

**MINUTES**  
**LAKE CHARTER TOWNSHIP**  
**BOARD MEETING**  
**January 17, 2017**  
**7:00 p.m.**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Supervisor, John Gast, called the meeting to Order at 7:00 p.m. The meeting opened with the Pledge of Allegiance to the Flag.

**ROLL CALL**

Clerk Payne called the roll. Board members present were John Gast, Supervisor; Gloria Payne, Clerk; Robert Clark, Treasurer; Trustees Nancy Mensinger, Patricia L. Heyn, John Wilk and James Stine Jr. A quorum of the board was declared to be present. Two visitors were present in the audience.

**APPROVAL OF AGENDA**

The agenda stands as presented.

**PUBLIC COMMENT**

None.

**APPROVAL OF MINUTES**

**December 20, 2016**

It was moved by Clark seconded by Heyn to approve the December 20, 2016 Lake Charter Township board meeting minutes. All ayes, motion carried.

**APPROVAL OF BILLS**

It was moved by Wilk seconded by Stine to approve the December 2016 bills in the amount of \$297,276.91. All ayes, motion carried.

**COMMUNICATIONS/CORRESPONDENCE PACKET**

The following information was included in board members packets: copy of Township Insights; Galien River Sanitary Sewer Authority meeting minutes; Bridgman Public Library meeting minutes; Water Filtration Plant report; Lake Charter Township Fund Balances of December 2016; Utility Committee meeting minutes; Medic One meeting minutes; Fire Department Report through December 2016 and Lake Charter Township Planning Commission meeting minutes of January 9, 2017.

Copy of a State of Michigan revenue sharing check was included in board members' packet.

**REPORTS**

**1Supervisor's Report**

Attached.

**Clerk's Report**

Attached.

Treasurer's Report

Attached.

Planning Commission Report

Attached, and the meeting minutes are on file in the Township Hall offices.

Water Plant Report

Attached.

GRSD Sewer Authority Report

The Galien River Sanitary District meeting minutes are attached.

Police Department

Baroda-Lake Township Police Board meeting minutes are attached.

Fire Department Report

Attached.

Park Report

Attached.

Library Report

Library meeting minutes attached.

Cemetery Committee Report

Attached.

Building Department Report

Attached.

Lake Township Economic Growth Alliance Report

No report.

Utility Committee Report

Attached.

Capital Improvement Report

No report.

Zoning Board of Appeals Report

Attached.

**AGENDA ITEMS**

**Accident Fund - Worker's Compensation Renewal**

Supervisor Gast turned board members' attention to a copy of the Accident Fund, Worker's Compensation Insurance renewal. The renewal is 4% less than last year, for a total of \$19,691.00.

It was moved by Gast seconded by Wilk to pay the Accident Fund invoice in the amount of \$19,691.00 for the Worker's Compensation Insurance renewal. All ayes, motion carried.

**Fiskars, Inc. Pay Request No. 1**

Supervisor Gast turned the floor over to Chris Brooks who indicated that Fiskars, Inc., pay request #1, in the amount of \$49,834.35, for renovations to the old fire station, was overlooked and never was brought before the board for approval.

It was moved by Stine seconded by Clark to approve pay request #1 to Fiskars, Inc., in the amount of \$49,834.35 for renovations to the old first station. All ayes, motion carried.

**Fiskars, Inc. Pay Request No. 3**

Supervisor Gast turned the floor over to Chris Brooks who presented pay request #3 from Fiskars, Inc., in the amount of \$14,505.98, for renovations to the old fire station. The project is at 84% complete.

It was moved by Wilk seconded by Stine to approve pay request #3, from Fiskars, Inc., in the amount of \$14,505.98 for renovations to the old fire station. All ayes, motion carried.

**Case Backhoe**

Supervisor Gast reported the 1998/99 Case Backhoe has 3,125 hours on it and is still in good condition. A new backhoe costs approximately \$100,000.00. It makes more sense to refurbish the unit. An estimate was included in board members' packet from RPM Machinery in the amount of \$15,439.52.

It was moved by Payne seconded by Mensinger to approve refurbishing the 1998/99 Case Backhoe by RPM Machinery in the amount of \$15,439.52. All ayes, motion carried.

**Approval of Warren Dunes Village Street Names**

Supervisor Gast turned board members' attention to the email from Amy Brown, Community Manager of Warren Dunes Village who requested street names for the new addition to the Park. Pier Place, Catamaran Lane, Sandcastle Drive, Shore Drive and Sailboat Avenue.

It was moved by Wilk seconded by Heyn to approve the Warren Dunes Village Street Names as presented. All ayes, motion carried.

**Approval of Attendance Michigan Townships Association Winter Education Conference**

Supervisor Gast informed board members that the Michigan Townships Association Annual Educational Conference is in Lansing, Michigan this year April 10 - 13, 2017.

It was moved by Payne seconded by Gast to approve payment of registration fees, travel, meals and lodging for the Michigan Townships Association Annual Educational Conference in Lansing, Michigan. All ayes, motion carried.

**PUBLIC COMMENT**

Chief Heyn asked if something could be done near his brother's home on Gast Road regarding the water that is standing idle, possibly jetting the culvert and bringing in some backfill. Supervisor Gast indicated he would look into it.

Clerk Payne urged board members to bring any prospects they might have to service the township's custodial needs.

Trustee Stine reported that in the last issue of the Michigan Townships Association magazine, on page 29 was a good article every board member should read.

**ANNOUNCEMENTS**

Lake Charter Township next regular meeting is scheduled for February 21, 2017 at 7:00 p.m., Lake Charter Township Hall.

Lake Charter Township Planning Commission meeting is scheduled for February 6, 2017 at 7:00 p.m., Lake Charter Township Hall.

Lake Charter Township Zoning Board of Appeals meeting is scheduled for March 9, 2017 at 7:00 p.m., Lake Charter Township Hall.

**ADJOURNMENT**

With no further business, it was moved by Heyn seconded by Payne to adjourn the Lake Charter Township board meeting. All ayes, motion carried. Meeting adjourned at 7:57 p.m.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Gloria A. Payne Lake Charter Township Clerk

Dated: \_\_\_\_\_

\_\_\_\_\_  
John Gast, Lake Charter Township Supervisor