

MINUTES
LAKE CHARTER TOWNSHIP
BOARD MEETING
January 16, 2018
7:00 p.m.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to Order by Supervisor John Gast at 7:00 p.m. The meeting opened with the Pledge of Allegiance to the Flag.

ROLL CALL

Clerk Payne called the roll. Board members present were John Gast, Supervisor; Gloria Payne, Clerk; Robert Clark, Treasurer; Trustees Nancy Mensinger, Patricia L. Heyn, James Stine Jr., and John Wilk. Six visitors were present in the audience.

APPROVAL OF AGENDA

There were no additions or deletions to the agenda. The agenda stands as presented.

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

December 19, 2017

With one correction, it was moved by Wilk seconded by Stine to approve the December 19, 2017 meeting minutes. All ayes, motion carried.

APPROVAL OF BILLS

With a few explanations, it was moved by Heyn seconded by Clark to approve the bills of December 2017 in the amount of \$269,759.03. All ayes, motion carried.

COMMUNICATIONS/CORRESPONDENCE PACKET

Lake Charter Township account balances for December 2017
Michigan Townships Insights
2017 Revenue and Expenditure Report
December Investment Report

REPORTS

1Supervisor's Report

Attached.

Clerk's Report

Attached.

Treasurer's Report

Attached.

Planning Commission Report

Meeting minutes are on file in the Township Hall offices.

Water Plant Report

Attached.

Jeff Burkhard, Lake Charter Township Water Plant Superintendent reported there was a 9.34% increase in pumpage for 2017.

GRSD Sewer Authority Report

Galien River Sanitary District meeting minutes attached.

Police Department

Baroda-Lake Township Police Board meeting minutes attached.

Robert Clark, Chairman reported 2,732 calls were answered in 2017. There were 94 calls from January 1, 2018 through January 9, 2018.

Fire Department Report

December's report attached, as well as 2017 Yearly report.

Park Committee Report

No meeting held.

Library Report

Bridgman Public Library Board of Directors meeting minutes attached.

Gretchan Evans informed members that a new service to access e-books and e-music, called Hoopla will be available February 1, 2018.

Cemetery Committee Report

Attached.

Building Department Report

None.

Lake Township Economic Growth Alliance Report

Trustee James Stine, Jr., reported the Annual meeting is scheduled for January 24, 2018 at 5:30 p.m., at Pebblewood. Further the CGA board retreat is Friday, January 19, 2018 at Bethel Park Retreat Center 8:00 a.m. - 4:00 p.m.

Lastly, the Makers Trail Festival is June 9, 2018 at Weko Beach.

Medic One Report

Medic One meeting minutes attached.

Utility Committee Report

Attached.

Capital Improvement Report

No meeting held.

Zoning Board of Appeals Report

The meeting minutes for January 11, 2018 are on file in the Township Hall offices.

AGENDA ITEMS

Michigan Townships Association Winter Educational Conference

It was moved by Gast seconded by Payne to approve attendance of any township official who wishes to attend the Michigan Townships' Association Educational Conference at the Grand Traverse Resort on April 23 - 26, 2018, and their travel, meals and accommodations at the Grand Traverse Resort. All ayes, motion carried. Reservations open now and township officials should see Clerk Payne for registering for this event.

Repairs to Generator - Water Plant

Supervisor Gast turned the floor over to Jeff Burkhard, Lake Charter Township Water Plant Superintendent, who reported that new information, pricing and other options have become available and would like this agenda item tabled. Discussion can be continued at the Utility Committee meeting on Wednesday, February 7, 2018.

It was moved by Gast seconded by Heyn to table this agenda item for more information, pricing and other options, all to be discussed at the Utility Committee meeting on Wednesday, February 7, 2018. All ayes, motion carried.

Water Main Replacement

Supervisor Gast reported that in the Utility Committee meeting, they had discussed delaying the Lemon Creek Road to Red Arrow Highway water main replacement project, and instead, repairing Date Road, which had an excessive amount of main breaks. Merritt Engineering reviewed the project, which is approximately two miles on Date Road from Browntown to just beyond Snow Road. This would be 8" pipe with an 8" gate valve. This project is ready to go out for bid, with the work to begin early spring, weather permitting.

