

MINUTES
LAKE CHARTER TOWNSHIP
BOARD MEETING
January 18, 2022
7:00 p.m.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order by Supervisor John Gast at 7:00 p.m. The meeting opened with the Pledge of Allegiance.

ROLL CALL

Clerk Payne called the roll. Board members present were John Gast, Supervisor; Gloria Payne, Clerk; Robert Clark, Treasurer; John Wilk, Trustee; Mike Essig, Trustee; Nancy Mensinger, Trustee and Zach Carson, Trustee. A quorum of the board was declared to be present.

OTHERS PRESENT

Harold Heyn, Lake Charter Township Fire Chief
Dennis Kreps, Bridgman Library Director
Richard Kubsch, Lake Charter Township Building Inspector/Zoning Administrator
Jeff Winert, Fleiss & Vandenbrink
Jamie Smith
Shirley Myers, 10359 Gast Road, Bridgman, Michigan
Tara Heiser, 9326 Kramer Drive, Bridgman, Michigan

APPROVAL OF AGENDA

It was moved by Payne seconded by Clark to add one item to the agenda. All ayes, motion carried.

PUBLIC COMMENT

Tara Heiser, 9326 Kramer Drive, Bridgman, Michigan asked Lake Charter Township to be in support of thanking educators for their service as teachers, coaches, counselors, etc. To submit a thank you and possibly put up a banner. Further, participate in a raffle to give gift cards as well.

APPROVAL OF MINUTES

December 21, 2021

It was moved by Mensinger seconded by Essig to approve the December 21, 2021 meeting minutes. All ayes, motion carried.

APPROVAL OF BILLS

It was moved by Clark seconded by Mensinger to approve the December bills in the amount of \$719,661.64. All ayes, motion carried.

COMMUNICATIONS/CORRESPONDENCE PACKET

Lake Charter Township account balances for December 2021.
Revenue and Expenditure report December 31, 2021
Minutes of December 14, 2021, Board of Review attached.

Supervisor's Report

Attached.

Clerk's Report

Attached.

Treasurer's Report

Attached.

Robert Clark, Lake Charter Township Treasurer reported that after approving the Resolution for the budget amendments, two areas ended up being outside our control, due to last minute payments.

They were highways and streets, after a \$40,000 invoice was submitted at year-end and the second was Lake Charter Township's Electrical Inspector chooses to be paid at the end of the year for his electrical inspections. The inspections were higher in 2021 than we budgeted for.

Planning Commission Report

Lake Charter Township Planning Commission Meeting minutes are on file in the Township Hall offices.

The Lake Charter Township Planning Commission year-end report is attached.

Water Plant Report

Attached.

The Lake Charter Township 2021 Water Billing report is attached.

GRSD Sewer Authority Report

GRSD Sewer Authority meeting minutes of November 17, 2021 are attached.

Police Department

Baroda-Lake Township Police Board minutes of December 14, 2021 meeting attached.

Fire Department Report

Lake Charter Township Fire report attached.

Park Committee Report

Attached.

Library Report

Bridgman Public Library board meeting minutes of January 18, 2022 are attached.

Cemetery Committee Report

Attached.

Year end report attached.

Building Department Report

January report attached.

Year end report attached.

Lake Township Economic Growth Alliance Report

Attached.

Medic One Report

None.

Utility Committee Report

Attached.

Capital Improvement Report

No meeting.

Zoning Board of Appeals Report

The Lake Charter Township Zoning Board of Appeals meeting minutes are on file in the Township Hall offices.

Public Hearing Park Master Plan

It was moved by Wilk seconded by Carson to open the Public Hearing for comments on the Park Master Plan. All ayes, motion carried. The public hearing opened at 7:22 p.m.

Shirley Myers, 10359 Gast Road, Bridgman, Michigan commented that she answered the survey. Some of her concerns were that the assigned priority categories don't seem to reflect what I see in the data, things being stressed were not in the planning area. She asked what the time line was, when will it be completed, and thought there could be better communication.

She also requested that the County of Berrien do a traffic study on Gast Road.

Robert Clark thanked Shirley Myers for pointing out that the map in the Park Master Plan was designated as a private recreation area, that a change needs to be made to private utility restricted area.

It was moved by Payne seconded by Wilk to close the Public Hearing for the Park Master Plan. All ayes, motion carried. The public hearing closed at 7:31 p.m.

AGENDA ITEMS

Michigan Townships Association 2022 Conference

Supervisor Gast reported that any persons interested in attending the Michigan Townships Association Annual Conference, to be held in Lansing, April 25-28, 2022, to let the Clerk know, so she can make the necessary arrangements.

It was moved by Gast seconded by Payne to approve payment of registration fees, hotel, meals and mileage for the attendance to the Michigan Townships Association annual conference. All ayes, motion carried.

Adoption of Resolution to Adopt Park Master Plan (Five-year Plan)

Supervisor Gast read the Resolution Adopting the 2022-2026 five-year Parks and Recreation Plan.

It was moved by Wilk seconded by Essig to approve the Resolution Adopting the 2022-2026 five-year Parks and Recreation Plan for Lake Charter Township.

Roll Call Vote: John Gast yes; Gloria Payne yes; Robert Clark yes; Nancy Mensinger yes; Mike Essig yes Zach Carson yes, and John Wilk yes. Seven yes, motion carried. All yes, motion carried.

Engineering Quotes for Trailway (Bridgman Schools to Lake Charter Township Park)

Supervisor Gast brought board members attention to the three quotes for the non-motorized trail project. Abonmarche - \$81,500.00; Wightman \$134,215.00 and Fleis & Vandenbrink \$76,200.00.

