has a new truck 2019 diesel Ford 550 dump truck on the lot and is ready to be put into service. This would eliminate ordering a new vehicle. They are giving us the government pricing of \$56,216.00, a savings of \$11,358.00.

It was moved by Gast seconded by Payne to approve the purchase of the 2019 Ford 550 dump truck from Siemans Ford for \$56,216.00. All ayes, motion carried.

Wet Well Sump Pump-Lake Charter Township Water Plant-Pumping Station

Supervisor Gast turned the floor over to Jeff Burkhard, Lake Charter Township Water Plant Superintendent. He reported that the in August 2019 Peerless Midwest, inspected the sump pump at the pumping station, and determined the wedge component needed to be replaced. A new wedge was installed and the problem was on the discharge side and with the current rail system. These components are no long manufactured. A new quote was obtained to replace the cradle/rail system and components associated with it.

The September quote from Peerless Midwest is not to exceed \$9,351.00 for repair of the sump pump to replace the cradle/rail system components. It was moved by Gast seconded by Heyn to accept the quote of Peerless Midwest, not to exceed \$9,351.00 for repair of the sump pump cradle/rail system, at the Lake Charter Township Water Plant pumping station. All ayes, motion carried.

Increase Mileage Rate for 2020

Supervisor Gast reported the 2020 Standard Mileage rate is 57.5 cents per mile. The last time Lake Charter Township raised their mileage rates was 2015.

It was moved by Mensinger seconded by Stine to approve adopting the mileage rate at 58 cents for the year 2020. All ayes, motion carried.

Michigan Townships Association Conference

Supervisor Gast reported that the Michigan Townships Association Conference is scheduled for April 27, 2020 through April 30, 2020, in Traverse City, Michigan. As in the past, any board members wishing to attend must register for the conference and then get online to secure their hotel at the Grand Traverse Resort on January

23, 2020. All expenses, such as conference fees, mileage, meals and lodging to be paid for by Lake Charter Township.

It was moved by Payne seconded by Wilk to approve any board members' attendance to the Michigan Townships Association Conference scheduled for April 27, 2020 through April 30, 2020 in Traverse City, Michigan, and any conference fees, mileage, and lodging to be paid for by Lake Charter Township. All ayes, motion carried.

PUBLIC COMMENT

Tom Carson, 7855 Jericho Road Stevensville, Michigan asked whether there had been any response from the Berrien County Drain Commissioner regarding the assessment of a drain, and/or drains, on his tax bill. Further, what was the status of Date Road.

Supervisor Gast responded that there had not been. Treasurer Clark responded that when he called, the answer was that the home owner come to the drain office and plead their case.

Further, Supervisor Gast reported that Jason Latham from the Berrien County Road Department is in contact with him regarding the Date Road issue that this is on their list of critical projects and that they would be pursuing the issue to be handled in the Spring of 2020.

Mr. Carson then indicated that the Lake Charter Township local elected board members should write a letter to Mr. Quattrin. Mr. Carson asked when is the Drain Commissioner up for reelection and when is the deadline to apply.

Clerk Payne responded that he should check with the County of Berrien, the time frame could be different than the local election officials which have a deadline of April 21, 2020.

ANNOUNCEMENTS

The next regular meeting is scheduled for February 18, 2020 at 7:00 p.m., Lake Township Hall, Bridgman, Michigan.

Lake Charter Township Planning Commission is scheduled for February 3, 2020 at 7:00 p.m., Lake Charter Township Hall, Bridgman, Michigan.

Lake Charter Township Zoning Board of Appeals is scheduled for March 12, 2020 at 7:00 p.m., Lake Charter Township Hall, Bridgman, Michigan.

ADJOURNMENT

With no further objection and no further business it was moved by Payne seconded by Heyn to adjourn the meeting. All ayes. Motion carried. Meeting adjourned at 7:53 p.m.

Dated: _____

Gloria A. Payne, Clerk

Dated: _____

John Gast, Supervisor