

**AGENDA**  
**LAKE CHARTER TOWNSHIP BOARD OF TRUSTEES MEETING**  
**November 17<sup>th</sup>, 2020**  
**7:00 p.m.**

Lake Charter Township is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/89299250498?pwd=UFZ1bzVnV20rRml5WU5ob01lY0gxQT09>

Meeting ID: 892 9925 0498

Passcode: 649527

Dial by your location

(312) 626 6799 US (Chicago)

Meeting ID: 892 9925 0498

Passcode: 649527

Find your local number: <https://us02web.zoom.us/u/kd4uEBMM2j>

**I. Call to Order**

**II. Pledge of Allegiance**

**III. Roll Call**

**IV. Set / Amend Agenda**

**V. Public Comment:**

**VI. Action Items:**

1. **Approval of Minutes – Regular Board Meeting, October 20<sup>th</sup>, 2020**
2. **Approval of Bills: Month of October**
3. **Department, Board and Committee Written Reports: (written reports submitted and placed on file)**

**Supervisor – John Gast**

**Clerk – Gloria Payne**

**Treasurer – Bob Clark**

**Planning Commission**

**Water Department**

**GRSDA**

**Police Report**

**Fire Report**

**Park**

**Library Report**

**Cemetery**

**Utility Committee – Member**

**Building Department**

**Community Growth Alliance**

**Capital Improvement Committee**

**Zoning Board of Appeals**

**VII. Agenda Items:**

1. **Calendar of Meetings for 2021**
2. **Audit Extension Offer**
3. **Hopkins Lane Main Replacement**
4. **Dehumidifier for Water Plant**
5. **2021 Budget Adoption**

**VIII. Public Comment**

**IX. Announcements:**

**Office Closed-Thanksgiving Holiday – November 26<sup>th</sup> & 27<sup>th</sup>, 2020**

**TBA-Joint Meeting-Lake Township/Bridgman City – November 30, 2020 at 7:00 p.m.**

**Planning Commission Meeting – December 7<sup>th</sup>, 2020 at 7:00 p.m.**

**Board of Trustees Meeting – December 15<sup>th</sup>, 2020 at 7:00 p.m.**

## X. Adjournment



**Reading of the Agenda and Meeting Procedure by the Lake Charter Township Supervisor**

**Meeting Date: November 17, 2020**

**As this is a remote meeting, I will read aloud the Agenda for the benefit of the remote attendees, particularly attendees who have called in and cannot see visual materials, and will explain the process for public comment for remote attendees.**

**Remote attendees will begin with the microphones muted.**

**Public comment will be taken at the beginning and end of the meeting during the Public Comment portion of the agenda.**

- **Remote attendees using a computer, tablet, smartphone, or similar device may select the “raise hand” option visible near the bottom of their screen to indicate they wish to comment.**
- **Remote attendees who had dialed in on a telephone may “raise hand” by pressing the \*9 keys.**

**Audience members who indicate that they wish to comment will be called on individually and their microphone unmuted.**

**We ask that persons who comment please say their name and address for the minutes, when they first comment.**

**In addition we encourage all persons, including audience members, persons presenting agenda items, staff members, and township board members to say their name when they speak unless introduced by the previous speaker, to help attendees be aware of who is speaking.**