Supervisor Gast introduced Jeff Winert of Fleis & Vandenbrink who went over their quote.

Trustee Carson asked what the width was of the trailway. Treasurer Clark responded per the Department of Natural Resources, it would be 10' wide.

After discussion, it was moved by Gast seconded by Clark to accept the quote of Abonmarche in the amount of \$81,500.00 for the engineering of the Trailway from Bridgman Schools to Lake Charter Township Park. Roll Call Vote: John Gast yes; Gloria Payne yes; Robert Clark yes; Nancy Mensinger yes; Mike Essig yes Zach Carson yes, and John Wilk yes. Seven yes, motion carried.

Extraction Tool - Cutter Package

Supervisor Gast turned the floor over to Harold Heyn, Lake Charter Townships Fire Chief. He indicated that the Cutter package is a battery operated device and can be used under water. This would compliment the Spreader that was recently purchased for the Fire Department.

It was moved by Clark seconded by Carson to approve purchase of the S789EWXT Cutter Package for the Lake Charter Township Fire Department in the amount of \$11,375.00. All ayes, motion carried.

Battery Powered Fan

Supervisor Gast turned the floor over to Harold Heyn, Lake Charter Townships Fire Chief. He is requesting a Super VAC 18" Valor battery operated PPV fan in the amount of \$4,498.00 which includes two DeWalt Flex Volt 12 Ah batteries, two AC chargers and an auxiliary 120 volt shore power connection. Apparently, at fires when there is a kitchen fire, this fan would help to clear the area of smoke more readily than the gas fired fan, which could cause a carbon monoxide hazard.

It was moved by Mensinger seconded by Payne to approve purchase of a DeWalt battery PPV fan in the amount of \$4,498.00 which includes two DeWalt Flex Volt 12 Ah batteries, two AC chargers and an auxiliary 120 volt shore power. All ayes, motion carried.

LED Lighting - Fire Bays

Supervisor Gast brought board members attention to the quote from Ibid Electric, Inc., to install LED lighting in the fire bays and in the mezzanine. The quote is for \$11,900.00 and replaces twenty-four 2'X4' florescent light fixtures and sixteen 1'X4' florescent light fixtures.

It was moved by Gast seconded by Essig to accept the quote from Ibid Electric Inc., in the amount of \$11,900.00 to upgrade the bays and the mezzanine to LED lighting. All ayes, motion carried.

800 MHZ Radio

Supervisor Gast brought board members attention to the quote from Motorola Solutions, in the amount of \$4,130.68 for a radio for the Hummer. This should be the last of the purchase of the 800 MHz radio.

It was moved by Payne seconded by Mensinger to accept the quote from Motorola Solutions in the amount of \$4,130.68 for an 800-MHz radio for the Hummer. All ayes, motion carried.

Additional Firefighters to the Lake Charter Township Fire Department Roster

Supervisor Gast presented to board members, two applicants for addition to the Fire Department Roster. Micah Baggett and Brooke Janes. Chief Heyn has reviewed their credentials and they meet the requirement of the Fire Department.

It was moved by Gast seconded by Clark to approve two applicants to the Fire Department Roster, Micah Baggett and Brooke Janes. All ayes, motion carried.

Property Sale

Supervisor Gast reported that a decedent of the Adams' family has approached Lake Charter Township to purchase approximately 1.5 acres of the seven acres that are adjacent to the Lake Charter Township Park, to build a house. This particular property has been in the Adams' family a long time and she is asking if she can purchase 1.5 acres.

Discussion included, we own the property, we shouldn't sell it.

Trustee Carson was concerned that should the property be purchased, and the fact that we have land adjacent to this piece, and further, that we are contemplating a dog park, that he had concerns they would come complaining about it.

He further commented that there are plenty of places available for sale in Lake Charter Township.

Other discussions included we would be spending money on a parcel for an appraisal.

Supervisor Gast indicated that he checked with the Michigan Townships Association to be sure we are allowed to sell property and they advised as long as it is sold as fair market value.

After a discussion, it was moved by Mensinger, seconded by Essig to take no action in selling property at this time. All ayes, motion carried.

Appointment to Planning Commission and Park Committee

Supervisor Gast brought to board members' attention the application of Jordan Klint, 11249 Lange Road, Bridgman, Michigan to the Lake Charter Township Planning Commission and Aaron Noll, 10344 Gast Road, Bridgman, Michigan to the Park Committee.

It was moved by Gast seconded by Payne to allow Supervisor Gast to appoint Jordan Klint to the Planning Commission and Aaron Noll to the Park Committee. All ayes, motion carried.

PUBLIC COMMENT

Richard Kubsch commented that the Lake Charter Township board had good and proper discussion on the issue of the sale of property and the Park Master Plan.

ANNOUNCEMENTS

The next regular meeting is scheduled for February 15, 2022 at 7:00 p.m., Lake Township Hall, Bridgman, Michigan.

Lake Charter Township Planning Commission is scheduled for February 7, 2022 at 7:00 p.m., Lake Charter Township Hall, Bridgman, Michigan.

Lake Charter Township Zoning Board of Appeals is scheduled for February 10, 2022 at 7:00 p.m., Lake Charter Township Hall, Bridgman, Michigan.

Lake Charter Township/City of Bridgman Joint meeting is scheduled for January 31, 2022 at 7:00 p.m.

ADJOURNMENT

With no further objection and no further business it was moved by Payne seconded by Essig to adjourn the meeting. All ayes, motion carried. Motion carried.

Meeting adjourned at 8:18 p.m.

Dated: _____

Gloria A. Payne, Clerk

Dated: _____

John Gast, Supervisor