It was moved by Gast seconded by Wilk to allow Merritt Engineering to let bids for the Date Road water main replacement project from Browntown Road to just beyond Snow Road. All ayes, motion carried.

2018 Ford F-350 Supercab 4X4 SRW

Supervisor Gast presented the board with a quote from Siemans Ford, Bridgman, Michigan. The retail price for the 2018 Ford F-350 Supercab 4x4 SRW with the utility body is \$53,465.00, however, the government pricing is \$43,993.00. This replaces the 2008 Ford F-350 which will be kept for the water plant in their fleet of vehicles.

It was moved by Payne seconded by Clark to approve purchasing from Siemans Ford in Bridgman, Michigan, the 2018 Ford F-350 Supercab 4X4 SRW with utility body for \$43,993.00. All ayes, motion carried.

Replacement of 1992 Backhoe

Supervisor Gast directed board members' attention to the three quotes for replacement of the 1992 Backhoe. Michigan CAT \$\$89,889.33; West Side Tractor Sales \$88,000.00 and RPM Machinery \$88,954.00. Daniel Scheer, Outside Water Plant Maintenance Supervisor gathered the bids and visited a work site for the John Deere and the CAT. The CAT has better safety options and comes with three bucket sizes, a better warranty and wearable parts were heavy duty. This was discussed with the Utility Committee and their recommendation is to purchase the caterpillar model.

It was moved by Mensinger seconded by Wilk to purchase the caterpillar backhoe loader from Michigan CAT for \$89,889.33. All ayes, motion carried.

2018 Ford F-250 4x4 Crew Cab

Supervisor Gast presented the board with a quote from Siemans Ford, Bridgman, Michigan. The retail price for the 2018 Ford F-250 4x4 Crew Cab with a 6 ½' bed is \$47,145, however, the government pricing is \$33,439.84. This replaces the 2004 Chevrolet Suburban for the fire department, which will be kept and one of the Tahoe's will be rotated out of the fire department fleet.

It was moved by Stine seconded by Payne to approve purchasing from Siemans Ford in Bridgman, Michigan, the 2018 Ford F-250 4x4 Crew Cab with a 6 ½' bed, in red, not white, for \$33,439.84. All ayes, motion carried.

2018 Polaris Range 1000 Crew XP EPS

Supervisor Gast turned board members' attention to the three quotes for a 2018 Polaris Ranger Crew 1000 XP EPS for the fire department. Planet Powersports \$15,389.00; Harbor Sports & Cycle \$15,835 and Leaders RPM \$15,309.00. This is a 1000-cc unit with 80 horsepower that will help with having to navigate the dunes. The current Polaris will be rotated into the Park or Cemetery fleet, as needed.

After discussion, it was moved by Gast seconded by Stine to purchase the 2018 Polaris Ranger Crew 1000 XP EPS, in red, for the fire department from Leader RPM, out of Kalamazoo, Michigan in the amount of \$15,309.00, further to purchase the accessories which were the same price across the board from each vendor for \$3,170.00 - winch, brush guard, LED lights, plastic windshield and plastic top. All ayes, motion carried.

PUBLIC COMMENT

Harold Heyn wished to convey the firemen's appreciation for the Christmas Bonus.

James Stine Jr., expressed his gratitude to the first responder's of Lake Charter Township, namely Harold Heyn whose quick action helped save a woman's life. He works with many municipalities throughout Berrien County and remarked that none are as good as Lake Township.

ANNOUNCEMENTS

The next regular meeting is scheduled for February 20, 2018 at 7:00 p.m., Lake Township Hall, Bridgman, Michigan.

Lake Charter Township Planning Commission is scheduled for February 5, 2018 at 7:00 p.m., Lake Charter Township Hall, Bridgman, Michigan.

Lake Charter Township Zoning Board of Appeals meeting is scheduled for March 8, 2018 at 7:00 p.m., Lake Charter Township Hall, Bridgman, Michigan.

ADJOURNMENT

With no further objection and no further business it was moved by Payne seconded by Heyn to adjourn the meeting. All ayes. Motion carried. Meeting adjourned at 8:08 p.m.

Dated: _____

Gloria A. Payne, Clerk

Dated: _____

John Gast, Supervisor